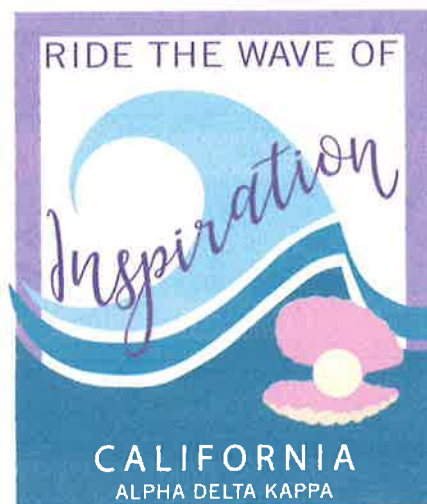


**California  
Alpha Delta Kappa Thirty-Third  
State Convention  
Virtual Zoom Meeting  
Karen Kirby,  
State President**

**“Ride the Wave of Inspiration”  
June 27, 2020**

**Prepared by:**

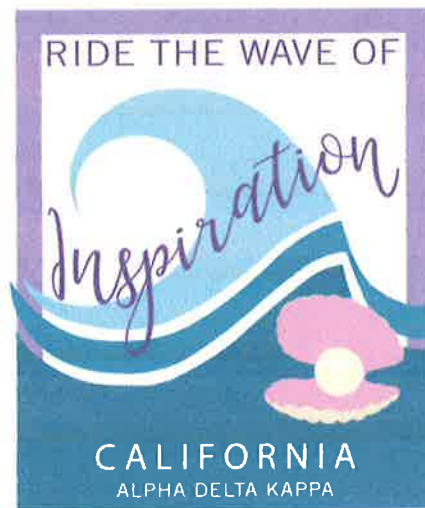
**Anita Brown, Alpha Lambda  
State Secretary  
California Alpha Delta Kappa, 2018-2020**



## **Table of Contents**

- 1.0 Minutes of Pre-Convention State Executive Board Meeting**
- 2.0 Minutes of Convention Business Sessions, Summary of the Omega Service**
- 3.0 Minutes of the Post-Convention Board Meeting**
- 4.0 Reports of State Executive Board Members**
- 5.0 Reports of the State Standing Committee Chairmen**
- 6.0 Reports of the State Convention Committee Chairmen**
- 7.0 Appendices**
  - **Greetings from the International Representative Ann Marie Brown**
  - **Revised Rules Governing the Virtual Convention**
  - **Final Registration Report**
  - **Final Membership Report**
  - **Final Biennium Altruism Report**
  - **Treasurer's Proposed Budget for 2020-2022 and Budget Item Descriptions**
  - **Proposed Resolutions**
  - **California State Altruistic Project Nominees**
  - **2020 Candidate Qualifications**
  - **Survey Monkey Results**
  - **Omega Service Program and Omega Chapter Names**
  - **Immediate Past President Karen Kirby's Final Remarks**
  - **State President Sara Cooper's Acceptance Speech**
  - **State Convention Evaluation**

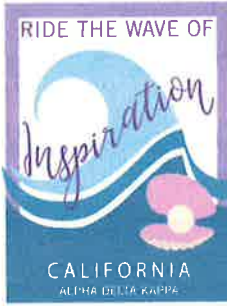
**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**1.0**

**Minutes**

**Pre-Convention State Executive Board  
Meeting**



**Alpha Delta Kappa**  
**33<sup>rd</sup> California State Convention**  
**Pre-Convention Executive Board Meeting**  
**Minutes, June 26, 2020**  
**Virtual Zoom Meeting**

**1.0. Call to Order:** State President Karen Kirby called the meeting to order at 12:58 P.M. She welcomed two guests: International Executive Board Member, Ann Marie Brown and Susan Raffo, Chairman of the State Convention 2020.

**2.0. Silent Roll Call:** Board Members present:

Karen Kirby	State President
Sara Cooper	President-Elect
Diana Galvan	Immediate Past President
Mari Page	Vice President/Membership
Anita Brown	Secretary
Marlene Cordova	Treasurer
Rosena Kruley	Historian/Sergeant-at-Arms
Virginia Riding	Chaplain

Guests Present:

Ann Marie Brown	International Executive Board Member
Susan Raffo	Chairman, California State Convention 2020

**3.0. Opening Thought:** Virginia shared with us a nature story about kangaroos. The kangaroos were trying to solve a problem but it wasn't until the end of that story that Virginia pointed out it is important to solve the right problem. The other story was about ants. The emphasis was that no one gets left behind. Help each other. The moral of both stories is to share the burden and everyone reaps the rewards. Virginia felt the Executive Board had achieved these during this biennium.

**4.0. Approval of Agenda:** Karen declared the agenda approved by consensus.

**5.0. Review of Norms:** Karen reviewed our Executive Board Norms which were written by June Carpenter, a former Alpha Delta Kappa International Executive Board Chairman. Karen reviews these norms at every Executive Board Meeting.

**6.0. Approval of 3.13-15 and 5.1-2 Executive Board Minutes:** The minutes were reviewed page by page. Hearing no corrections, additions or changes, Karen declared the minutes approved as submitted.

**7.0. Correspondence:** There was no correspondence to report at this time.

**8.0. Treasurer's Report**

**8.1. Current Budget Status Report:** Marlene reported the following:

- (\$8,400.00) Given to 28 teachers from the CA Crisis Fund (EHE)
- (\$ 300.00) Given to 1 teacher from the ADK Foundation
- (\$1,075.00) Given to New Day for Children in 2019
- (\$5,509.00) Given to New Day for Children in 2020

**8.2 Bank Balances as of May 31, 2020**

Bank Accounts

Wells Fargo Bank	WF Checking	\$ 13,056.26
	WF Reserve	46,038.07
	<u>WF Scholarship</u>	<u>10,490.33</u>
	Total Bank Accounts	\$ 69,584.66

Investment Accounts

AΔK Foundation	<u>Noel Leonard AΔK Foundation</u>	\$ 57,585.87
	Total Investment Accounts	\$ 57,585.87

Overall Total \$127,170.53

Other Important Information:

CA Crisis Fund-EHE	\$ 4,449.25
AΔK Foundation	\$ 2,796.21

**Awarded in 2018-2019**

Noel Leonard Scholarships	Leadership (5) Regional Conference	\$ 500.00
District Mini-Scholarships		\$1,000.00

**Awarded in 2019-2020**

Excellence in Education	\$ 200.00
District Mini-Scholarships	\$ 2,000.00

Marlene explained that the total income from Altruistic Sales this biennium was \$1,998 came from Altruistic Sales. Of this amount, \$999.00 was given to New Day for Children and \$999.00 was put into Scholarship.

**8.3. Update on New Day for Children**

The donation for The New Day for Children in 2019 was \$1,075.

The donation for The New Day for Children in 2020 was \$5,509.  
The total donation to this charity for the 2018-2020 biennium was: \$6,584.  
The Director of New Day for Children, Sharon Wood wanted to know if they could offer the California Alpha Delta Kappa donated funds as matching funds for their virtual 5k fun run in July. By placing the \$5,509 on the list of fun run donations, the amount will be matched by another donor. The Board gave its consent.

