



California Alpha Delta Kappa

Executive Board Meeting Minutes

March 13 - 15, 2020

[Go to Meeting Online Video Conferencing Site](#)

1. Call to Order

The meeting was called to order at 1:23 P.M. by President Karen Kirby on the Go to Meeting site.

2. Silent Roll Call

The silent roll call sheet was checked off by Secretary, Anita Brown. All eight members of the California State Executive Board were present on the Go to Meeting site.

President – Karen Kirby, Gamma Mu
Immediate Past President – Diana Galvan, Beta Eta
President-Elect – Sara Cooper, Beta Iota
Vice-President/Membership – Mari Page, Gamma Mu
Treasurer – Marlene Cordova, Phi
Secretary – Anita Brown, Alpha Lambda
Historian/Sergeant-at-Arms – Rosena Kruley, Beta Alpha
Chaplain – Virginia K. Riding, Gamma

3. Approval of Agenda

Listed below are the changes to the agenda:

- 9.6. - Change Allocation of \$3,000 from San Diego to \$3,422.
- 10.2. - Change Membership Consult Report to read Analysis Report.
- Add 14.15. - Diana would like to talk about the bounce backs from mass emails.
- Add 14.16. – Marlene would like to talk about one of the scholarship recipients.

The agenda was approved by consensus with the changes noted.

4. Opening Thought

California Chaplain Virginia K. Riding shared her thoughts regarding the poem entitled “Creed” written by Howard Arnold Walter. The poem gives us a few guidelines for setting a good example. The entire poem will be on our state website listed under Chaplain’s Chatter.

5. Review of Norms

Karen reviewed our Executive Board Norms which were written by June Carpenter, a former Alpha Delta Kappa International President. Karen reviews these norms at every Executive Board Meeting.

6. Southern District Conference Plans

Due to the Corona Virus crisis (COVID-19) the Southern District Conference was cancelled.

7. Approval of Executive Board Minutes 1.24-26, 2020

Karen reviewed the entire Executive Board Minutes from 1.24-26, 2020. The minutes were approved as written. Virginia did not receive the President's newsletter. Karen will send it to her.

8. Correspondence

Sent to:

- 2.1.20 Hawaii Beta from Marlene Thank you for \$200 donation to the Educators Helping Educators (EHE) fund.
- 2.1.20 Ed Gregorio, Principal Paradise Ridge School from Karen notification of approval of \$4,800 from the EHE Fund for 16 teachers.
- 2.1.20 Maggie Smith, Beta Tau from Karen notification of approval of EHE funds to Paradise Ridge School
- 2.1.20 Ed Gregorio from Marlene. - The check from EHE \$4,800 to 16 teachers.
- 2.6.20 Susan Blough, Zeta from Anita on behalf of the Executive Board. - Thank you for the Marina District Conference.
- 2.6.20 Meredith Ching, Hawaii State President. – Sympathy card from Anita on behalf of the Executive Board on the loss of her husband.
- 2.8.20 Colleen Golden, Beta Rho. – Congratulations from Karen for receiving \$500 Alpha Delta Kappa Classroom Mini-grant.
- 2.8.20 Maria Quintana, Beta Omicron. - Congratulations from Karen for receiving \$500 Alpha Delta Kappa Classroom Mini-grant.
- 2.9.20 Bernie Mason, Delta Council President – Response from Karen regarding voting at a Council meeting.
- 2.21.20 Joanne Grimm, Peralta Council President – Regarding the Noel Leonard recipient grant sharing.
- 2.22.20 Diana sent the State Convention Invitation and Registration Forms to all California sisters via email.
- 3.2.20 Diana sent a letter to all the California Past Presidents. Diana invited them to the Past President's Dinner at the State Convention.

