



**California Alpha Delta Kappa**  
**Executive Board Meeting Minutes**  
**Zoom**  
**January 28, 2026**

**1.0 Call to Order** Virginia Riding, State President  
 Meeting called to order by President Riding at 2:05 p.m.

**2.0 Silent Roll Call** Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
VP Membership	Teresa Heitmiller Olea	<i>Beta Eta</i>
Treasurer	Ginny Williamson	<i>Beta Kappa</i>
Secretary	Ann McCarty	<i>Alpha Lambda</i>
Historian/Sgt-at-Arms	Linda Barker	<i>Gamma</i>
Chaplain	Debbie Waltzer	<i>Iota</i>
Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

**3.0 Land Acknowledgement** Rosena Kruley, SW Regional ABC Chair  
 Rosena referred to the land acknowledgement she made at the recent Marina District Conference

**4.0 Review of Norms** Linda Barker, State Hist./Sgt-at-Arms  
 All members agreed to follow the norms previously shared.

**5.0 Approval of Agenda** All  
 Approved as amended.

**6.0 Opening Thought** Debbie Waltzer, State Chaplain  
 Life is a one time offer, use it well. *Charles Schulz*

**7.0 Approval of December 8, 2025 Minutes** Ann  
 Minutes approved as amended.

## 8.0 Treasurer's Report

Ginny Williamson, State Treasurer

### 8.1 Bank Account Updates

The \$15,000 moved to the operating fund from reserves fund in the fall of 2025 has been returned to the reserve account. District mini grants in the amount of \$1323 were funded from the Noel Leonard Account held in the ADK Foundation.

#### Wells Fargo Accounts

Checking	\$21,857.80
Scholarship	\$9,626.96
Reserves:	\$46,084.70

### 8.2 Dues Information

All but 3 chapters have paid annual dues. Teresa and Ginny have made numerous attempts to contact Delta chapter (4 members) without success. The end result is the members may be suspended if dues are not paid by the deadlines.. Donna will reach out to Alpha Iota chapter and Virginia will contact Beta Phi chapter about their dues.

Ginny has made attempts to reach sustaining members who have not paid dues and has left messages with 4 of them. International has informed Ginny that they no longer accept personal checks. Due payment checks from sustaining members should be sent directly to Ginny and she will submit a check to cover their dues from our state checkbook.

### 8.3 Approval of Proposed Budget for Next Biennium

**ROSENA MOVED THAT WE MODIFY THE PROPOSED ALLOCATION FOR STATE HISTORIAN IN THE 2026-28 STATE BUDGET TO BE \$50 IN YEAR 1 OF THE BIENNIUM AND \$250 IN YEAR 2 OF THE BIENNIUM. ANN SECONDED. MOTION PASSED.**

### 8.4 \$100 Stipend to Regional Conference Chairs

Ginny reaffirmed that chairs of the state standing committees who attend the Regional conference are allocated a stipend of \$100 when they attend the conference. This payment was inadvertently overlooked at the previous conference. She recently sent checks to 3 committee chairs who attended the 2024 Regional Conference.

The standard procedure is for committee chairs to request this reimbursement from the state treasurer. It may be useful to clarify this to the chairs in the future. The board deferred further discussion about creating a process for this for a later date.

### **8.5 Other**

\$2996.30 is currently in the account for Camp Kesem, our State Altruistic project. It is anticipated that additional money will be donated as chapters complete their budget year. All funds raised by the time of the State Convention will be presented at the State Convention.

## **9.0 Membership Report**

Teresa Heitmiller Olea, VP for Membership

Two chapters have recently disbanded. Alpha Phi in the Northern District officially disbanded on Jan. 20, 2026. Beta, also in the Northern District, officially disbanded on Jan. 23, 2026.

