



Chapter Chaplain Duties and Responsibilities



(Optional)

Share inspirational messages to set the tone for meetings and special events.

Congratulations! You have been elected/appointed to serve as chapter chaplain. You will prepare a “Thought for the Day” for meetings or other events.

Your duties and responsibilities are:

- Prepare and present a “Thought for the Day” at chapter meetings, executive board meetings, events, and other functions at the request of the chapter president.
- Assist in the installation of new chapter officers and initiation of new chapter members.
- Prepare and present a memorial service for a chapter meeting, if requested.
- Research and identify thoughts for the day that are reflective of the diversity of our organization.
- Prepare messages appropriate for the event; topics may be aligned to International, regional or S/P/N themes, education, or the time of year.
- Utilize the International website as well as other resources (books, greeting cards, bookmarks, quotes, music lyrics, websites and original thoughts).
- Perform other duties as described in the chapter bylaws or policies and procedures.

Treasure this opportunity to serve as your chapter chaplain. Enjoy every moment. Cherish our sisterhood and the friendships you make along this journey!