Received from:

- 2.1.20 Hawaii, Beta - Marlene received a check for \$200 for our (EHE) fund.
- 2.2.20 Joanne Grimm, Peralta Council requesting \$800 advance money for the Northern District Council.
- 2.2.20 Joanne Grimm, Peralta President requesting that there be four recipients to share the Noel Leonard First Timers Award.
- 2.20.20 Thank you from Ed Gregorio for the \$4,800 (EHE) money to Paradise Ridge School on behalf of 16 teachers from this school.
- 2.20.20 Kim Gerould, Beta Eta sent a thank you card for her \$500 Alpha Delta Kappa Mini-grant Scholarship.
- 3.7.20 Ann McCarty, Alpha Lambda sent a thank you card for her \$500 Alpha Delta Kappa Mini-grant Scholarship.

9. Treasurer's Report

9.1. Current Budget Status Report

Marlene Cordova, State Treasurer noted that we have saved money because of the cancellation of the Southern District Conference due to COVID-19. Executive Board meeting expenses have been eliminated. She then gave the following report:

9.2. Bank accounts update

Balance as of March 11, 2020:

Bank Accounts

| | | |
|---------------------|----------------|--------------------|
| Wells Fargo Bank | WF Checking | \$19,554.62 |
| | WF Reserve | \$46,034.08 |
| | WF Scholarship | \$7,766.01 |
| TOTAL Bank Accounts | | \$73,354.71 |

Investment Accounts

| | | |
|--------------------------|--------------|--------------------|
| ADK Foundation | Noel Leonard | \$54,116.23 |
| TOTAL Investment Account | | \$54,116.23 |

OVERALL TOTAL **\$127,470.94**

Other Important Information

| | | |
|-------------------------------|------------|--------------------------|
| Altruistic Sales since 6/1/18 | \$1,937.00 | |
| CA Crisis Fund | \$3,491.80 | (\$8,400.00) 28 teachers |
| AΔK Foundation | \$2,796.21 | (\$ 300.00) 1 teacher |
| New Day for Children | \$2,950.00 | (\$1,075.00) Check given |

Awarded in 2018-2019:

| | | |
|----------------------------|------------------------------------|------------|
| Noel Leonard Scholarships | Leadership (5) Regional Conference | \$500.00 |
| District Mini-Scholarships | Awarded in 2019-2020 | \$2,000.00 |

To be given 2019-2020:

| | |
|---------------------------|------------|
| State Convention Budgeted | |
| Noel Leonard First Timers | \$1,100.00 |
| Eleanor Bendell | \$2,500.00 |
| Excellence in Education | \$200.00 |

9.3. Update on New Day for Children

The balance of the donations will be given to the 2018-2020 State Altruistic Project New Day for Children at the state convention. The amount is expected to increase by then. Marlene will report the entire amount that will go to the New Day for Children at the Executive Board Meeting preceding the State Convention.

9.4. Dues owed by honorary members

9.4.1. There are five honorary **chapter** members in the state. Three have paid **dues** but two have not, even after reminder emails. It is the chapter's responsibility to pay dues for the honorary member. There is a \$9 fee for the honorary member's publication fee. Virginia suggested that the reminder emails go to Chapter President as well as the Chapter Treasurer.

9.4.2. Resignations A list of the unpaid dues was sent to Karen from **Jeanie** Hinke, SWR Membership Chair to Karen. Mari and Marlene have worked on this list to determine the membership status. They have found that most on the list had resigned or were on limited status. Not all chapters are going online to update their membership lists. Sisters who are on leave of absence and limited status still have to pay dues. Diana suggested a copy of the list of resignations be sent to all Board members. This will help Diana to figure out email bounce backs. Rosena suggested that filling out the H107 form from International could be attached to receiving a pearl in the future.

9.5. Diana's points on the credit card

Karen needs to contact the Wells Fargo rewards center. She can authorize Wells Fargo to talk with Marlene. Karen will get the points put on her California Alpha Delta Kappa credit card. Another idea is to give the points to Sara as President-Elect. Marlene reported that \$325 was received by redeeming points from Diana's closed credit card.

9.6. Allocation of \$3,422 from the bank in San Diego

This money is from the closed account of a disbanded chapter in San Diego. Marlene feels this should go into the Scholarships fund. Diana says that this money can sit in the checking account until a decision on how to expend it is made. The discussion was suspended until Saturday morning.

