



California Alpha Delta Kappa

Executive Board Meeting

January 19-21, 2024

Hampton Inn, Cypress

1.0 Call to order

The meeting was called to order at 4:08 p.m. by President Rosena Kruley with a welcome to all.

2.0 Silent Roll Call

President	Rosena Kruley, <i>Beta Alpha</i>
President-elect	Virginia Riding, <i>Gamma</i>
Immediate Past President	Sara Cooper, <i>Beta Iota</i>
Membership VP	Donna McCartney, <i>Gamma Nu</i>
Secretary	Marilynn Bracelin, <i>Alpha Phi</i>
Treasurer	Diana Galvan, <i>Beta Eta</i>
Historian-Sgt. at Arms	Debbie Waltzer, <i>Iota</i>
Chaplain	Mari Page, <i>Gamma Mu</i>

3.0 Approval of Agenda

The agenda was approved as printed.

4.0 Opening Thoughts

Mari expressed concern over the lack of patience in today's world. She said that rushing around seems to be the new normal. She feels technology is eroding patience. Patience is important, it provides better outcomes. Impatience implies impotence, but patience implies power!

5.0 Review of Norms

- R** Responsibility for what you say and feel without blaming others
- E** Empathetic listening
- S** Sensitivity to differences in communication styles
- P** Ponder what you hear and feel before speaking
- E** Examine your own assumptions and perceptions
- C** Confidentiality—board discussions stay on board
- T** Trust ambiguity—no debate of who is right or wrong

6.0 Correspondence

Rosena announced that she has received an invitation to Beta Eta's 60th Anniversary formal celebration on January 22. She is looking forward to celebrating with Beta Eta. She will present Beta Eta with a congratulatory certificate and the Secretary will send a thank you note.

6.1 Correspondence Form

No report.

7.0 Approval of Minutes

Rosena asked Marilyn to resend the November 3-5 Marina District Conference minutes to all of the California Executive Board members now that they have been corrected.

The December 12 minutes need to have "Zoom" added to the title before Executive Board Meeting and then sent to the Executive Board.

7.1 Nov. 3-5, 2023

Tabled until Executive Board members receive corrected copies.

7.2 Zoom Dec. 12, 2023

Diana will rename Budget Proposals #5 and #6 to Budget Proposals A and B to avoid confusion at the State Convention. Approval will be tabled until the Executive Board members receive the corrected copies.

8.0 Marina District Conference Plans

Rosena reported that the Conference will be a brunch from 9 a.m. to 1 p.m.

8.1 Review of Program

Virginia announced that the speaker will be Dr. Laura Henriques and will include a STEAM activity. Rosena will show slides of past California AΔK activities that were shown at the International Convention and Virginia will have audience members do the Fraternity Education Dream Chapter activity.

8.2 Fraternity Education

Virginia led a discussion of the schedule and details of events for the Conference.

9.0 Membership Input Program (enhanced open board meeting)

Debbie reported she has received no requests for the Membership Input Program for this Conference. Members seem to prefer the informal Meet and Greet. Rosena asked board members to keep track of contacts and questions and answers they encounter and report back to the Board.

9.1 Review Norms

No report.

9.2 Review Procedures

No report.

9.3 List of members/topics to review

No report.

10.0 Treasurer's Report

10.1 Current Budget Status Report

Balances as of 1/15/24

Wells Fargo Checking Account	\$24,365.76
WF Scholarship Account	\$8,393.13
WF Reserve Account	<u>\$46,078.50</u>
Total Bank Accounts	\$78,837.39

Investment Account

Noel Leonard AΔK Foundation

Total Investment Account **\$71,943.05**

Overall Total **\$150,780.44**

Other balances as of 1/15/24

	<u>Balances</u>	<u>Given</u>
CA Crisis Fund	\$9,276.63	\$7,149.25
AΔK Foundation	\$2,796.21	
George Mark House—State Altruistic Project	\$2,160.63	\$1200.00
District Mini-Grants	4 @\$500 =	\$2,000

To be awarded at CA State Convention:

Eleanor Bendell State Scholarship **\$1500.00**

Noel Leonard Grants—First Timers State Convention

11@\$100.00 = \$1,100.00

Council President/designee to NW/SW Conference

11@\$100.00 = \$1,100.00

10.2 Sales at Valley District Conference

Sara reported receipt of \$42 from the Treasure Table sales at the Marina District Conference.

10.3 Bank account updates

To be revised—slides to be redone for Conference.

10.4 Educators Helping Educators Fund

No report.

10.5 Proposed revision to Policies and Procedures, Section G: State Convention: Chapter Sales, p. 146

MOTION:

Mari moved to revise the Policies and Procedures, Section G: State Convention: Chapter Sales to align with Section F, District/Councils, Chapter Sales, p. 115, #4.

The motion was seconded by Donna McCartney and following discussion, passed.

11.0 Membership Report

Donna will show the report in a slide show at the Conference. She will also speak about the Chapter Needs Assessment (CNA).

11.1 Membership Status

Active Members	837	New Members	22
Active (under contract)	48	Reinstated	6
Limited Members	39	Omega Members	35
Life Members	3	Transferred	14
Life Tenure	7	Disbanded Chapters	0
Sustaining Members	35	Number of Chapters	42
Honorary	5	(inc. Sustaining Chapters)	

11.2 Chapter Updates

Donna reported that Alpha Rho paid their dues for 2024, but plan to disband at the end of the year.

Donna reported that Alpha Phi has two members paying dues which will keep the Chapter viable.

She reported that Gamma Lambda is using the Shared Leadership model. Iota has seven paid members.

