



ARTICLE I — NAME

The name of this organization shall be CA Phi Alpha Delta Kappa of Alpha Delta Kappa, hereinafter referred to as CA Phi Alpha Delta Kappa. The first chapter of CA Phi Alpha Delta Kappa was chartered on May 21, 1958, in San Francisco, California.

ARTICLE II — PURPOSE

The purpose of CA Phi Alpha Delta Kappa shall be to promote the purposes set forth in ARTICLE II of the current Bylaws of Alpha Delta Kappa.

ARTICLE III — MEMBERSHIP

Refer to ARTICLE III in the current Bylaws of Alpha Delta Kappa, for information on membership, transfer, resignation, reinstatement, termination, Omega Chapter, and dues, fees, and assessments. See also CA Phi Policies and Procedures Manual on dues, fees, and assessments.

ARTICLE IV — CHAPTER ORGANIZATION

Refer to ARTICLE IV in the current Bylaws of Alpha Delta Kappa, for information on chapter organization.

ARTICLE V — SUSPENDING AND REVOKING OF CHARTERS

Refer to ARTICLE V in the current Bylaws of Alpha Delta Kappa, for information on suspending and revoking of charters.

ARTICLE VI — INTERNATIONAL EXECUTIVE BODIES

Refer to ARTICLE VI in the current Bylaws of Alpha Delta Kappa, for information on International Executive Bodies.

ARTICLE VII — OFFICERS

Refer to ARTICLE VII, Section 2, a. Eligibility (4) in the current Bylaws of Alpha Delta Kappa, for information on chapter co-officers. See also CA Phi Policies and Procedures Manual.

Elected officers of CA Phi Alpha Delta Kappa shall be president, president-elect, immediate past chapter president, secretary, and treasurer. The offices of vice president for membership, historian, chaplain, corresponding secretary and sergeant-at-arms may be optional.

Section 1. Election



- a. The elected candidate qualifications committee shall present to the convention a slate of candidates whose eligibility requirements have been met.
- b. In the event a candidate cannot attend the convention at which officer elections are to be held a two-thirds (2/3) vote will be required to add her name to the ballot. If elected, that officer's name will be read in the officer installation ceremony.
- c. In the event the candidate qualifications committee presents an incomplete slate of candidates, a member without eligibility willing to be nominated for a vacant office may be accepted by the following process:
 - 1) The delegates will vote, by ballot, to accept the nomination of the candidate by a two-thirds (2/3) vote. If adopted, the name of the candidate will be added to the slate of candidates.
 - 2) Previous notice shall be provided.
- d. Election of chapter officers shall be by ballot and a majority of the delegates registered and voting shall elect.
- e. In the event the first ballot fails to give a majority vote to one (1) candidate for any office, the second ballot shall contain the names of the two (2) candidates receiving the highest number of votes on the first ballot.
- f. If the slate of candidates has only one member nominated for each office, the chapter president declares the election effective by unanimous consent or acclamation.

ARTICLE VIII — COMMITTEES

Refer to ARTICLE VIII, Section 2 in the current Bylaws of Alpha Delta Kappa, for information on chapter committees. See also CA Phi Policies and Procedures Manual.

The following shall be designated as chapter committees: Alpha Delta Kappa Month, altruistic, budget, bylaws, candidate qualifications, fraternity education and membership.

CA Phi has the following special committees: altruistic project, scholarship, resolutions, and publicity/technology. CA Phi also has the following additional special committees: Alpha Delta Kappa month, chapter convention and balloting. Duties of officers/committees are defined in the CA Phi chapter Officers/Chairman Manual.

Section 1. Committees and their chairmen, except the candidate qualifications committee, which is elected by the executive board, shall be appointed by the chapter president following each chapter convention in even-numbered years or when the committee is authorized by the executive board.

Section 2. Duties of committees shall be as listed in the CA Phi Policies and Procedures Manual.

ARTICLE IX — INTERNATIONAL CONVENTION

Refer to ARTICLE IX in the current Bylaws of Alpha Delta Kappa, for information on International convention.



ARTICLE X — INTERNATIONAL COUNCIL OF PRESIDENTS

Refer to ARTICLE X in the current Bylaws of Alpha Delta Kappa, for information on the International Council of Presidents.

ARTICLE XI — REGIONS, REGIONAL LEADERSHIP AND REGIONAL CONFERENCES

Refer to ARTICLE XI in the current Bylaws of Alpha Delta Kappa, for information on regions and regional conferences. CA Phi is in the Southwest Region, one of the seven regions in Alpha Delta Kappa.

ARTICLE XII —chapter CONVENTION

Refer to ARTICLE XII in the current Bylaws of Alpha Delta Kappa, for information on the chapter convention. See also CA Phi Policies and Procedures Manual.