**8.4. Reimburse mailing costs**

This will be put on the agenda for the Post-Convention Executive Board Meeting.

**8.5. Reimburse Zoom costs**

This will be put on the agenda for the Post-Convention Executive Board Meeting.

**8.6. Purchase Zoom for 2020-2021**

Sara needs to do this by July 1, 2020.

**8.7. Membership Award replacement**

Diana has looked into this for us.

**MOTION: A motion was made by Sara that we authorize the purchase of a new Membership Award Plaque plus engraving for \$100 to replace the broken Membership Plaque. The motion was seconded by Rosena. Motion PASSED.**

**8.8. Quicken purchase update**

Diana will make sure that Virginia will receive this for her computer. Diana is working with Marlene and Virginia for a smooth transition.

**8.9. Results of Officers Slate**

Karen shared the photos of each of the officers for the new biennium.

**9.0. Membership Report:** Mari reported that there are currently 44 chapters plus 1 sustaining chapter. We have 1,035 active members in California Alpha Delta Kappa. For this last year of the biennium, the membership numbers are:

New	26
Life	15
Reinstated	6
Transferred	3
Honorary	7
Pending	3
Resignations	42 since June 1, 2019
Omega	16 since June 1, 2019

**10.0. Historian Report/Snapfish Book Progress**

Rosena has been working constantly behind the scenes with sisters who are trying to complete their chapters' two pages for the President's scrapbook. There are only 12

chapters left who have not completed their pages. Karen offered to call six of these chapters to help Rosena.

## **11.0. Unfinished Business**

### **11.1. Virtual State Convention Updates**

#### **11.1.1. Registration Data**

Thus far, there are 91 registrants and 46 participants. Total: 137

#### **11.1.2. Modified Rules of Convention**

**MOTION: A motion was made by Virginia that the Executive Board approve the suspension of the Policy and Procedures covering the required vote by the delegates to adopt the Rules of Convention so the modified Rules of Convention may be adopted by unanimous consensus at the 2020 State Convention. The motion was seconded by Mari. Motion PASSED.**

#### **11.1.3. Convention Program**

**MOTION: A motion was made by Rosena to suspend the Rule of Past Practice of delegate approval of the 2020 State Convention Program and the program be adopted by unanimous consent at the 2020 State Convention. The motion was seconded by Sara. Motion PASSED.**

#### **11.1.4. Delegate Credentialing**

**MOTION: Diana moved to suspend the Rule of Past Practice of seating delegates by delegate vote and to declare the seating of the delegates as the official roll of the 2020 State Convention according to the first credentials report. The motion was seconded by Rosena. Motion PASSED.**

#### **11.1.5. Proceedings of Convention**

This past biennium the Policy and Procedures were revised regarding hard copies of the Proceedings of Convention. A hard copy will not be sent to past state presidents as has been done in the past. Hard copies will be printed for the new Executive Board. If there are other members who want a hard copy, they must send a check for \$12.00 to Anita Brown. Karen will send a reminder to past state presidents.

#### **11.1.6. Objections received**

No objections were received by Karen by the deadline.

#### **11.1.7. 2022 Convention site**

It was decided that the 2022 State Convention would be held in Northern California at the DoubleTree Hotel in San Jose so that the \$6,500 deposit would not be forfeited. The date will be determined soon.



## **11.2. Longest Day Report**

Diana reported that the California Cares Team has raised \$9,100 thus far in the Alzheimer's charity fundraiser. California Alpha Delta Kappa is currently in 2<sup>nd</sup> place right behind the International Headquarters AΔK Team. Diana has several checks that came to her that will be recorded soon. The deadline is July 31, 2020 to get donations sent to her. Diana will send out a progress report.

## **12.0. New Business**

### **12.1. Policy and Procedures Revisions**

There were revisions made to Section D – Scholarships, Grants, and Awards.

**MOTION: Rosena moved that the changes that were made to Section D regarding Scholarships, Grants, and Awards be approved. Seconded by Sara. Motion PASSED.**

There were revisions made to Section G – State Convention, District Rotation.

**MOTION: Sara moved that beginning with the 2022 State Convention the rotation for the State Convention will be adjusted. The Alpha Delta Kappa State Convention rotation will begin with the Northern District in 2022 and all other future State Convention locations will change sequentially. Motion PASSED.**

### **12.2. Liaison Report Feedback**

Rosena wanted to share ideas how to keep connected to your chapter.

Mari offered to share her Zoom account with other chapters.

Anita shared the idea from the Peninsula/South Bay Council to collect money from the chapters in the council to support the Northern District Conference. Money is placed into a Budget Pool and is seed money for the conference. All expenses will be shared by the chapters. Following the payment of the bills, the leftover money will be divided up equally between the chapters in the council.

### **12.3. Update your Own Roster**

Sara stated that all officers including the State President, State Executive Board, and the Webmaster should be able to go in and communicate directly by updating rosters in the Directory on the International website. Ann Marie made a note of this to take to International.

### **12.4. Presidents' Council Handbook**

Karen offered to help Rosena with this task. Karen will show Rosena what needs to be changed.

### **12.5. All Regions Regional Conference**

Ann Marie Brown reported that the All Regions Regional Conference will be held on August 29, 2020. The International Vice Presidents from all 7 regions are working on it. There is an article on the International Website. There will be no charge to register.

#### **12.6. Diversity Ad Hoc Committee**

Several Executive Board Members have volunteered to be on this Diversity Ad Hoc Committee. Those members include: Sara, Anita, Rosena, Virginia, and Diana. International President Judy Ganzert will be contacting the volunteers.

#### **13.0. Review and Payment of Bills**

There were no bills to pay at this time.

#### **14.0. Announcements**

##### **14.1. Post-Convention Executive Board Meeting**

This meeting will be held on Zoom at 10:00 A.M. on June 28, 2020.

##### **14.2. All Regions Regional Conference**

This meeting will be held on August 29, 2020. Platform TBD.

#### **15.0. Other**

##### **15.1. Transfer of Materials**

Sara will decide where and when materials between the last biennium's Board and this new biennium's Board will be transferred.

##### **15.2. Experience Sharing**

Every member of the Executive Board took a few moments to reflect on the personal highlights of this past 2018-2020 biennium.

#### **16.0. Closing Thought**

Virginia shared a personal story about her son's wedding where she was the officiant.

#### **17.0. Adjournment**

The meeting was adjourned at 5:00 P.M. by President Karen Kirby.

Respectfully submitted,  
Anita Brown Secretary  
California State Alpha Delta Kappa  
Executive Board

You will never be apart,  
And she will live forever  
Locked safe within your heart.