Diana recommended members look at the Handbook to determine Chapter needs and to see what will work at meetings and to determine the purpose of meetings.

11.3 District Council Concerns

Board members felt that Councils were extra work for members and Councils need more help from Chapter members. It was suggested that 1. Councils ask each Chapter to do a Council job, 2. combine Chapters to do jobs, 3. make jobs easier/low key, 4. encourage more volunteering for jobs, 5. dispense with the Council concept or keep Councils in some form letting the Councils decide on the form that would work best for them. Diana reminded members that suggestions were based on the Feasibility Study and the Executive Board makes decisions based on those results. Sara will change the wording in Section F, District Councils. Councils should be responsible for only one in-person meeting in the first year of the biennium and a virtual meeting the second year.

12.0 Sgt.-at-Arms/Historian Report

12.1 Update on Scrapbook

Debbie will work with Rosena on the organization of the scrapbook.

13.0 Membership Input Program

See 9.0.

BREAK following the Marina District Conference for 30 minutes to allow the Board to return to Hampton Inn to reconvene.
Reconvening at 2:25 p.m.

14.0 Reconvening Thought

Mari asked board members to remember the Opening Thought 3.0 concerning patience. She encouraged board members to carry that thought as we continue working together today.

15.0 Unfinished Business

15.1 Feasibility Study Committee

15.1.1 Results

Rosena reported that the results would be presented at the State Convention. She showed the spreadsheet with the results:

- 25 of 41 Chapters responded, 16 Chapters sent no response
- Results: 24 yes, 1 no

16.0 New Business

State Scholarship Chair Susan Raffo joined the Executive Board via Zoom.

16.1 Scholarship Committee

Susan explained the recommendations for changes to the Eleanor Bendell State Scholarship Application Process made by the State Scholarship Committee (Section D, p.91).

MOTION:

Diana moved that based on the recommendation of the State Scholarship Committee, we approve the recommended updates to the Policies and Procedures relative to the Eleanor Bendell State Scholarship Application Process (Section D). The motion was seconded by Mari and passed. It was moved to Sara Cooper for a second reading at the March Executive Board meeting.

16.2 State Convention

Rosena reported that Chapters will be able to sell items at the Convention. There is a \$20 set-up fee. Information will be included in the Convention packet.

Rosena announced that there will be \$100 Noel Leonard Scholarship mini-grants given to each Council for first-timers at the Convention.

16.2.1 Registration Update

Rosena reported that Convention co-chair Karen Kirby will send Chapters a second e-blast with registration information by the end of the month. Rosena is questioning the Doubletree Hotel in San Jose to see if she can get a flat rate menu price (\$50 + tax and gratuity).

16.2.2 Convention Packet

Rosena will send out the Convention Packet by the end of January.

16.2.3 Omega Service

Mari shared the front and back of the beautiful Omega Service program “Stepping Into the Memorial Garden” and her Opening Thoughts.

16.3 Liaison Report Feedback

The Southern District Council is concerned about their Conference funds. Debbie gave a history of the situation and requested ideas for solutions to help. Their concern is that they may not be able to get a refund of their \$500 deposit because of a change of venue due to costs. Debbie will discuss the situation at their next Council meeting. Rosena suggested meeting with the Inland Cities Council at the Southern District Conference

to discuss the situation and make suggestions to solve the problem. She will contact Rosemary Heenan to discuss the situation.

16.4 President's Liaison Report

Rosena reminded members to announce that the Eleanor Bendell State Scholarship application is due March 1.

Rosena encouraged board members to send their Convention Registration form in by the deadline, March 22.

Rosena reported that Convention delegates should be ready to vote for a new 2024 -2026 Altruistic Project. The current Altruistic Project, the George Mark House, is not eligible to be selected again, so all donations to that Project must be received by March 31. Information will be sent to Councils and Chapter Presidents and included in the February/March newsletter that will be sent out in February.

16.5 Evaluation of Marina District Conference

Virginia shared results of the evaluation forms which had positive comments overall.

16.5.1 Evaluation of Membership Input Program

The board discussed positive and negative comments about the Membership Input Program. A decision should be made on whether to continue the Program in the present form. Donna suggested changing its format to be less formal/restrictive.

16.6 Southern District Conference March 2024

Virginia discussed the Conference rotation in the future. She feels there should be a Feasibility Study done before making any changes.

Rosena was concerned about having too many changes made at one time.

RECESS for dinner.

RECONVENE at 6:31 p.m.

16.7 Review and payment of bills

MOTION:

Donna moved that we pay the bills of the Marina District Conference. Virginia seconded the motion and it passed.

17.0 Announcements

March 9, 2024

**Southern District Conference, Riverside
Womans Club, Inland Cities Council**

April 26-28, 2024

**California State Convention, Doubletree
Hotel, San Jose**

**June 29-July 1, 2024 NW/SW Regional Conference, Bellevue,
WA**
July 10-14, 2025 International Convention, Austin, TX

18.0 Other

18.1 Membership Input Program

Debbie discussed the positive and negative comments reported on the evaluation forms. A decision should be made on whether to continue the Program in its present form. Donna suggested changing the format.

18.2 Debbie reported questions about the Greek Squad and requests for more information.

18.3 Mari wondered about the format of Fraternity Education.

19.0 Closing Thought

Mari enjoyed the camaraderie at the Marina Conference and praised board members for getting a lot of work accomplished.

20.0 Adjournment

Rosena adjourned the meeting at 7:15 p.m.

Submitted by Marilyn Bracelin, State Secretary