The meeting was recessed at 4:15 P.M.

The meeting was reconvened at 9:20 A.M. on Saturday, 3.14.20.

Reconvening Thought

Virginia spoke about a beautiful day in the Central San Joaquin Valley. Even if it is a lovely day, we all still have our worries. She shared with us a poem that was on a greeting card she was sending to a fellow sister who was ill. It is entitled, "The Oak Tree: A Message of Encouragement" by an unknown author. This poem of encouragement can be found on the California Alpha Delta Kappa website under the Chaplain's Chatter menu.

9.6. Allocation of \$3,422 from the bank in San Diego, continued

A lengthy discussion was held regarding how to allocate these funds.

MOTION: Anita moved that we transfer \$1,500 from the \$3,422 from the San Diego account to the California Alpha Delta Kappa Scholarship Fund. There will be \$1,922 for future use left in the general fund. Seconded by Rosena. Motion PASSED.

9.7. Quicken subscription update

Diana has completed more research on purchasing a new subscription to Quicken. The program resides on the state treasurer's computer, not in the Cloud. The data is available to be seen by others on the web by password only, and only if we choose to share it. The program is easier to use with a subscription because it will be updated automatically. The State Treasurer will always be using the newest update of the program. The Quicken subscription would be \$99 per year.

MOTION: Sara moved that we purchase a subscription to the Quicken program at \$99.00 per year. Marlene seconded. Motion PASSED.

9.8. Noel Leonard First Timer Grants

Joanne Grimm sent an email stating that she has four people in her council who will be First Timers at this year's state convention. She would like to split the Noel Leonard Grant in four ways. The Policy & Procedures state that there will be one recipient per Council. Karen stated the purpose of this grant is to foster leadership, but only one grant may be made to Peralta Council. She suggested the chapters may want to give a scholarship to the remaining three if they wish. Discussion ensued. Karen will inform Joanne of the Policy and Procedure.

Karen will send an email to Council Presidents to remind them to select one person for the Noel Leonard Leadership grant award for the Regional Conference in Hawaii.

9.9. Badges supplies reorder

Karen showed an Excel sheet that she has used to track sales of the badge holders. She recommends that we sell them at the State Convention. The supplies can be re-ordered to be sold the district conferences during the next biennium.

9.10. Peralta Council request

Joanne Grimm, Peralta Council President, would like to request seed money for the 2020 Northern District Council. \$800 is requested. The Board reviewed the Policy & Procedures Section C, page 89. The Policy allows for up to \$500 seed money to be granted to a council. The following motion was made:

MOTION: Diana moved to send \$500 as a loan to Peralta Council to be used as a deposit for the Northern District Conference in October, 2020. Peralta Council will be advised of the Policy & Procedure describing payback requirements for this loan. Treasurer is to include copy of the Policies & Procedures on page 89 with the check. Seconded by Rosena. Motion PASSED.

9.11. Membership Award Replacement

The Perpetual Membership Award is broken. The Board discussed replacement of the award. It was agreed to replace the award. Nameplates of past winners will have to be reattached to a new award after engraving the name of the new Membership Award winner. Diana will investigate trophies and pricing. The Board will have an e-vote to approve the expenditure.

The Perpetual Membership Award is given for the greatest growth. It is presented at the State Convention. Discussion ensued. It was suggested to present the Perpetual Membership Award at the District Conference of the winning chapter if the state convention is cancelled. A question arose as to whether the award is given for growth percentages or number of new members. The Board looked at the Policy & Procedures but they are not as clear as they could be. Karen suggested that three people work on this as a sub-committee. Sara, Diana, and Mari were appointed.

9.12. Go to Meeting

Diana investigated the possibilities of video conferencing. She and Karen decided to try the Go to Meeting site by signing up for a fourteen day free trial in order to conduct this board meeting. The year's subscription is \$200. Diana led a discussion listing the pros and cons of using this site. Diana shared observations with the Board. Karen suggested that we try it for a year and then decide whether to keep it or not.

MOTION: Virginia moved that we allocate \$200 to purchase a subscription for a year for the Go to Meeting online video conferencing program to be used by the California Executive Board. Rosena seconded. Motion PASSED.