- And now, Immediate Past State President, Karen Kirby, would like to share a poem by Margaret Mead .
- Reading- “Remember Me” by Margaret Mead
- (Virginia) Thank you, Karen.
- We lost two Past State Presidents this biennium. Barbara Stein and Mayme Chinn. They were amazing sisters who had deep ties to Alpha Delta Kappa. Mollie Acosta, International President-Elect and dear friend of both, would like to share some memories of these sisters.
- Memories of Barbara Stein and Mayme Chinn by Mollie Acosta
- (Virginia) Thank you, Mollie.
- State President Sara Cooper will now share a reading.
- Reading - “I’m Free”
- Thank you, Sara. The following is a list of the sisters who joined the Omega Chapter this last biennium.

(Share PowerPoint)

(“There’s a Light” by Beth Nielsen Chapman, Emmy Lou Harris, Sheryl Crow, and Pat Benatar plays over a scrolling of names of Omega sisters)

- Closing Thought (Virginia)  
Beloved Omega Sisters, you were bright lights who lit the way for your chapters, friends, families, and students. We know that as long as we have hearts to feel our souls stirring within us, as long as we have imaginations to hold fond memories of you, as long as we have breath to speak your names, as long as we can dream, and think, and recall the times we had together, we will remember you. Goodbye for now, but not forever.

(Share PowerPoint)

(“Goodbye” by Lionel Ritchie plays over a scrolling of pictures of Omega sisters.)

This concludes the 2018-2020 Alpha Delta Kappa Omega Remembrance Ceremony.

***Thank you for attending today.***

### **Call to Order**

The meeting was called to order at 9:20 A.M. by President Karen. There were 36 chapters represented at the convention. That is 80% of California Alpha Delta Kappa chapters.

### **The Pledge of Allegiance**

The Pledge of Allegiance was led by the Sergeant-at-Arms Rosena Kruley.

### **Opening Thought**

State Chaplain, Virginia Riding, shared her thoughts regarding the movie, The Sound of Music. Virginia said that there was no one who expected the arrival of the COVID-19 virus and all that it entails. But, as in The Sound of Music, where there is the closing of a door, there is an opening of a window. Virginia thanked President Karen for working so hard with her committee on the original California State Convention. Then, COVID-19 entered the room and the door was slammed. Karen bravely gave up her meticulously planned dreams, endured giving up the in-person State Convention, and opened the window to make today's virtual state convention a success. Virginia said, "Let's 'Ride the Final Wave of Inspiration' with Karen."

### **Presentation of Executive Board and Honored Guests**

Karen introduced each member of the 2018-2020 California State Executive Board and thanked each member for their service.

**Diana Galvan, Immediate Past State President, Beta Eta**  
**Sara Cooper, President Elect, Beta Iota**  
**Mari Page, Vice President for Membership, Gamma Mu**  
**Anita Brown, Secretary, Alpha Lambda**  
**Marlene Cordova, Treasurer, Phi**  
**Rosena Kruley Historian/Sergeant-at Arms, Beta Alpha**  
**Virginia Riding, Chaplain, Gamma**

### **Presentation of Honored Guests**

International President Judy Ganzert was unable to attend today. Karen introduced Ann Marie Brown representing the International Chapter. Ann Marie has also served as the International Executive Board Chairman and the Southwest Regional International Vice President.

International President-Elect Mollie Acosta, International Chapter was introduced and welcomed. She is a member of the International Executive Board and a California sister. She is a past Southwest Region International Vice President and a past California State President.

Betty Jo Evers was introduced as the International Vice President for Membership, International Chapter.

Kitty Nutting, International Chapter was introduced as the current Southwest Region International Vice President. She has served as Colorado State President. One of her duties was to mentor state presidents in the Southwest Region. Karen thanked Kitty for her guidance.

Karen welcomed, Mary Ey, International Chapter. Mary is the Northeast Region International Vice President.

### **International Greetings – Ann Marie Brown**

Ann Marie brought greetings from the International Chapter including International President, Judy Ganzert, International Executive Board Chairman Sandy, and the entire International Chapter. Judy's International Theme is **"Infinite Possibilities"**. Sisters need to find time to dream, time to imagine and time to believe in infinite possibilities. We also need to celebrate our achievements through excellence in all we do for Alpha Delta Kappa. Ann Marie thanked the leadership of State President Karen Kirby. Ann Marie stated that California has had a long legacy of great Alpha Delta Kappa leaders such as Mollie Acosta International President Elect, Mary Ann Englehart International Candidate Qualifications Committee, Greta Lima Southwest Regional World Understanding Committee Chairman and Susan Raffo Future Educator Grants Committee. All of these sisters are serving in this 2019-2021 Biennium. Ann Marie urged sisters to volunteer to serve on one of the International Convention Committees in Austin. Ann Marie invited everyone to come to Austin, Texas July 8-11, 2021 for the next International Convention. She also invited everyone to attend the All Regions virtual conference on August 29, 2020. The theme is "All for One and One for All!"

### **History and Recognition of State Standing Committee Chairmen and Council Presidents**

President Karen gave the history of our Alpha Delta Kappa sorority that was established in 1947. Founder Agnes Shipman Robertson chartered the first chapter in California, Alpha, in Oakland in August, 1953. Betty Rosenberg was installed as the first president. Later that same evening, the charter of California's Beta Chapter was presented in San Francisco with Elnora Fuller as the first president. The first California State Convention was held at the Claremont Hotel in Berkeley October 13-14, 1956. Dorothy Vaio, Beta Chapter, was elected as Vice President and Recording Secretary. One can find the book of the *History of Alpha Delta Kappa* on the California website.

President Karen thanked the State Standing Committee Chairmen:

#### **Altruistic Reporting –**

**Colleen Golden, Beta Rho - Northern & Valley Districts**

**Kathy Raschka, Beta Theta, Marina & Southern Districts**

#### **Bylaws– Susan Raffo, Beta Rho**

**State Altruistic Project - Donna McCartney, Gamma Nu**

**Candidate Qualifications – Barb Ackelberry, Gamma Mu**

**Scholarship Chairman - Rita Prichard, Beta Eta**

**Resolutions Chairman - Teresa Heitmiller Olea, Beta Eta**

**Technology Chairman and Webmaster – Diana Galvan, Beta Eta**

**World Understanding Chairman– Kathleen O'Malley, Gamma Eta**

**Excellence in Education Chairman- Andrea Street, Gamma Zeta**

Every sister who served on the Executive Board, State Committee Chairman, State Committee, President of a Chapter or President of one of our 11 Councils was recognized and thanked by State President Karen Kirby.

### **Welcome by Convention Chairman, Susan Raffo, Beta Rho**

President Karen introduced Susan Raffo. Karen stressed that planning a convention, canceling a convention, and restructuring as a virtual convention takes lots of energy, attention to detail, and the ability to be a creative problem solver. Karen thanked Susan Raffo who is the quintessential Convention Chairman.