Section 1. Official delegates to the chapter convention shall be:

- a. Each elected chapter officer, each past chapter president, each chapter committee chairman, and each chapter will have one delegate (or alternate) for every ten members per chapter with a minimum of one delegate per chapter, and one delegate for every ten sustaining members (or majority thereof) attending the convention.
- b. Each delegate has only one vote. If a designated delegate is unable to vote, only an alternate may vote; there are no proxies.

ARTICLE XIII — CA Phi COUNCIL OF CHAPTER PRESIDENTS

Refer to ARTICLE XIII in the current Bylaws of Alpha Delta Kappa, for information on the chapter council of chapter presidents.

Section 1: The chapter council of presidents shall meet in conjunction with the chapter convention in the even numbered years. All members are welcome to attend this meeting.

ARTICLE XIV — DISTRICTS

Refer to ARTICLE XIV in the current Bylaws of Alpha Delta Kappa, for information on districts.

Section 1. Four (4) districts have been established by the CA Phi executive board to provide a strong, vital link between the chapters and the chapter.

- a. The districts shall meet annually to implement the adopted purposes of the districts.



- b. Each district elects a chairman, chairman-elect, secretary, and any other officers deemed necessary.

ARTICLE XV — CITY/AREA COUNCILS OF CHAPTER PRESIDENTS

Refer to ARTICLE XV in the current Bylaws of Alpha Delta Kappa, for information on city/area councils of chapter presidents. See also CA Phi Policies and Procedures Manual.

ARTICLE XVI — CHAPTER MEETINGS

Refer to ARTICLE XVI in the current Bylaws of Alpha Delta Kappa, for information on chapter meetings.

ARTICLE XVII — CHAPTER AND CHAPTER BYLAWS

Refer to ARTICLE XVII in the current Bylaws of Alpha Delta Kappa, for information on chapter and chapter bylaws. See also CA Phi Policies and Procedures Manual.

Section 1. CA Phi Alpha Delta Kappa shall adopt bylaws and/or policies and procedures manual, which must be in compliance with the International Constitution and Bylaws. Each biennium, the chapter bylaws chairman shall send, for certification, a current copy of the chapter bylaws or the official policy chapterment, from the CA Phi Policies and Procedures Manual, that satisfies the requirement of the Internal Revenue Service for chapters of the United chapters of America and the Commonwealth of Puerto Rico, to the chairman of the International Bylaws Committee by October 15 of even-numbered years.

Section 2. The chapters shall adopt bylaws and/or policies and procedures manual, which must be in compliance with the International Constitution and Bylaws and the CA Phi Bylaws and/or the CA Phi Policies and Procedures Manual. Each biennium, the chapter bylaws chairman shall send, for certification, a current copy of the chapter bylaws or the official policy chapterment, from the chapter policies and procedures manual, that satisfies the requirement of the Internal Revenue Service for chapters of the United chapters of America and the Commonwealth of Puerto Rico, to the chairman of the chapter bylaws committee by March 15 of odd-numbered years.

ARTICLE XVIII — PUBLICATIONS

Refer to ARTICLE XVIII in the current Bylaws of Alpha Delta Kappa, for information on publications. See also CA Phi Policies and Procedures Manual.

ARTICLE XIX — PARLIAMENTARY AUTHORITY



Refer to ARTICLE XIX in the current Bylaws of Alpha Delta Kappa, for information on parliamentary authority.

ARTICLE XX — AMENDING OF BYLAWS

Refer to ARTICLE XXI in the current Bylaws of Alpha Delta Kappa, and the CA Phi Policies and Procedures Manual for information on amending the bylaws.

Section 1. These bylaws may be amended by a two-thirds (2/3) vote of the official delegates present and voting at any regular chapter convention provided that

- a. the proposed amendments shall have been proposed by the chapter executive board, the chapter bylaws committee, or by a chapter.
- b. a copy of the proposed amendments shall have been sent to all chapters at least thirty (30) and not more than ninety (90) days prior to the chapter convention.

Section 2. Unless otherwise provided prior to its adoption or in the motion to adopt, an amendment to these bylaws shall become the law of CA Phi Alpha Delta Kappa at the close of the chapter convention at which it shall have been adopted.

Article XXI – DISSOLUTION OF THE ORGANIZATION

The Internal Revenue Service requires upon the dissolution of the corporation's chapters, Commonwealth of Puerto Rico, or any chapters within, the assets of the chapter or chapter(s) having assets which remain after payment of its obligations has been made or provided for, and after return, transfer, or conveyance of assets held upon condition requiring such return, transfer, or conveyance, shall be transferred to one or more nonprofit organizations whose purposes are substantially similar to those for which the corporation is organized and which at the time of such distribution are described in section 501 (c) (3) of the Code and exempt from tax under section 501(a) of the Code.