10. Membership Report

10.1. Membership status

State Vice-President for Membership Mari Page gave the following Membership Report:

Figures are compiled from Alpha Delta Kappa International Headquarters as of 03.04.20

| | | |
|-------------------|-------|--|
| Active Membership | 1,064 | This could be 18 less because of resignations and Omega. |
| New Members | 22 | |
| Honorary | 7 | |
| Life | 15 | |
| Reinstated | 6 | |
| Transferred | 3 | |
| Resignations | 24 | Possibly more |
| Omega | 13 | |

Number of chapters 44 Sustaining 1 TOTAL = 45

10.2. Membership Analysis Report

Mari suggested that the Membership Analysis report be printed out by chapter. Each chapter can look at the statistics on this sheet. There is a new Membership Development Manual and Diana has already put it on the California website. Sara says she will make up a membership team of the Immediate Past President, President, and President-Elect for the next biennium. Sara wants these sisters to work with Mari. Sara's main goal during biennium 2020-2022 will be membership. Sara will also work on continued improved communication with International Headquarters. Karen reminded the Board that Mari currently has a membership team made up of the Board and Council Presidents.

10.3. California Resignations

Mari is investigating the reasons why the sisters on the list she received from International have resigned from Alpha Delta Kappa.

10.4. Resignation Reporting Form

Mari reviewed a Resignation Reporting form she developed . She has shared the Resignation form with the California Executive Board and the Regional Membership Vice-President. Mari wants it to be on the California website under Forms. Diana said she would do this as she is our Webmaster. Mari wants to send it out to everyone she knows about who has resigned. Mari asked if Diana could make this a digital fill-in form. Karen wants us to try this form for a while and then re-visit. Mari sent the form to each of the sisters who has resigned. Mari received 6 back out of 19. Mari will continue to follow through with this form to study and find out the reasons why some sisters are resigning.

10.5. Delegates at the State Convention

Mary passed out a form showing the membership totals for all 45 California Chapters. The numbers are from International Headquarters. These are the numbers that will be used to determine the chapter's delegates to the state convention. The numbers are from March 3, 2020. Mary will be contacting the chapters to let them know how many delegates they are allowed.

10.6. Promotion of Limited Status

Karen suggested that sisters be offered limited status if they are considering resignation. Karen suggested Sara to put this in her first liaison report. Dues do not have to be paid the year limited status is requested.

11. Historian Report/Snappfish Book Progress

Rosena reported that many Chapter Historians cannot get on Snapfish. Rosena thinks it might be because they use Macs. It is much better to download and use Chrome. The deadline has been extended to May 15, 2020, to send in each chapter's two pages.

12. Reconvening Thought

Virginia delivered a reconvening thought earlier in the day.

13. Unfinished Business

13.1. State Convention Updates

Karen discussed her thoughts regarding rescheduling the State Convention to a later date. Karen will lead a discussion of this issue later in the meeting. The Board will have to decide to either cancel or reschedule the convention.

Karen also shared the layout for the set-up for the State Convention. Karen went through this set-up plan with the Executive Board.

13.1.1. Registration Update

As of today, there are 57 sisters who have registered. There are possibly four more for a total of 61 registrants.

13.1.2. Balloting Chairman

Patrice A. Mallory-McCarley from Beta Rho has agreed to be the State Convention Balloting Chairman. The Board discussed removing the balloting chairman's duties from the State Sergeant-At-Arms office and creating a separate Convention Balloting Chairman position.

MOTION: Virginia moved that a Convention Balloting Chairman position be established. Mari seconded. Motion PASSED.

13.1.3. Technology Chairman

Former California Alpha Delta Kappa sister Janet Armstrong has agreed to be the Technology Chairman for the upcoming State Convention.

13.1.4. Historian Candidate

At this time, no one has stepped up to run for State Historian. Sara asked that every Northern California Executive Board member send her the names of sisters who would possibly agree to run for this position at the State Convention.

The morning session of this Go to Meeting was halted for lunch at 11:54 P.M.