### **9.1 Chapter/Membership Statistics**

777 active members/ 30 sustaining  
41 limited  
81 under contract  
39 chapters

### **9.2 Other**

None presented

## **10.0 Unfinished Business**

### **10.1 State Convention**

Virginia

**10.1.1 Registration Packet-** Nearly ready to be sent out.

#### **10.1.1 Rules of Convention Approval**

**DEBBIE MOVED THAT WE APPROVE THE RULES OF  
2026 CONVENTION AS PRESENTED. LINDA SECONDED.  
MOTION PASSED.**

### **10.1.2 Amendment to Bylaws Approval**

**DEBBIE MOVED TO APPROVE THE AMENDMENT TO THE BYLAWS THAT WILL BE ENCLOSED IN THE 2026 STATE CONVENTION REGISTRATION PACKET. ROSENA SECONDED. MOTION PASSED.**

### **10.1.3 Hotel Rooms**

Don't delay in booking your room for the convention.

## **10.2 Newsletter Articles**

Virginia

Virginia is requesting new submissions for the newsletter from Board members for the next newsletter, set to be distributed in mid-February. Please send her any articles by Feb. 11.

## **10.3 Policies and Procedures**

Rosena Kruley, Past State President

No Policies and Procedures were presented for review.

## **10.4 EHE Amount, Qualifications**

Virginia

Despite our repeated outreach, we have had zero requests for the EHE funds. Susan suggested we investigate possible needs for our sisters in Minneapolis whose schools may have been negatively impacted by the recent immigration turmoil there. She will look into it and report back.

Ann suggested we look into "adopting" a school in the Southern California fire area that may need assistance. Linda will look into that and report back.

## **10.5 Scholarship Update**

Susan Raffo, State Scholarship Chair

Virginia suggested we extend the submission date for the Betty Rosenberg golden chapter award to March 15, 2026. Susan suggested Council Liaisons contact their council presidents to share this new date with their chapter presidents.

## **10.6 Other Unfinished Business**

None presented.

## 11.0 New Business

- 11.1 Virtual Marina District Conference Debriefing** All  
The feedback was generally very positive about the conference.
- 11.2 Presidents' Council Handbook Revision Update** Committee  
Susan and her committee have been working on making some revisions to the handbook. It is nearly ready for a second look.
- 11.3 Regional Cultural Exchange** Donna  
California will be participating in the cultural exchange activity at the Regional Conference in Las Vegas in June 2026. The theme is Folklore.
- 11.4 State Officer Applications/Vacancies** Donna  
Donna is reaching out to sisters to fill positions on the Board. Please let her know if you have suggestions for those who may be a good fit for the Board. Her commitment as President in the next biennium is to reduce the time commitments of Board members and support chapters.
- 11.5 Ignite Membership Program** Virginia  
Virginia and Teresa are looking into applying for a \$500 grant from International as a tool to help recruit and retain chapters. They will report back as they learn more.
- 11.6 Northern District Conference Concerns** Teresa  
Viirginia clarified that the location of the conference is determined by the host council.
- 11.7 District Conference Dates 2026-2028** All  
Dates for the conferences over the next biennium will be included in the Presidents Council Handbook, currently being revised. Virginia will share those dates with us offline.
- 11.8 Other New Business** Virginia
- 11.8.**  
Virginia suggested that we look into purchasing a credit card reader and explore all the details for sales at conventions and conferences. After discussion, Ann agreed to explore the options.

## 12.0 Pay Bills

Ginny

**DEBBIE MOVED THAT WE AUTHORIZE GINNY TO PAY ANY OUTSTANDING BILLS. ROSENA SECONDED. MOTION PASSED, WITH TWO BOARD MEMBERS NOT PRESENT FOR THE VOTE.**

## 13.0 Closing Thought

Debbie

Debbie shared two closing thoughts:

Never regret meeting anyone in your life.  
Good people give you happiness.  
Bad people give you experience.  
The worst people give you lessons.  
Best people give you memories.  
~ Unknown

“The more one does and sees and feels, the more one is able to do, and the more genuine may be one’s appreciation of fundamental things like home, and love, and understanding companionship.”  
~ Amelia Earhart

## 14.0 Adjournment

Virginia recessed the meeting at 4:20 p.m. until our continuation meeting on Feb. 6

### Calendar

March 1	Eleanor Bendell State Scholarship submission due
March 14	Virtual Southern District Conference
May 1-3	State Convention in Old Town Clovis
June 24-26	Regional Conference in Las Vegas



