



California Alpha Delta Kappa

State Executive Board Zoom Meeting Minutes

August 15, 2025 9:00am

1.0 Call to Order

Virginia Riding, State President

Meeting called to order at 9:07 a.m.

2.0 Silent Roll Call

Ann McCarty, State Secretary

Members present

President	Virginia Riding	<i>Gamma</i>
President Elect	Donna McCartney	<i>Gamma Nu</i>
Immediate Past President	Rosena Kruley	<i>Beta Alpha</i>
VP Membership	Teresa Heitmiller Olea	<i>Beta Eta</i>
Treasurer	Ginny Williamson	<i>Beta Kappa</i>
Secretary	Ann McCarty	<i>Alpha Lambda</i>
Historian/Sgt-at-Arms	Linda Barker	<i>Gamma</i>
Chaplain	Debbie Waltzer	<i>Iota</i>
Executive Advisor to the Board	Susan Raffo	<i>Beta Rho</i>

3.0 Review of Norms

Linda Barker, State Hist./Sgt-at-Arms

- R** Responsibility for what you say and feel without blaming others
- E** Empathetic listening -feel what the other person is saying
- S** Sensitivity to differences in communication styles
- P** Ponder what you hear and feel before speaking
- E** Examine your own assumptions and perceptions
- C** Confidentiality - board discussions stay on the board
- T** Trust ambiguity - don't debate who is right or wrong

4.0 Approval of Agenda

All

Agenda approved with changes.

5.0 Opening Thought

Debbie Waltzer, State Chaplain

You can't go back and change the beginning, but you can start where you are and change the ending.

6.0 Approval of July 3, 2025 Minutes

Ann McCarty, State Secretary

Minutes stand as corrected.

7.0 Treasurer's Report

Ginny Williamson, State Treasurer

7.1 Payment of Bills

7.1.1 International Convention

ROSENA MOVED TO AUTHORIZE VIRGINIA (GINNY) TO PAY REIMBURSEMENT FOR ALLOWED EXPENSES TO THE EXECUTIVE BOARD MEMBERS WHO ATTENDED THE JULY 2025 INTERNATIONAL CONVENTION IN AUSTIN, TX. TERESA SECONDED. MOTION CARRIED.

7.1.2 Other bills

Accurate Accounting has sent an invoice indicating that we have an unpaid balance of \$600 leftover from 2023. This seems to be related to the illness of our personal contact at the company during that time period, which resulted in no invoice being sent to us at the time. It was agreed to table this while Ginny gathers more information.

7.2 Status of Dorothy Vaio Donation

\$100 has been donated to the Leadership Legacy Fund, part of the ADK Foundation, in memory of Dorothy Vaio, past State President.

7.3 Status of \$7,500 Seed Money (for State convention)

Policy and Procedures state that the chair of the convention requests the seed money funding in writing from the Board, which is then deposited into the convention account.

Marlene Cordova will be the state convention Treasurer. She shared there is an open account with \$5715.63 as carryover from previous conventions. Ginny was directed to learn more about the source of this money. We will follow up at our next meeting in September.

7.4 Status of Noel Leonard Account

Susan Raffo, Advisor to Board

The Noel Leonard Account is housed within the ADK Foundation, which makes donations to this account tax deductible. However, it can be cumbersome to get the money back from the Foundation. The work around is to provide the name of the individuals receiving the grants or funds to the Foundation and they will write a check directly to that person. Ginny will continue to try to get the \$1500 from District mini-grants awarded in 2024 reimbursed from the Foundation.

We will use this process in the future to fund grants and scholarships from our Noel Leonard Fund. This will also free up funding in our state budget that was previously allocated for grants and scholarships.

8.0 Membership Update

Teresa Heitmiller Olea, VP for Membership

Teresa shared the following statistics:

California ADK has 40 chapters, with 783 Active Sisters, including 24 Sustaining. We have 74 sisters working under contract. Alpha Phi chapter has been officially disbanded.

32 of 40 chapters submitted the H114 jot form, which were due by June 30.

We will have further discussion about membership at our retreat in September.

9.0 Unfinished Business

9.1 International Convention

Virginia

Virginia shared about her positive experiences at the convention. In particular, the CA meet and greet was very well received.

9.1.1 Board Sales/Donation to Camp Kesem

Susan

Everything was sold out at the convention, with the exception of stickers. Several members of the board will reach out to Sara Cooper to learn about the source of the badge backers in order to reorder. The total amount donated to Camp Kesem was \$451.

9.1.2 Other International Convention Discussion

All

Mary Jane Henderson, co - chair of the upcoming 2027 Spokane International convention reached out to Susan, who assured her that CA sisters would be willing to help out at that convention.

Debbie thanked the board for attending her birthday party held during the convention.

9.2 DEI Update

Rosena Kruley, SWR DEI Chair & PSP

The title of the DEI committee has officially been changed to the ABC committee: Access, Belonging and Community. This occurred during the International Convention in July 2025. While Rosena, representing the committee, was disappointed with the change, they are embracing the new name as an opportunity for growth and expansion. The content of what the committee wants to achieve remains the same.

Rosena will continue to lead the Regional ABC committee (formerly DEI). The next book being read by the group for September is The Queen of Sugar Hill. The committee is open to all members and meets on the 4th Thursday of each month.

9.3 State Board 2025 Planning Retreat

All

Thanks to Teresa for offering her home and for developing a tentative schedule for us.

9.3.1 Installation Update

Donna McCartney, President-Elect

Unless an installation is mandated by the Policies and Procedures, and since she is being appointed rather than installed, Donna would prefer to pass on an installation ceremony.

9.4 Virtual District Conference Dates

Virginia

Northern: Oct. 4, 2025

Valley: Nov. 1, 2025

Marina: Jan. 24, 2026

Southern: Mar. 14, 2026

Be thinking in advance what we can do to make the virtual conferences dynamic, interesting, fun and participatory/interactive. Encourage viewing parties.

Reports that must be included: Treasurer, membership, scholarship, chaplain open and closing remarks, President's message. Further discussion will take place at our meeting in September.

9.5 Other Unfinished Business

No other business was presented.

10.0 New Business

10.1 State Convention

Virginia

Co-chairs are Molly Acosta and Mary Ann Englehart. The convention will be held in Clovis, May 1-3, 2026.

10.1.1 Officer Duties

We will review the duties during the upcoming retreat and revise as needed.

10.1.2 State Officer Candidate Opportunities

We need to actively encourage sisters to consider serving as Executive Board officers, including from the existing board. Traditionally, membership and treasurer are positions that can be filled by the same person twice in a row. There are many other leadership opportunities for those who are not ready to serve on the state board.

10.1.3 Balloting Chair Opening

The position has been filled by Diane Poettgen from Gamma Mu.

10.2 Excellence in Education Chair Opening

The position is still open. Virginia is continuing to seek a chairperson.

10.3 Other New Business

10.3.1 - Newsletter

Virginia would like each board member to submit an article for each upcoming newsletter, with the goal being to publish one the middle of each month. Short articles are preferred. The topics can be somewhat open ended but should be related to your position. For example, tips, encouragement, recruitment ideas, etc.

10.0 Closing Thought

Debbie

You're never too old to set another goal or to dream a new dream.

11.0 Adjournment

The meeting was adjourned at 11:55 a.m.

Minutes submitted by Ann McCarty, State Secretary