The afternoon session of this Go to Meeting session resumed at 2:05 P.M.

13.1.5. Resolutions Discussion

There were two resolutions that were accepted for discussion at our Marina District Executive Board meeting even though they were received after the December 1, 2019 deadline. These resolutions were actually received on January 17, 2020. There was a lengthy discussion on each one of the two resolutions. These resolutions were separated so each one could be discussed separately.

RESOLUTION: Combine Districts submitted by California Xi Chapter

WHEREAS, membership in California Alpha Delta Kappa has significantly declined in the last decade, resulting in less income from dues,

WHEREAS, travel expenses have increased significantly in the last decade, resulting in additional costs for the State Executive Board,

WHEREAS, electronic communication has improved significantly in the last decade, resulting in the ability of the Board to meet digitally in an on-line platform,

RESOLVED, that the California State Executive Board study the feasibility of combining the Northern and Valley Districts and the Southern and Marina Districts into two districts to reduce costs.

Karen guided us in our discussion by listing all the Pro and Cons we came up with as well as soliciting ideas thinking outside of the box.

RESOLUTION: Expanded Executive Board submitted by California Xi Chapter

WHEREAS, the Mission Statement of Alpha Delta Kappa states that “Membership provides a wealth of opportunities for leadership development”,

WHEREAS, serving as a Committee Chair or member or being on the State Executive Board is an opportunity to develop leadership,

WHEREAS, many chapters in California Alpha Delta Kappa suffer because members do not wish to take on leadership roles with some chapters even folding because of it, and some chapters having the same leadership for more than one biennium,

WHEREAS, on many occasions, no member has offered to run for a State Executive Board office, leaving the office to be filled at convention by nominations from the floor,

WHEREAS, other states with strong leadership such as Hawaii and Virginia include an expanded board at each Executive Board meeting, with the expanded board including committee chairs and members as well as past Executive Board members,

WHEREAS, this expanded board model:

- a. encourages committee chairs and members to pursue other leadership opportunities
- b. provides up to date committee reports to the Executive Board
- c. allows past State Board members to train and answer questions of current members
- d. provides continuity as well as a historical perspective that maintains the traditions of the state's Alpha Delta Kappa organization

RESOLVED, that the California State Executive Board study the feasibility of including an expanded Executive Board Meeting at each District Conference.

Karen facilitated a discussion of Pros and Cons as well as ideas thinking outside of the box on this resolution.

13.1.6. Materials Collection and Redistribution

Karen reminded the Board to bring to the convention flash drives, notebooks and archival boxes for collection and redistribution. She shared a form she has created to make this process go smoothly.

13.1.7. Discussion regarding Alternate Dates for the State Convention

Karen shared with us the latest guidelines from the CDC for the USA to combat COVID-19. She explained that because President Trump has declared a State of Emergency for the entire country, there will be no penalties should the convention be cancelled or rescheduled. She also explained the meaning of Force Majeure. She will send the description to the Board. Discussion was **TABLED** until there is more information.

13.2. Longest Day

Diana reminded us the Longest Day is June 21, 2020. She encouraged Board members to talk with their chapters and to join the Alpha Delta Kappa California Cares Team. For instructions on how to join this team, go to the Alzheimer's website alz.org/ADK. Diana suggested the Board liaisons bring this information to the next Council meetings.

13.3. Summary of Marina District Conference Evaluations

Sara shared the Summary of the Marina District Conference Evaluations with the Executive Board. She will share the Northern California Conference summary from 2019 with the Peralta Council because they will be hosting the next Northern California Conference on 10.03.20.

14. New Business

14.1. Policy and Procedures Revisions

14.1.1. Section G: State Convention, Balloting Committee

Removed State Sergeant-at-Arms from the committee.

14.1.2. SECTION B: STATE EXECUTIVE BOARD

It was decided this section did not need to be discussed.

14.1.3. New Policy & Procedure listing Convention Chairmen

MOTION: Virginia moved that the position of State Convention Balloting Chairman be added to the list of Convention Chairmen. Seconded by Mari. Motion PASSED.