Susan introduced the Convention Committee:

**Convention Registration Co-Chairman: Charlotte Takahashi, Gamma Mu**

**Convention Registration Co-Chairman: Diane Poettgen, Gamma Mu**

**Convention Treasurer: Donna McCartney, Gamma Nu**

**Convention Decorations Chairman: Sue Ellen Benson, Eta**

**Convention Balloting Chairman: Patrice Mallory McCarley, Beta Rho**

**Convention Technology Chairman: Janet Armstrong, former Gamma Kappa sister**

Susan thanked the Peninsula/South Bay Council for their support of the original convention:

**Alpha Lambda, Chapter President Ann McCarty**

**Beta Kappa, Chapter President Cheryl Jorgens**

**Beta Pi, Chapter Co-Presidents Nan Caldwell and Kathie Briggs**

**Beta Rho, Chapter President Colleen Golden**

**Gamma Beta, Chapter President Gay Vanderleest**

### **Recognition of Silver, Sapphire, Golden, Diamond, Platinum Sisters**

Silver designates membership of 25 years.

Sapphire designates membership of 35 years.

Golden designates membership of 50 years.

Diamond designates membership of 60 years.

Platinum designates membership of 70 years.

It was not possible to recognize these sisters on the virtual platform. It is hoped to recognize each of the above achievements in person with the sisters present at the 2022 State Convention.

### **Registrations and Credentials**

At an in-person convention, the delegates would normally vote to adopt the Delegate Credentials Report, the Rules of Convention, and the Convention Program. It was not possible to conduct a vote on all three during the virtual convention. Therefore, the State Executive Board voted to suspend the Policy and Procedures covering these three items. The three items will be declared adopted by a vote of the Executive Board at the convention. The Executive Board approved this at the June 26, 2020, Executive Board meeting. Members were asked to submit any objections to the adoption of these three items by June 22, 2020. No objections were received by this date.

Karen introduced the Convention Parliamentarian Dollie McPartlin. Dollie is a Past Nevada State President and Professional Registered Parliamentarian. She is a retired teacher and is a Sapphire Sister. She has served as a parliamentarian for over twenty-seven years. Dollie McPartlin then explained Unanimous Consent to the convention participants. Dollie was thanked for her explanation.

### Official Report of the Convention Registrations

See Appendices

**Convention Registration Co-Chairman Charlotte Takahashi** reported the number of delegates in each category attending the convention.

Chapter Delegates (one for every 10 active members)	32
State Executive Board Members	8
Past State Presidents	7
Chairmen of State Standing Committees	6
Chairmen of the State Convention	4
President of a Council (or designee)	7
Sustaining (one for every 10 registered and attending)	<u>0</u>

TOTAL delegates: 64 registered.

President Karen thanked Charlotte. Karen said, **“On behalf of the Credentials Committee, and having received no objections, the credentials report is adopted and the roll of delegates from the Credentials Committee is declared the official roll of the Convention.”**

### **Rules of Convention**

See Appendices

The rules were modified to fit the virtual format. The modified Rules of Convention were sent as an attachment to the convention invitation sent by email. No objections to the modified rules were received by President Karen. Susan Raffo explained that the State Executive Board suspended the 2/3 majority votes needed to adopt the rules. She then stated, **“On behalf of the Rules Committee, and having received no objections, I declare that the revised Rules of Convention are adopted.”**

### **Acceptance of Convention Program**

See Appendices

Susan Raffo presented the 2020 California State Convention Program. Sudan received no corrections. President Karen stated, **“On behalf of the State Executive Board and all delegates, the adoption of the 2020 California State Convention Program as presented is declared.”**

President Karen declared at 9:46 A.M., **“The 33<sup>rd</sup> California Alpha Delta Kappa State Convention is officially in session.”** She then rapped the gavel.

### **2018 Convention Minutes Approval**

The 2018 California State Convention Minutes were approved by Committee and posted on the website. Assisting State Secretary, Anita Brown, Alpha Lambda, to take notes during this convention were Karen McGough, Alpha Lambda, and Addie De Medeiros, Beta Pi. The minutes from the 2020 California State Convention will be read and approved by a committee. Members include Karen Kirby, Gamma Mu, Grete Lima, Beta Iota, and Diana Galvan, Beta Eta. The official Proceedings of Convention will contain all minutes and reports. The Proceedings will be published by the time of the first District Conference of the new biennium. They will also be posted on the California website. Hard copies will be sent to sisters who have paid for a printed copy on their original registration form or who have requested one by sending a \$12 check made out to State Secretary Anita Brown.

### **Correspondence**

Diana Galvan, Immediate Past State President declared that there was no correspondence.

### **Balloting Chairman's Report**

**See Appendices**

Convention Balloting Chairman Patrice Mallory-McCarley, Beta Rho, reported on the balloting procedures and the process of voting using Survey Monkey. Patrice used the power point slides she created to explain the voting process.

### **Treasurer's Report**

**See Appendices**

State Treasurer Marlene Cordova, Phi, presented the Treasurer's Report. The original 2020-2022 budget was approved by the Executive Board. This budget had to be revised to reflect fewer dues paying members. Marlene Cordova, Chairman, thanked her Budget Committee members: Diana Galvan, Karen Kirby, Mari Page, Anita Brown, Virginia Riding, Lynne Keating, and Carole Taylor. Marlene mentioned that Carole is now deceased and will be honored during the Omega Ceremony later today. This budget had to be approved by May 31, 2020. Patrice showed the slide with voting results for the revised budget. Patrice reported that the Revised Proposed 2020-2022 Budget was approved by a vote of 84-2 on the Survey Monkey voting. **Karen declared that more than 2/3 of the delegates voted aye, therefore, the new California State Budget is adopted.**

### **Bylaws**

The State Bylaws Chairman, Susan Raffo, Beta Rho, thanked every chapter bylaws chairman who re-certified their bylaws document during the biennium. ALL chapters are re-certified. Susan was thanked by President Karen for her three biennia of hard work on certifying and aligning bylaws with International. Susan also streamlined and digitized the process.

### **Proposed Resolutions**

**See Appendices**

State Resolutions Chairman Teresa Olea, Beta Eta, presented the two proposed resolutions, each asking for a feasibility study. Both resolutions were submitted Mary Ann Englehart, Xi. Voting took place on Survey Monkey.

Teresa explained that if **Resolution One** was adopted, the State Executive Board will study the feasibility of combining the Northern and Valley Districts and the Southern and Marina Districts into two districts. **Resolution One was approved 68-17.**

Teresa explained that if **Resolution Two** was adopted, the State Executive Board will study the feasibility of including an Expanded Executive Board Meeting at each District Conference. **Resolution Two was approved 64-21.** President Kirby thanked both Teresa and Patrice for their work.

### **California Altruistic Project Nominations**

State Altruistic Projects Chairman Donna McCartney, Gamma Nu, presented the four projects and then thanked her committee: Connie Adams, Beta Tau, Northern District; Sandra Fletcher, Lambda, Valley District; Sandy Johnson, Gamma Tau, Marina District; Maria Bartolotto, Alpha Psi, Southern District; Ella Anderson-Zeta, Marina District.



The four projects were: George Mark Children’s House, New Day for Children, Wildlife Conservancy, and Youth Hope Foundation.

Patrice Mallory-McCarley reported the results of the Survey Monkey vote.

