

# California Alpha Delta Kappa

## Executive Board Meeting Minutes

### Zoom

### March 23, 2026

1.0 Call to Order Virginia Riding, State President  
Meeting called to order by President Riding at 2:05 p.m.

2.0 Silent Roll Call Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
VP Membership	Teresa Heitmiller Olea	<i>Beta Eta</i>
Treasurer	Ginny Williamson	<i>Beta Kappa</i>
Secretary	Ann McCarty	<i>Alpha Lambda</i>
Historian/Sgt-at-Arms	Linda Barker	<i>Gamma</i>
Chaplain	Debbie Waltzer	<i>Iota</i>
Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

3.0 Land Acknowledgement Rosena Kruley, SW Regional ABC Chair  
Please refer to the land acknowledgement presented at the Southern District Conference.

4.0 Review of Norms Linda Barker, State Hist./Sgt-at-Arms  
Refer to norms presented in previous meetings.

5.0 Approval of Agenda All  
Agenda approved as amended.

6.0 Opening Thought Debbie Waltzer, State Chaplain  
Debbie shared the following opening thought, that went along with the Bee shirt she was wearing:

Bee Humble, Bee Kind, Bee Fun, Bee Confident, Bee Brave, Bee Smart, Bee Happy, Bee Wild, Bee Joyful and Bee Creative

7.0 Approval of February 6, 2026 Minutes  
Minutes approved as presented.

Ann

8.0 Treasurer’s Report

Ginny Williamson, State Treasurer

8.1 Bank Account Updates (as of March 23, 2026)

Checking	\$18,308.85
Scholarship	\$9,691.56
Reserve	\$46,084.70

Noel Leonard Account \$90,084.15 (as of Feb. 28, 2026)

8.2 Extra Educators Helping Educators Grant

\$5500 has been distributed in amounts of \$500 each to eleven teachers in the Pasadena and Altadena School Districts, all of whom taught at schools that were destroyed in the Southern CA fires of Jan. 2025.

The EHE account still holds close to \$5000 to be disbursed. It is listed as a line item on our budget. There was some discussion about whether this should be incorporated in the Noel Leonard account (we would have to list gifts as grants or scholarships in that case) or in another account to keep it separate from the operating state budget. We also need to reconsider how the program works, as the current process of waiting for members to apply has not been successful. These items were tabled for discussion at another time.

8.3 Other

There was some discussion about the amount of money we should carry over every year from the spring to the fall. Virginia suggested that we take some time in the future to determine what that amount should be, and if needed, move some of the money currently in our reserve and place it in operating. Susan recommended that our reserve should be at least an equivalent of the amount of one year of our projected state budget, which currently is @ \$23,000.

Camp Kassem donations are currently at \$3,257.30. Ginny will wait until the State conference to make the final donation to them, as donations continue to be received.

## 9.0 Membership Report

Teresa Heitmiller Olea, VP for Membership

### 9.1 Chapter/Membership Statistics as of March 2026

39 chapters/ 762 members

We have 79 sisters who are working under contract.

43 on Limited status

26 in the Sustaining Chapter

California has welcomed 22 new members this fiscal year.

10 have joined the Omega Chapter

22 were suspended

4 were reinstated

### 9.2 Beta Alpha Disbanding?

This is still in process as the chapter members are being polled as to their desires.

Rosena and Teresa are continuing to follow up with the chapter president.

### 9.3 Other

No other membership business was presented.

## 10.0 Unfinished Business

### 10.1 State Convention Update

Virginia

#### 10.1.1 Questions About Responsibilities

Virginia would like all of us to review our responsibilities before the convention and the walk through.

#### 10.1.2 Time-Keeper

Ann is responsible for arranging someone to be the timekeeper.

#### 10.1.3 Voting by Slido

Bylaws and budget are the only items that are voted on directly. In order for it to be anonymous using Slido, we would need to pay \$240 for a one time use. After discussion, it was agreed that the voting would be via paper and pencil. Delegates will be given the ballots for voting when they register at the convention. Counting of the ballots will be done by hand.

#### 10.1.4 Dress Rehearsal on April 22

Online rehearsal will take place on April 22 at 10:00 a.m.

#### 10.1.5 Slides and Script for Business Meeting

Some presenters will need to create slides to be shown at the Convention e.g, Treasurer, Membership Chair, Chaplain, etc. Send the slides to Molly Acosta. Virginia will learn the date by which she needs this and inform us.

Virginia will need the script from each presenter in advance as well, and will let us know the date.

#### 10.1.6 Proceedings of Convention Printed Reports

Ann will send a letter to all the committee chairs informing them in advance of their responsibilities for reporting prior to and after the convention. All of these reports will be included in the Proceedings of Convention.

#### 10.2 Policies and Procedures

Rosena Kruley, Past State President

To be addressed at the EB meeting on March 30.

#### 10.3 Scholarship Update

Susan

Susan's committee is in the process of reviewing current applications for the Eleanor Bendell State Scholarship. She has also contacted that 2024 recipient about presenting a short report of her program at the Convention.