**California Alpha Delta Kappa**

**Executive Board Meeting Minutes**

**Zoom**

**February 6, 2026**

**\* continuation of meeting started on Jan. 28, 2026**

1.0 Call to Order

Virginia Riding, State President

2.0 Silent Roll Call

Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
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Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

3.0 Land Acknowledgement

Rosena Kruley, SW Regional ABC Chair

Refer to previous minutes of Jan. 28

4.0 Review of Norms

Linda Barker, State Hist./Sgt-at-Arms

Refer to previous minutes of Jan. 28

5.0 Approval of Agenda

All

Approved as presented.

6.0 Opening Thought

Debbie Waltzer, State Chaplain

Happiness is not something ready made. It comes from your own actions.

7.0 Approval of January 28, 2026 Minutes  
Approved as amended.

Ann

8.0 Treasurer's Report

Ginny Williamson, State Treasurer

8.1 Bank Account Updates

Wells Fargo Accounts

Checking	\$23,253.85
Scholarship	\$9,626.96
Reserves:	\$46,084.70

8.2 Dues Information

Dues have continued to come in. All but one chapter (Delta) have paid their dues. Ginny has continued to reach out to Sustaining members who hadn't paid yet. She has had some success and has been unable to reach some others.

8.3 Other

We have received a check from ADK Foundation to cover the Mini Grant Scholarships. Donations for CAmP Kesem have continued to come in. New balance in that account is \$3,146.30

9.0 Membership Report

Teresa Heitmiller Olea, VP for Membership

9.1 Chapter/Membership Statistics

Refer to previous minutes of Jan. 28.

9.2 Other

None presented.

10.0 Unfinished Business

10.1 State Convention

Virginia

Virginia and her team are continuing to work through all the logistics around the convention.

10.1.1 Registration Packet

10.1.1 Rules of Convention Approval

For this convention, we will be using the Board Approved Rules of Convention that are aligned with International Bylaws and Rules.

#### 10.1.2 Registration Packet

All sisters in the state will be sent an email in the near future from Mary Ann Engelhart, which will include all the necessary information and registration materials. Candidate information will be distributed at a later date.

#### 10.1.3 Voting by Slido

Ann shared info about using the anonymous version of Slido for a one time use for voting at the convention, which would cost \$240. There are other options for online voting, all of which have some issues associated with them. Given the ease of use of Slido, many sisters' familiarity with it and that we could use it for other items as well at the Convention, Virginia agreed to look into funding to pay for this in the State Convention budget. We will discuss the details about setting up Slido before the convention.

#### 10.1.4 Credit Card Reader

Ann will explore more about using Zeffy, a free program that would allow for shoppers to purchase items at the conference using their credit cards without the state incurring any additional fees or payments. She will gather more information about how to set it up for our purposes and report back to the Board.

#### 10.1.5 Bylaws Amendment

The bylaw passed by the Board on Jan 28 (10.1.2) related to voting at state convention is being rescinded, as it conflicts with International Bylaws, which supersede State bylaws.

#### 10.2 Newsletter Articles

Virginia

Reminder to send items for the next newsletter to Virginia by Feb. 11.

#### 10.3 Policies and Procedures

Rosena Kruley, Past State President

Rosena presented the following item for a second reading:

Section A: Organizational Structure; Council-Chapter Alignment (p. 16)

**DEBBIE MOVED THAT WE APPROVE THE ABOVE STATED CHANGES TO THE POLICIES AND PROCEDURES. ANN SECOND. MOTION CARRIED.**

10.4 EHE Information

Susan Raffo, State Scholarship Chair

Susan has not had any responses back from her outreach to the North Central Region regarding her thoughts about supporting teachers in Minneapolis with some of the EHE funds.