New Day for Children received	30 votes.
Wildlife Conservancy received	24 votes.
Youth Hope Foundation received	19 votes.
George Mark Children’s House received	13 votes.

A simple majority was needed so Patrice conducted a runoff ballot of the two highest votes, and conducted the voting on Survey Monkey. The results of the voting were:

New Day for Children received	46 votes.
Wildlife Conservancy received	36 votes.

**President Karen declared that New Day for Children was chosen to become the State Altruistic Project for the 2020-2022 biennium.** She then thanked Donna and Patrice.

### **Presentation of Candidates**

**See Appendices**

Candidate Qualification Committee Chairman Barb Ackelberry, Gamma Mu, thanked her committee members: Serena Johnson Rojas, Alpha, Northern District; Linda Barker, Gamma, Valley District; Gail Goodman, Zeta, Marina District; and Cindy Acerno, Beta Omicron, Southern District. Barb then presented the candidates for the California State Alpha Delta Kappa Executive Board for the 2020-2022 biennium using slides of each candidate.

<b>President-Elect:</b>	<b>Rosena Kruley, Beta Alpha</b>
<b>Vice President for Membership:</b>	<b>Mari Page, Gamma Mu</b>
<b>Secretary:</b>	<b>Grete Lima, Beta Iota</b>
<b>Treasurer:</b>	<b>Virginia Riding, Gamma</b>
<b>Chaplain:</b>	<b>Donna McCartney, Gamma Nu</b>

There was an additional candidate nominated by Beta Rho President, Colleen Golden for

<b>Historian/Sergeant-At-Arms:</b>	<b>Susan Raffo, Beta Rho</b>
------------------------------------	------------------------------

Barb explained that the Candidate Qualifications Committee had received and approved Susan Raffo’s application prior to the balloting.

Patrice announced the results of the Survey Monkey vote and all candidates were approved. The results were:

	<u>No. of votes</u>
<b>President-Elect, Rosena Kruley</b>	<b>86</b>
<b>Vice President for Membership, Mari Page</b>	<b>83</b>
<b>Secretary, Grete Lima</b>	<b>84</b>
<b>Treasurer, Virginia Riding</b>	<b>84</b>
<b>Historian/Sergeant-At-Arms, Susan Raffo</b>	<b>81</b>
<b>Chaplain, Donna McCartney</b>	<b>85</b>

President-Elect Sara Cooper will assume the position of California State President. President Karen Kirby will assume the position of Immediate Past President

**After congratulating the new 2020-2022 Executive Board, the Chair declared an election.** President Karen thanked Patrice once again for the smooth voting process.

### **10 Minute Break**

After the break, a slide was shown of the centerpieces that would have been used at the banquet. Convention Decorations Chairman Sue Ellen Benson, Eta, designed and made all of them. The centerpiece was a representation of President Karen's theme and banner. Sue Ellen was thanked by Karen.

### **Strategic Conversation**

International President, Judy Ganzert, asked Ann Marie Brown to discuss "Reaching out... New Chapter Development." However, Ann Marie stated that because of our virtual format she has instead, sent the materials to Mari Page, State Vice President for Membership to share at upcoming district or state events.

### **Standing Committee Reports**

**See Appendices**

**Membership Chairman Mari Page**, Gamma Mu reported that there are currently 44 California chapters plus 1 sustaining chapter. We have 1,035 active members in California Alpha Delta Kappa. For this last year of the biennium, the membership numbers are:

New	26
Life	15
Reinstated	6
Transferred	3
Honorary	7
Pending	3
Resignations	42 since June 1, 2019
Omega	16 since June 1, 2019

The **Membership Recognition Certificates** will be awarded to chapters who maintained membership during the biennium. **Membership Achievement Certificates** will be awarded to chapters who have initiated five or more new members during this biennium. These certificates will be presented to qualifying chapters at the four district conferences during the first year of the biennium.

The **California Perpetual Membership Plaque** is normally presented at each State Convention to the chapter with the highest sustained net growth for the two years of the biennium. International Headquarters will issue a final membership report which will be used to determine the recipient. The plaque will be awarded at the appropriate District Conference. President Karen thanked Mari.

### **State Altruistic Report**

**See Appendices**

**State Altruistic Chairmen Collen Golden, Beta Rho, and Kathy Raschka, Beta Theta**, combined the altruistic data from most California chapters into a final California

Altruistic Report. The report was sent to the Southwest Regional Altruistic Reporting Chairman. She will combine all reports from the southwest region and submit a report to International. The final International Altruistic Report will be presented at the next International Convention in Austin, Texas in July, 2021. See the slides in the appendices. President Karen thanked Colleen and Kathy.

### **State Altruistic Project Report**

State Altruistic Project Chairman Donna McCartney, Gamma Nu, reported that during the first year of the biennium New Day for Children received a check for \$1,075. California Alpha Delta Kappa will present to New Day for Children a check for \$5,509 representing the amount collected the second year of the biennium. The total amount given to the State Altruistic Project was \$6,584. This amount includes donations from chapters and from the State Executive Board's sales of shirts, lanyards, and badge patches. Donna read a message of gratitude from New Day for Children Director Sharon Wood. President Karen thanked Donna.

### **State Scholarship Report**

State Scholarship Chairman Rita Pritchard, Beta Eta thanked her committee members: Nan Caldwell, Beta Pi-Northern District, Diane Poettgen, Gamma Mu-Marina District, and Grete Lima, Beta Iota-Southern District. Rita explained that each of the four districts is allowed a \$500 mini-grant annually to promote continuing professional and/or personal development of California sisters while benefiting other members and/or the community-at-large.

During 2018-2019, mini-grants were awarded to:

Kathleen Waffle, Beta Eta-Northern District, for a STEAM project at her school.  
Debbie Waltzer, Iota-Southern District, for developing classroom theater activities.

During 2019-2020, mini-grants were awarded to:

Christel Biasell, Xi-Valley District, for a pageant to honor military members during Memorial Day or Veteran's Day and to introduce patriotic music to her students.  
Ann McCarty, Alpha Lambda-Northern District, for supplemental materials to match special needs students.  
Kim Gerould, Beta Eta-Northern District, for assistance to obtain her Tier II Administrative Credential.  
Christy Thorson, Beta Eta-Northern District, to help offset the cost of a 3rd grade science-enriched field trip to the Maidu Museum and Historic Site in Roseville.

It was noted that there were no applications for the Eleanor Bendell State Scholarship this biennium. President Karen thanked Rita and her committee.

### **Excellence in Education Award**

**Excellence in Education Chairman Andrea Street, Gamma Zeta**, was not able to attend. State Secretary Anita Brown, Alpha Lambda, presented the Excellence in

Education Award. This award recognizes a member for her outstanding contributions to education. The nominee must be an active member in good standing, be actively engaged in the education profession, and, be under contract in teaching, administration or some specialized field of education. This year, for the first time, the nomination process and adjudication of the nominees' vitae was done online. The nominee's adjudication is based on professional dedication, knowledge, skills, professional achievement and success, school/community collaboration, contributions to the educational process, and active involvement in Alpha Delta Kappa. The recipient of the Excellence in Education Award for 2018-2020 is **Susan Raffo, Beta Rho**. Susan expressed her gratitude for this award. President Karen thanked Chairman Andrea Street, Gamma Zeta, and her committee members Susan Crane, Gamma Mu, Joanne Grimm, Alpha Alpha, Lynn Keating, Gamma Eta, and Tamara Chandler, non-member.