#### 10.4 Presidents' Council Handbook Revision Update

Susan

The final version of the updated President Council Handbook will be reviewed by the Presidents Council Handbook Ad Hoc committee and then shared with the Board after the State Convention, before distribution to all the chapter presidents.

#### 10.5 State Officer Applications/Vacancies

Donna

Donna reported that Ginny has agreed to continue as Treasurer in the next biennium. Ginny also suggested that she start training her replacement officer in this biennium. Linda has agreed to be Chaplain.

Carol Valcarcel has agreed to be Membership Chair - Teresa has agreed to support her as she transitions to that new role. Rita Pritchard has volunteered for Secretary. The historian/Sergeant at Arms is still open and Donna would like to recruit someone from the Southern District if possible, as currently there is no one from that District on the Board. Debbie agreed to work with Donna on this task.

## 10.6 Northern District Conference Update

Teresa

Vicki Cupp, president of Delta Council, will be meeting with Teresa and others to start planning the Northern District Conference for October 2026.

## 10.7 Liaison Reports

### 10.7.1 Peralta

Rosena

Membership shared that their issue related to membership is in retaining new potential members. Virginia suggested that they look into the Educators are Heroes grant via International, as that includes training for onboarding new members. Other ideas were shared by members of the Board as well.

Peralta also had questions about changing the configuration of the District so that each Council within it has equal numbers of Chapters, which will be helpful for planning the District Conferences. The board restated that the conferences do not have to be elaborate or expensive.

### 10.7.2 Peninsula/South Bay

Ginny

The Council asked for clarification about how to report Altruistic activities. Decision about what qualifies for altruistic is made at the International level and any questions should be addressed to them.

### 10.7.3 Golden Gate Council

Ann

Golden Gate Council has expressed some interest in discussing potentially joining with Peninsula/South Bay Council. It is unclear if this is a function directed by the State Board or not. We will need to look into this further in the future.

## 10.8 Other Unfinished Business

None presented at this time.

## 11.0 New Business

### 11.1 Virtual Southern District Conference Review

All

The Slido and verbal responses were positive.

### 11.2 First-Timers Recognition Question (Reinstated Sisters)

Virginia

Virginia clarified that the scholarship is intended for those who are attending their first time ever conference.

11.3 Las Vegas Regional Conference Information Virginia  
June 24-26, 2026. Reimbursement for room and travel for Board members who attend.

11.3.1 Registration - open online to attend at \$340.

11.3.2 Hotel Roomies - Board attendees are encouraged to share a room.

11.3.3 California Dinner - President elect is to organize a California dinner or gathering. Virginia will share a list of potential locations. Plan on around 20-30 persons to attend.

11.4 District Conference Frequency Donna  
Donna questioned the need or justification for annual District conferences. Virginia suggested that we send out a survey to the members gauging their interest in attending the conferences. Ideas were presented for possible different configurations of the conferences. We will discuss this further in the future.

11.5 Newsletter Articles for April All  
Virginia requested that we each share a brief article for the newsletter that chapter officers might need to be aware of as the biennium wraps up. Please get them to her by April 8.

11.6 Other New Business Future land Acknowledgement Rosena  
Rosena suggested that land acknowledgement become a responsibility of the Immediate Past President. The Board agreed.

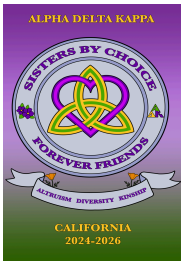
12.0 Pay Bills Ginny  
No bills presented for payment.

13.0 Closing Thought Debbie  
Debbie shared a closing thought:  
Use your voice for kindness  
Your ears for compassion  
Your hands for charity  
Your mind for truth  
And your heart for love.

14.0 Adjournment - Meeting recessed at 4:55 until March 30.

**Calendar**

March 30	Executive Board Meeting 2:00-4:00
April 22	Convention Run-Through (Zoom)
May 1-3	State Convention in Old Town Clovis
June 24-26	Regional Conference in Las Vegas



**California Alpha Delta Kappa**

**Executive Board Meeting Minutes**

**Zoom**

**March 30, 2026**

1.0 Call to Order Virginia Riding, State President  
 The meeting was reconvened at 2:03 p.m. by President Riding.

2.0 Silent Roll Call Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
VP Membership	Teresa Heitmiller Olea	<i>Beta Eta</i>
Treasurer	Ginny Williamson	<i>Beta Kappa</i>
Secretary	Ann McCarty	<i>Alpha Lambda</i>
Historian/Sgt-at-Arms	Linda Barker	<i>Gamma</i>
Chaplain	Debbie Waltzer	<i>Iota</i>
Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

3.0 Land Acknowledgement Rosena Kruley, SW Regional ABC Chair  
 Please refer to the land acknowledgement presented at the Southern District Conference.

4.0 Review of Norms Linda Barker, State Hist./Sgt-at-Arms  
 Refer to norms presented in previous meetings.

5.0 Approval of Agenda All  
 Agenda was approved as presented.

6.0 Opening Thought Debbie Waltzer, State Chaplain  
 None presented.

7.0 Approval of March 23, 2026 Minutes Ann  
 Approved as amended.

## 8.0 Treasurer's Report

Ginny Williamson, State Treasurer

### 8.1 Bank Account Updates

See minutes from March 23 portion of the meeting.

