



## California Alpha Delta Kappa

### Executive Board Zoom Meeting

December 2, 2023

#### 1.0 Call to Order

The meeting was called to order at 11:08 a.m. by President Rosena Kruley.

#### 2.0 Silent Roll Call

President	Rosena Kruley, <i>Beta Alpha</i>
President-elect	Virginia Riding, <i>Gamma</i>
Immediate Past President	Sara Cooper, <i>Beta Iota</i>
Membership VP	Donna McCartney, <i>Gamma Nu</i>
Secretary	Marilynn Bracelin, <i>Alpha Phi</i>
Treasurer	Diana Galvan, <i>Beta Eta</i>
Historian-Sgt.-at-Arms	Debbie Waltzer, <i>Iota</i>
Chaplain	Mari Page, <i>Gamma Mu</i>
Treasurer's Budget Committee members:	
Guest Karen Kirby, <i>Gamma Mu</i> , present	
Guest Marlene Cordova, absent	
Rosena Kruley	
Donna McCartney	

#### 3.0 Approval of Agenda

Virginia requested time to question a "phantom order" on the AΔK credit card. Rosena added it to the agenda at 5.2

#### 4.0 Review of Norms

- R** Responsibility for what you say and feel without blaming others
- E** Empathetic listening
- S** Sensitivity to differences in communication styles
- P** Ponder what you hear and feel before speaking
- E** Examine our own assumptions and perceptions
- C** Confidentiality—board discussions stay on board

T Trust ambiguity—no debate of who is right or wrong

## **5.0 Treasurer's Report**

### **5.1 2024-2026 Proposed Budget**

1. Treasurer Diana Galvan presented four possible budgets for the next biennium.
2. Diana focused on version number four: eliminating the mileage reimbursement for liaisons, reducing mileage for rideshares to 60 cents per mile, and using \$3000 from the Noel Leonard Leadership Training account for Karen Kirby's Leadership Training.
3. Diana said that versions one and two are not workable. Versions three and four are more workable and version four includes a \$5 dues increase. She will do some more figuring and send to board members a more finalized version of number four.

### **5.2 Budget Review**

1. Diana reviewed and discussed the four budget versions.
2. Mari questioned when in the next biennium we would be deleting four of the in-person Conferences. Diana explained that Councils were concerned about not having in-person Conferences the first year.
3. Karen suggested borrowing from the Reserve the first year and paying the loan back the second year allowing all four Conferences to be held in-person the first year so Councils could bond with the Executive Board and members. She reported that the \$5 increase in dues only amounted to .013 cents per day.
4. To cut in-person conference expenses, Mari suggested meeting on the Friday before a Conference and then doing a Zoom meeting before or after to complete all necessary business. She prefers budget version three or four.
5. Sara reminded members that it is also important for Executive Board members to bond. She feels version four of the budget works best.
6. Karen suggested adding \$300 for travel to Regional Conferences and Leadership Training using money from the Noel Leonard Fund.
7. Diana felt we should not use Leadership funds as it could get depleted and it is important to develop leadership. She suggested using version three's Noel Leonard funds for a Leadership Retreat. Sara said Noel Leonard Leadership Fund monies should be spent on members. She advocates for no dues increase. Karen explained past uses of those Leadership Funds and Virginia asked for more explanations of the use of those Funds, especially for Regional and State Conferences and Conventions. There was more discussion on a dues increase and use of the Noel Leonard Funds with no decisions made.
8. Rosena reminded members that after Covid19 prices increased but the budget stayed the same.

9. Debbie suggested making a dues increase a choice, but Diana said it would be difficult to adopt a budget without specific amounts allotted. Marilyn suggested having an Adopt-a-Fund where members could choose to donate where they prefer that would be in addition to the budget. Virginia agreed that donations should be kept separate from the budget.
10. Rosena suggested having a committee to work on the donation idea. Sara suggested giving that job to the 2024-2026 Executive Board.
11. Mari recommended putting versions three and four on the ballot in the Convention packet. Diana will make changes in versions three and four, send them to the Executive Board for a vote, and include the results in the Convention packet.
12. Diana wondered about budgeting a specific stipend for leaders instead of paying reimbursements, that way everyone would get equal amounts.
13. Karen recommended reading the Policies and Procedures language.
14. Sara feels the work of the Executive Board is important and they should be reimbursed. There was further discussion of stipends versus reimbursements.
15. Virginia asked members if anyone could explain the “phantom charge” on the Alpha Delta Kappa credit card. Since no one could, Diana will call the credit card company to find out who made the charge and she will report her findings at the next board meeting.

## **6.0 Southern District Conference**

Virginia reported on the meeting with Southern District Conference Chair Rosemary Heenan and Debbie Waltzer. Debbie located venues in Riverside that are more amenable to location and cost of the Conference. She will check out the library which has facilities and does not charge a rental fee as well as a women’s club with a caterer and a rental fee. She has booked the Hampton Inn in Riverside which is ten minutes from the Conference venue. Virginia will call to request a Conference Room for the board meetings.

**The board members send kudos to Debbie, Rosemary, the Southern District, and all Committee members for their diligent work to solve the problem!**

Rosena reminded the Board members that some Executive Board members will need to be picked up at airports. Donna and Mari will arrange pickups at Santa Ana Airport for the Marina District Conference and Debbie will arrange pickups at Ontario Airport for the Southern District Conference.

## **7.0 Announcements**

There will be a short Zoom meeting on Tuesday, December 12 at 9:30 a.m. to finalize the Budget choices.

## **8.0 Adjournment**

The meeting was adjourned at 1:06 p.m. by President Rosena Kruley.

Submitted by Marilyn Bracelin, CA State Secretary