### **Betty Rosenberg Golden Chapter Award**

This award is presented at each State Convention to the outstanding chapter for the biennium. Applications are submitted to the state president who scores them according to a rubric for interesting and innovative programs, involvement in community altruistic projects, contributions to a scholarship program, representation and participation at the local, state, regional and International levels of Alpha Delta Kappa. The chapter that received this award for the 2018-2020 biennium was Alpha Lambda in Sunnyvale, CA. This chapter not only met but exceeded the criteria. The plaque will have Alpha Lambda added to the list of chapters awarded this honor and will be mailed to Ann McCarty, Alpha Lambda President.

### **Final Registration Report**

**See Appendices**

Diane Poettgen, Registration Co-Chairman, reported that there were 104 sisters attending the virtual State Convention. Data will be collected and placed in a final report.

### **Outgoing President's Message**

**See Appendices**

President Karen Kirby gave her outgoing President's Message. President Karen spoke about today's Virtual Zoom State Convention. She knows that none of us would have expected today only a few months ago. Karen stated a highlight of being president was attending all the district conferences so she could see and connect with so many friends. She also pointed out that she enjoyed working with a positive, cohesive, and hard-working Executive Board. She thanked the Board. She appreciated the State Committee Chairmen and especially the Convention Chairmen. Two sisters warranted special appreciation from Karen because of their expertise and their friendship, Susan Raffo and Diana Galvan. Karen is excited for Sara Cooper as she begins her presidential journey. Karen thanked the Zoom audience for being "pieces of California Gold" and wished each of them infinite possibilities ahead.

### **Special Presentations**

Sara Cooper mailed gifts to the three outgoing Executive Board Members. She spoke of their individual talents and contributions to the board. The outgoing members were:

Diana Galvan, Marlene Cordova, and Anita Brown. Sara thanked all three and told them they had represented and served the California sisters well.

Sara thanked President Karen for her hard work as the California State President. Her grateful board has sent her gifts through the mail.

Marlene presented outgoing Immediate Past State President Diana with the California Life Membership Award. Diana was thanked for her dedication to California Alpha Delta Kappa. Diana was also presented with her 2016-2018 scrapbook by Past State Historian Mary Krause. The scrapbook's title is 'Reflect the Vision' which was Diana's theme. Mary drove 176 miles to actually present Diana with the archive she created. This scrapbook is a compilation of memories from Diana's biennium containing two pages from each chapter.

Diana thanked all the California sisters for their enthusiasm and support during her ten years serving on the Executive Board.

### **Installation**

Ann Marie Brown, representing International Chapter, began the virtual installation ceremony of the 2020-2022 California State Executive Board by bringing greetings from our International President, Judy Ganzert. Judy's theme is "Infinite Possibilities". Each officer was asked to illuminate infinite possibilities for members to grow and become enriched as future leaders themselves. Each officer was installed and promised to fulfill her duties in the new biennium. Each officer will receive an International Logo Pin. Ann Marie congratulated the new officers and wished them good luck. She added best wishes from International President Judy Ganzert, International Executive Board Chairman Sandy Wolfe, and Kitty Nutting, International Vice President of the Southwest Region. All sisters attending the Virtual State Convention were then asked to pledge their support to the new officers. All sisters complied with this request.

Karen symbolically passed the perpetual President's guard to incoming President Sara Cooper. Sara thanked Karen. Diana then symbolically presented Karen with her well-earned Past Presidents' badge guard and the Past Presidents' Lucite Gavel Plaque. Karen's name has been added to the long list of California State Presidents. Karen thanked Diana.

### **Incoming President's Message**

### **See Appendices**

President Sara Cooper delivered her acceptance speech that had a focus on her theme, "**California Proud**". Sara spoke of her California heritage then gave a heartfelt thank you to her husband Bill for his continuous support. Sara revealed her banner and also thanked the artist Lori Gifford. Sara explained the meaning of each of the key words on her banner which is an outline of our state: **Honor** our past including traditions as well as other sisters for their wisdom, **Nurture** educators for revamping the entire educational system overnight and for reaching out to isolated sisters, and **Support** all people as special unique individuals; she urged us to let go of stereotypes. Alpha Delta Kappa

sorority will **Flourish** as a group of caring human beings amidst all the conflicts life throws at us. President Sara next stated her goals for the new biennium.

1. Increase communication with more members
2. Focus on educational excellence
3. Increase Alpha Delta Kappa's public image and awareness
4. Focus on increasing membership

President Sara said that she is humbled and proud to be from this wonderful state of California and wants us to continue to support Alpha Delta Kappa's altruistic endeavors, excellence in education, and understanding our world.

### **Message from Past State Presidents**

Diana spoke on behalf of Past State Presidents. Traditionally these sisters hold a fundraiser to support a cause chosen by the Past State Presidents. This State Convention the amount of \$800 was collected and will be added to the Alpha Delta Kappa State Scholarship Awards.

### **Announcements**

Susan Raffo, Chairman of this State Convention reminded all that the Omega Remembrance Ceremony will start at 2:00 P.M. on the same Zoom meeting site.

### **Closing Thought**

Virginia Riding shared with us her closing thought. Virginia stated that ends are really not bad things. It is just the place where you stop one story and begin another. We must leave behind what is over without denying its validity or its importance to our lives. We must also have a sense of the future and what is to come. Virginia thanked Karen for all of her hard work. Then Virginia said that President Sara soon will be leading us with her own vision and dedication. The State of California Alpha Delta Kappa eagerly awaits what President Sara has in store for us in the 2020-2022 biennium.

### **Closing Resolution**

State Resolution Chairman Teresa Heitmiller Olea presented the Closing Resolution.