### 8.2 Educators Helping Educators Checks Status

Ginny received and shared a thank you note from one of the EHE recipients.

### 8.3 Other

No other treasurer's business was presented

## 9.0 Membership Report

Teresa Heitmiller Olea, State VP for Membership

### 9.1 Chapter/Membership Statistics

See minutes from March 23 portion of the meeting.

### 9.2 Other

No other membership business was presented.

## 10.0 Unfinished Business

### 10.1 State Convention Update

Virginia

#### 10.1.1 Voting Update

After discussion, it was agreed to stick with paper balloting.

#### 10.1.2 Dress Rehearsal Zoom on April 22, 2026 at 10:00

For the dress rehearsal, we will all have a copy of the script Virginia has created. The intent is to know when to speak and what to expect. It will be a run through of the business meeting. All participants who are speaking are invited to the rehearsal.

#### 10.1.3 Slides for Business Meeting

Any board members who will be presenting slides at the convention will need to get their slides to Molly and Mary Ann by April 15.

#### 10.1.4 Person to Run Sales Table

Teresa and Linda volunteered to run the sales table, where we will be selling badge backers, stickers and mugs.

#### 10.1.5 Other Questions

No other questions were presented.

#### 10.2 Policies and Procedures

Rosena Kruley, Past State President

Rosena presented the following Policies and Procedures for a reading:

##### **Section G: State Convention**

Past State President's Fund-Raising Project (p.139)

Past State President's Dinner (p. 140)

**DONNA MOVED THAT WE APPROVE THE PROPOSED CHANGES TO THE POLICIES AND PROCEDURES LISTED ABOVE. ANN SECONDED. MOTION PASSED.**

#### 10.3 Scholarship Update

Susan Raffo, State Scholarship Chair

The Board agreed to continue to allocate \$3500 for the Eleanor Bendell Scholarship.

The Board discussed the amount to allocate for the State District mini-grants, as per the Policies and Procedures.

**ROSENA MOVED THAT WE SET THE AMOUNT FOR THE MINI GRANTS FOR EACH YEAR OF THE THE 2026-2028 BIENNIUM TO \$500 PER DISTRICT. LINDA SECONDED. MOTION PASSED.**

#### 10.4 State Officer Applications/Vacancies

Donna McCartney, State PE

We have candidates for all positions with the exception of State Historian. She is hoping to find someone from the Southern District if possible.

#### 10.6 Other Unfinished Business

No other business was presented.

#### 11.0 New Business

##### 11.1 Newsletter Articles for April

All

Please submit articles to Virginia for the April newsletter by April 8.

### 11.2 Next Meeting Date

No next meeting date was scheduled as of this time. If it is determined that a meeting is needed before the Convention, Virginia will contact the Board.

### 11.3 Other New Business

The Executive Board retreat is tentatively scheduled for August 20-23. Teresa has offered to host it at her house in Granite Bay.

### 12.0 Pay Bills

Ginny

No bills were presented.

### 13.0 Closing Thought

Debbie and Virginia

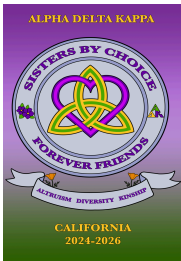
The real secret to a fabulous life is to live imperfectly with great delight.

Virginia thanked the Board for their work this year and the Board shared equal appreciation to Virginia for her leadership.

### 14.0 Adjournment

#### **Calendar**

April 22	Convention Run-Through (Zoom)
May 1-3	State Convention in Old Town Clovis
June 24-26	Regional Conference in Las Vegas



## California Alpha Delta Kappa

### Executive Board Meeting Minutes

**Zoom**

**April 8, 2026**

**This meeting is an addendum to the meeting of March 23 and 30.**

1.0 Call to Order Virginia Riding, State President

The meeting was reconvened at 3:33 p.m. by President Riding.

2.0 Silent Roll Call Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
Treasurer	Ginny Williamson	<i>Beta Kappa</i>
Secretary	Ann McCarty	<i>Alpha Lambda</i>
Historian/Sgt-at-Arms	Linda Barker	<i>Gamma</i>
Chaplain	Debbie Waltzer	<i>Iota</i>
Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

Members absent

VP Membership	Teresa Heitmiller Olea	<i>Beta Eta</i>
---------------	------------------------	-----------------

3.0 Honor a Sister at State Convention Virginia

At the upcoming State Convention, it has been decided to implement a program called “Honor a Sister” at the upcoming State Convention. This is based on a similar program done in Colorado. The intent is for sisters to pay a small fee to “honor” another sister(s) in CA for whatever reason. The honors will be shared live at the Convention. Virginia is asking the Board for input on how to allocate the funds raised by this activity.

Some ideas shared included using it to offset the cost of the Convention, providing financial support to sisters attending the Convention, donating it to an existing ADK program or directly to a charity. After discussion, the Board agreed that any funds from the Honor Our Sister program that are collected in 2026 be placed into the State Convention line item in our State Budget. The next Board (2026-2028 Biennium) will make final decisions about how to allocate those funds.