New policy and procedure was written to define State Convention Chairmen, including Balloting Chairman.

14.1.4. Section G State Convention Chairmen: Procedure Manual

This does not presently exist on the California website. Karen said she will do this over the summer.

14.1.5. Section B: Executive Board, President's Newsletter

Deleted d, e, f, and g under Procedures. Replaced with all-inclusive **d. International chapter.**

MOTION: Virginia moved to block approve 14.1.1 and 14.1.5. Anita seconded. Motion PASSED.

14.2. Revisions to State Officers/Chairmen Manual

A discussion ensued regarding changing and removing all balloting duties from the Sergeant-at-Arms responsibilities.

MOTION: Sara moved that page 24 of the Officers/Chairmen Manual be redacted from the Sergeant-At-Arms duties and added to the Balloting Chairman's duties. Diana seconded the motion. Motion PASSED.

The meeting was recessed at 5:45 P.M.

The meeting was reconvened at 9:09 A.M. on Sunday, 3.15.2020

Reconvening Thought:

Virginia shared with us more Wisdom on the Walls that she found when substituting at a local elementary school. Focus on what you can influence, not who is to blame for the problem. This can aptly be applied to any struggling Alpha Delta Kappa chapter. Every member of a

group is important to the ultimate success of the group. Virginia's entire Reconvening Thought can be found on the California Alpha Delta Kappa website under the heading of Chaplain.

14.2. Revisions to State Officers/Chairman Manual, continued

Karen revised the State Standing Committees job descriptions to make the duties uniform in language. All job duties now contain the following language:

- Maintain and update the chairman's flash drive and other materials.
- At the end of the biennium, attend the Pre-Convention Expanded Executive Board meeting to review the agenda for the State Convention, and return the electronic files and any materials to the State Secretary who will verify that all items have been returned.
- Submit a Committee Chairman's Report electronically to the State Secretary per her directions and due date. The report will be included in the Proceedings of Convention. Include recommendations for improvements. Include a copy of the report on a flash drive and in the chairman's binder/folder.
- Submit original receipts for expenses with all requests for reimbursement to the Convention Treasurer by the end of the state convention. The state budget allows for up to \$____ per year of the biennium. (Amount is described in the Policy and Procedures.)

MOTION: Mari moved that we approve all the changes made to these job duties. Rosena seconded. Motion PASSED.

14.3. Review of Updated State Officer Convention Duties

Karen suggested that each member of the Executive Board study the assigned duties and email her if there are any questions or there is any difficulty with an item.

14.4. Liaison Report Feedback

Karen reviewed Liaison Reports submitted since the last Executive Board meeting.

- Beta Theta shared an idea how to involve more sisters in leadership. They have three (3) sisters on every committee. The three work together and train the new person.
- Anita reported that the Peninsula/South Bay Council voted to send a check for \$1,037 from the of their Northern District Conference in October, 2019 to the California Alpha Delta Kappa Educators Helping Educators account.

14.5. Projected dates for District Conferences

The Board reviewed the established dates for future district conferences. Additional dates were added for 2022 – 2024. The complete list of dates for 2020 to 2024 are:

2020-2021

October 3, 2020 Northern
November 7, 2020 Valley

January 23, 2021 Marina
March 13, 2021 Southern

2021-2022

October 2, 2021 Northern
November 6, 2021 Valley
January 22, 2022 Marina
March 12, 2022 Southern

2022-2023

October 1, 2022 Northern
November 5, 2022 Valley
January 21, 2023 Marina
March 11, 2023 Southern

2023-2024

October 7, 2023 Northern
November 4, 2023 Valley
January 20, 2024 Marina
March 9, 2024 Southern

MOTION: Marlene moved that we accept the District Conference dates 2022-2024. Sara seconded. Motion PASSED.

14.6. President's Report to International H-142

This was tabled until a future Executive Board meeting.

14.7. International Convention Voting Summary

Karen will find out if there are any changes or additions to add to California Policy & Procedures based on the results of the voting at the International Convention. CA Policy and Procedures must align with International.