*Whereas*, the 33<sup>rd</sup> California State Convention of Alpha Delta Kappa was held as a virtual convention through Zoom,

*Whereas*, President Karen Kirby would like to thank all the people who made this virtual convention possible, including her State Executive Board, State Chairmen and Committee Members, Convention Chairman Susan Raffo, and the technology experts behind making this meeting go so smoothly, Diana Galvan and Janet Armstrong, and

*Whereas*, we have provided fraternity education and excellence in education, contributed countless volunteer hours and made generous monetary donations as we supported *Educators Helping Educators*, California's disaster crisis fund, *New Day for Children*, the 2018-2020 State Altruistic Project, *California Cares*, California's team in support of The Longest Day, the International Altruistic Project supporting the Alzheimer's

Association and St. Jude's Children's Hospital, and worked to increase world understanding by participating in a variety of chapter world understanding programs, and

*Whereas*, throughout this biennium, we have been able to *Ride the Wave of Inspiration* in Alpha Delta Kappa by adding new members and reinstating members, inspiring more chapters to achieve seven pearl status, increasing attendance at all California district conferences, providing training for each chapter, council, and state officer using technology and the California Alpha Delta Kappa website, supporting altruistic endeavors at all levels of Alpha Delta Kappa, and continuing the use of technology as an effective method of communication while also focusing on personal contact, and

*Whereas*, the Convention Attendees accomplished the on-going business of the state for the 2018-2020 biennium today using a virtual convention format and met the challenges in creating, conducting and participating in this format, established a strong foundation for the 2020-2022 biennium, and were inspired by our founding members in achieving the goals of Alpha Delta Kappa, and

*Now, Therefore, Be It Resolved* that we express our gratitude to Karen Kirby, California State President, for her continuing leadership, to the 33<sup>rd</sup> California State Convention, to State Convention Chairman Susan Raffo and our hard working State Executive Board who worked to plan the original convention, then took on the task of creating a virtual convention, to Janet Armstrong who orchestrated the technology today, to Dollie McPartlin who assisted us with parliamentary questions, and to International Chapter Representative Ann Marie Brown who assisted in conducting the business of the convention,

*Be it Resolved*, that the 33<sup>rd</sup> California Alpha Delta Kappa State Convention is adjourned.

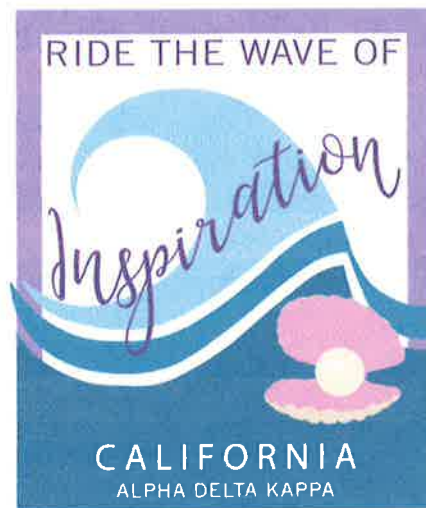
Teresa was thanked by Karen.

Karen asked us to join International President Elect, Mollie Acosta in singing the "The Lamp of Alpha Delta Kappa". Karen thanked Mollie for the perfect way to end the 33<sup>rd</sup> California Alpha Delta Kappa State Convention.

### **Adjournment**

The meeting was adjourned at 11:36 A.M. with Karen's gavel rap, *sine die*.

**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**2.0**

**Minutes and Summaries**

**Minutes of Convention Business Sessions**

**Summary of Omega Service**



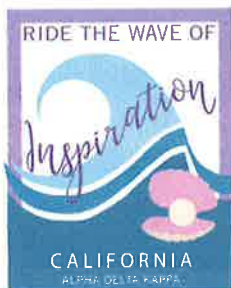
*Alpha Delta Kappa*  
*Omega Remembrance Ceremony*  
*2018-2020*  
*2:00 P.M. June 27, 2020*

(Share PowerPoint) (“For Good” from Wicked plays over the above title to allow sisters a bit of time to arrive.)

- Opening Thought (Virginia)

Hello. I’m Virginia Riding, your State Chaplain for the 2018-2020 biennium. Our Alpha Delta Kappa world has lost many precious sisters this biennium. Each made such a difference every day. But we shouldn’t despair, because the seeds of love they so gently planted will never fade away. For a well-lived life such as theirs leaves behind a beautiful bouquet of memories. As the song just said, these sisters left handprints on our hearts. We can’t stop missing them, but perhaps the best way to celebrate their lives is to follow the wise advice set forth in the anonymous poem, “Memories in the Heart”.

Feel no guilt in laughter,  
She knows how much you care.  
Feel no sorrow in a smile  
That she’s not here to share.  
You cannot grieve forever,  
She would not want you to.  
She’d hope that you would carry on,  
The way you always do.  
So, talk about the good times  
And the ways you showed you cared,  
The days you spent together,  
All the happiness you shared.  
Let memories surround you.  
A word someone might say  
Will suddenly recapture  
A time, an hour, a day.  
It will bring her back as clearly  
As though she were still here,  
And fill you with the feelings  
That she is always near.  
For if you keep these moments



**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
Saturday, June 27, 2020**

**Virtual State Convention  
Karen Kirby, State President**

**9:00 A.M. Opening and Business Session**

**Welcome** - President Karen Kirby welcomed all Alpha Delta Kappa Sisters and guests. She said, “We are about to “**Ride the LAST Wave of Inspiration**” today, June 27, 2020, at the 33<sup>rd</sup> California Alpha Delta Kappa State Convention.” California’s state song, “I Love You, California” followed to celebrate California and all of its California sisters. The virtual screen showed various scenes of our state. Karen thanked Janet Armstrong for her technical assistance at this Webinar. She also thanked Janet for creating the California website while she was the State’s Webmaster. Karen thanked Diana Galvan for creating most of today’s power point presentation, and for investigating and setting up the Webinar format thus making today’s first ever virtual convention a reality.

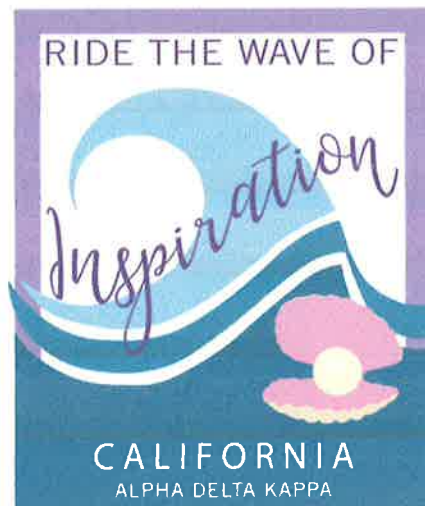
**Parade of State Presidents**

There was a virtual parade of our Past State Presidents. Rosena Kruley, Sergeant-at-Arms read the names of these Past Presidents as they appeared on the screen.

- a. Immediate Past President, Diana Galvan, 2016 -2018, *Beta Eta*, “Reflect the Vision”
- b. Mary Ann Englehart, 2014-2016, *Xi*, “Sisters with Heart”
- c. Mollie Acosta, 2012-2014, *Xi*, “Making a Difference”
  - Past SWR IVP, 2017 – 2019
  - Current International President-Elect
- d. Susan Raffo, 2010-2012, *Beta Rho*, “Seize the Spirit”
- e. Rosemary Heenan, 2008-2010, *Alpha Pi*, “Vision Action Innovation”
- f. Judy Welch, 2006-2008, *Gamma Tau*
- g. Donna Ray, 2000 – 2002, *Beta Zeta*, “Angels Dedicated to Kindness and Knowledge”
- h. Barbara Murray, 1998-2000, *Alpha Iota*, “Share Your Dream”
- i. Alice Bullard, 1996-1998, *Beta Omicron*, “Catch the Spirit of Alpha Delta Kappa”
- j. Susan Goto, 1994-1996, *Beta Eta*, “A String of Pearls”
- k. Belle Goldstein, 1992 -1994, *Beta Eta*, “Focus on Excellence”
- l. Barbara Hill, 1988 – 1990, *WA Nu*, “Reach with Alpha Delta Kappa”
- m. Mayme Chinn, 1972 – 1974, *Omega*, “Honor Our Heritage”
- n. Barbara Stein, 1966 – 1968, *Omega*,
- o. Dorothy Vaio, 1960-1962, *Beta*  
Past SWR IVP, 1965-1967

This was followed by a whole group slide that showed the Past State Presidents who had attended the 2018 state convention.