Linda has reached out and has a list of teachers from Pasadena Unified and Altadena School Districts who were directly impacted by the fires in Southern CA in Jan. 2025. After discussion, Linda agreed to draft a letter to two principals in the impacted districts, asking for a list of staff that they determine who have been most impacted by the fire and will share with the Board. Our intent is to distribute funds from this account as soon as possible. We agreed to increase the individual funding to \$500 as we have a significant balance in the account, thanks to the recent donation from the

**LINDA MOVED THAT WE AUTHORIZE THE STATE TREASURER TO WRITE CHECKS OF \$500 EACH TO UP TO 10 TEACHERS WHO HAVE BEEN IDENTIFIED AS BEING IN NEED, FROM EITHER THE ALTADENA AND PASADENA SCHOOL DISTRICTS THAT WERE DIRECTLY IMPACTED BY THE SOUTHERN CALIFORNIA FIRES OF JAN. 2025. THIS MONEY COMES FROM THE EDUCATORS HELPING EDUCATORS FUND. DONNA SECONDED. MOTION CARRIED.**

10.5 Scholarship Update

Susan

The date for submitting applications for the Betty Rosenberg Golden Chapter has been moved to March 15. Eleanor Bendell State Scholarship deadline is March 10.

10.6 Presidents' Council Handbook Revision Update

Susan

Discussion tabled until a future meeting.

10.7 Regional Cultural Exchange

Donna

Karen Kirby agreed to be the coordinator for the CA cultural exchange table for the Regional Conference in Las Vegas. The theme is folklore. Susan Raffo is the SWR Coordinator on the Cultural Exchange Committee.

10.8 State Officer Applications/Vacancies

Donna

Virginia reminded us that jobs on the Board can be shared by two persons. That might encourage more people to apply.

10.9 Ignite Membership Program

Virginia

Virginia appreciates the goals of the Ignite membership program, however neither the timing nor time commitment required work for her or Teresa right now. Given that, she is open to participating in the program in the future if it is repeated at another time. The focus of Ignite is on starting a new chapter or revitalizing an existing chapter and includes a \$500 grant and training for the participants.

10.10 Northern District Conference Concerns

Teresa

Delta Council is without a president and it is their turn to take the lead in organizing the upcoming Northern District Conference in the Fall of 2026. It was clarified that a president from another chapter in the same council can step up to lead/organize the conference.

10.11 District Conference Dates 2026-2028

All

Virginia shared the dates for the conferences in the upcoming biennium. With no objections from the Board, the dates stand as listed below.

2026 - 27 in person:

Northern: Oct. 3, 2026 - Delta/Sierra Council host

Valley: Nov. 7, 2026 - Fresno/Clovis Council host

Marina: Jan. 23, 2027 - Orange Coast Council host

Southern: Mar. 20, 2027 - Inland Cities Council host

2027 - 28 virtual:

Northern: Oct. 2, 2027

Valley: Nov. 6, 2027

Marina: Jan. 22, 2028

Southern: Mar. 18, 2028

10.12 Other Unfinished Business

None presented.

11.0 New Business

11.1 Delegates

Teresa

For the purposes of voting at the state convention, the rule is 1 delegate per 10 chapter members, with no less than one delegate per chapter. Other delegates include: State Executive Board members, Council Chapter presidents, Past State Presidents, Chairs of state committees and State Convention Chairs. (see p. 169 in Proceedings for State Convention). If the delegate is unable to attend, they can select an alternate.

11.2 First-Timers Recognition Virginia

Virginia would like to recognize First Timers at the convention. She is still working out the details about that, perhaps giving them a certificate. They will receive their check for reimbursement of \$200 each after the convention is over and their attendance has been verified.

11.3 Regional Conference Information Virginia

Jeannie Hinck, Regional president, is looking for participants in the Sisters Have Talent component of the Regional Conference. Sisters who are interested will be asked to send in a video of themselves demonstrating their talent, which will be shown at the Conference. More information will be in the Conference registration package in March.

11.4 Other New Business

None presented.

12.0 Pay Bills Ginny

No bills were presented for payment.

13.0 Closing Thought Debbie

A little thought and a little kindness are often worth more than a great deal of money.

14.0 Adjournment

Virginia adjourned the meeting at 4:25 p.m.

**Calendar**

March 10	Eleanor Bendell State Scholarship submission due
March 14	Virtual Southern District Conference
May 1-3	State Convention in Old Town Clovis
June 24-26	Regional Conference in Las Vegas