14.8. Adjudication Using Kaleidoscope

Karen reported that Kaleidoscope is a relatively new service purchased by International. The nomination for Excellence in Education was adjudicated using Kaleidoscope despite initial problems. The California nominee passed adjudication.

14.9. Disaster Relief in Places other than in California

Karen would like President-Elect Sara to address this during her biennium.

14.10. Eleanor Bendell State Scholarship Applications

The due date was today, March 15, 2020. Scholarship Chairman Rita Prichard reported today no applications were received.

14.11. Betty Rosenberg Golden Chapter Applications

Karen has received four (4) applications. Once the recipient is chosen, Diana will get the plaque engraved.

14.12. Executive Board Leadership Training

The Executive Board Leadership Training dates will be determined later because of the uncertainty of the status of the COVID-19 pandemic.

14.13. Evaluation of Southern District Conference

This task was unnecessary for Rosena because the Southern District Conference was cancelled due to the COVID-19 outbreak.

14.14. Southwest Regional Alpha Delta Kappa Classroom Grants

Two winners were recently selected to receive the Southwest Regional Alpha Delta Kappa Classroom Grants. Karen congratulated Colleen Golden, Beta Rho and Maria Quintana, Beta Omicron. Colleen is a reading specialist and her grant will go to purchasing high interest books at the level of each of her students. The books will be placed in each child's reading boxes for general classroom use and to take home to read to their families. Maria teaches First Grade. Maria uses computers when teaching. Maria will be able to purchase Sphero Bots with this grant. The children can work on their coding skills, learning and recognizing patterns using math skills, STEAM, and problem solving.

14.15. Email Bounce Backs

Diana will email a list of the email bounce backs to see if there are any noticeable patterns. Diana will also try to coordinate the bounce backs with Mari's list of resignations as well as with Virginia's Omega list.

14.16. Scholarship Recipient

Marlene reported that she received a letter from one of the mini scholarship recipients because the sister wanted to return the money. The class she wanted to take had been cancelled due to few registrations. After Marlene's urging, she has submitted a second grant proposal to fund a yearly event on Memorial Day to honor American heroes. The Scholarship Committee will need to adjudicate the revised grant proposal. If the Committee decides the grant should be awarded, Marlene will reissue the grant amount to the recipient.

15. Sales at Southern District Conference

This task was unnecessary for Rosena to report on because the Southern District Conference was cancelled.

16. Review and payment of bills

One liaison bill for \$73.60 was submitted. Payment of the bill was by approved by consensus of the Executive Board.

17. Announcements

17.1. March 20, 2020: State Convention Registration Deadline

17.2. April 1, 2020: First Timers from each Council due to Karen

17.3. April 15, 2020: Regional Mini Scholarships due

17.4. April 24 – 26, 2020: California State Convention, San Jose, CA

17.5. April 30, 2020: International Membership Campaign ends

17.6. June 21, 2020: Longest Day

17.7. July 13 – 16, 2020: NW/SW Regional Conference, Honolulu, HI

18. Other

18.1. Experience Sharing

This was a special time for everyone to say goodbye and express appreciations for each other for the past biennium.

19. Closing Thought

Virginia shared a quote from Stephen Covey, the man who was famous a few years ago for his Seven Habits of Highly Effective People book. His quote says, “A piece of us is in every person we meet.” She thought of this as she was planning the Omega service for the State Convention. Those sisters are no longer with us but they are still a part of each of us because we knew them. One of Virginia’s favorite songs is “For Good” from the musical “*Wicked*.” The California Alpha Delta Kappa website has the words to this song. It is listed under the Chaplain’s Chatter menu.

20. Adjournment

The meeting was adjourned at 1:02 P.M. on Sunday, March 15, 2020.

Karen asked all Board members to be available for a SPECIAL EXECUTIVE BOARD MEETING for the following day to discuss the status of the state convention. The meeting will be conducted on the Go to Meeting site at 9:00 A.M. Monday, March 16, 2020.

Respectfully submitted,
Anita Brown, Secretary
California State Alpha Delta Kappa Executive Board