**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**3.0**

**Minutes**

**Post-Convention Executive Board Meeting**



**California Alpha Delta Kappa**  
**Post-Convention Executive Board Meeting**  
**Minutes**  
**June 28, 2020**  
**Zoom**

**1. Call To Order**

President Sara Cooper called the meeting to order at 10:08 a.m.

**2. Introductions**

Each board member introduced herself by name, chapter, place of residence, family members, and grades taught.

**3. Silent Roll Call**

International Representative For Convention: Anne Marie Brown (International Executive Board Member)

President	Sara Cooper, Beta Iota
Immediate Past President	Karen Kirby, Gamma Mu
President-Elect	Rosena Kruley, Beta Alpha
Vice-President for Membership	Mari Page, Gamma Mu
Treasurer	Virginia K. Riding, Gamma
Secretary	Grete Lima, Beta Iota
Historian/Sergeant-at-Arms	Susan Raffo, Beta Rho
Chaplain	Donna McCartney, Gamma Mu

**4. Opening Thought**

Donna read her poem titled *Virus* which related to life in the era of Covid 19.

**5. Approval Of Agenda**

Sara noted inconsistencies in the numbering. Corrections were made and the agenda was accepted as corrected.

**6. Correspondence**

**6.1. Convention Thank You Notes**

**6.1.1. For Convention Technology And Set-up**

Sara instructed Grete to send thank you notes to those who assisted in setting up technology for the convention or assisted in registration: Janet Armstrong, Diana Galvan, Karen Kirby, and Susan Raffo.

**6.1.2. To International Participants**

International and Regional participants will also receive thank you notes: IEB Ann Marie Brown and International President-Elect Mollie Acosta.

**6.1.3. To the Convention Parliamentarian**

Parliamentarian Dollie McPartlin will also receive a thank you note.

## **6.2. International Request For California Superintendent's Comments**

IPE Mollie Acosta solicited a letter from all S/P/N Superintendents of Education. Sara directed Grete to send a letter to CA State Superintendent Tony Thurmond requesting a response to the question, "How is COVID-19 affecting your educators?" The response will be directed to Mollie and will be one of many responses to be used to create an article for the Kappan.

## **7. Treasurer's Report**

### **7.1. Expense Reimbursement Forms**

Treasurer Virginia Riding led a discussion on Expense Reimbursement Forms (Financial Chit Sheets) regarding which expenses incurred by Executive Board members are acceptable. It was agreed that the Executive Board should revisit the Policies and Procedures to verify what is acceptable to reimburse. Virginia reviewed a list of reimbursable expenses passed on to her from Past Treasurer Marlene Cordova.

### **7.2. Procedures for Reimbursement of Expenses**

Expense reimbursement forms are filled out and shared at board meetings. Each board member personally reviews all the forms of all the other members. The forms are approved or denied by a vote of all board members and are submitted to the Treasurer. Reimbursement checks are either mailed or hand delivered at a board meeting.

### **7.3. Receipt Envelopes**

Karen recommended that each board member create her own receipt envelope for saving receipts.

## **8. New Business**

### **8.1. Meeting Protocol- Review of Norms to be refined**

Sara presented sample norms authored by June Carpenter. IPP Karen Kirby recommended that Sara establish her own meeting norms.

### **8.2. Announcement of State Standing Committees**

Sara will bring additions and corrections for this list to the next board meeting. There was discussion about having Diana Galvan continue as California State Webmaster even though she is no longer on the board. Janet Armstrong was the first California State Webmaster but she never served on the board. During the last biennium it was established that the IPP is the Webmaster. If Diana remains, since she is not a board member, she will need to be advised of every change required for the website. Sara indicated that both Karen and Diana were being asked to be webmasters (Karen for the board and Diana for the State.) As is required by the policies and procedures, voting took place.

**MOTION: Donna McCartney made a motion to assign Barbara Ackleberry as Candidate Qualifications Chair. President-Elect Rosena Kruley seconded the motion. The motion passed.**

### **8.3. Goals- Altruism, Excellence in Education, and World Understanding**

The goal is to learn how Alpha Delta Kappa works. Committees do their work, then all members have a virtual meeting to vote on decisions to be made. Sara displayed her banner and logos and explained the significance of the two banners with different logos. The logo, using “Honor, Nurture and Support, Flourish”, will be used specifically for all Alpha Delta Kappa members and in-organization meetings because it reflects California’s independent goals. When business is conducted outside of Alpha Delta Kappa, the alternate banner stating the International mission statements of “Altruism, World Understanding, and Excellence in Education” will be used to reflect our full organization’s purpose.

#### **8.3.1. World Understanding Committee**

There was discussion about the purpose and definition of the World Understanding Committee. The deadline for chapter submission of World Understanding Projects is October 1, 2020

### **8.4. Leadership Training Retreat = ZOOM**

#### **8.4.1. Leadership Retreat Plans**

Board members discussed plans for the ZOOM Leadership Retreat and officer training for the State Executive Board within the Retreat program. Board members also discussed the desirability of Chapter officer training in addition to what is planned at the virtual All Region Joint Conference.

#### **8.4.2. Chapter Officers**

It was agreed to use the Officer Training Manual for training purposes.

The training materials are available on the International website. There is a link to the materials on the California website.

#### **8.4.3. Duties of Officers**

International Bylaws and State Policies and Procedures will be referenced as well as the California Officer Training Manual.

### **8.5. Calendar Dates (From International Website to Calendar)**

#### **8.5.1. Leadership Training- Ideas**

The format (full day, partial day, single or multiple day, frequency and length of sessions) and calendar were discussed for the ZOOM Executive Board Leadership Training. Zoom meetings have breakout sessions which would allow us to tighten up the training format and permit smaller, more intimate sessions as needed. The training manual on the California website will be used to clarify for ourselves the tasks set for each officer. Each Executive Board member is required to review the training manual for her specific position on the board and be ready to summarize the most important points for all. All officer positions should be reviewed by everyone for background information. Karen will provide training for the board members on how to use break out rooms in ZOOM in order to implement meetings with mentors.

#### **8.5.2. Officers’ Calendar**

Sara asked, “How do we become a group in a virtual world?”, particularly in reference to the executive board and its leadership retreats. Discussion ensued over focus on topics and chunks of time that would work for developing relationships and connections online. Sara wants to include a focus on the business of our members. Karen reminded us that the executive board is required

to have four meetings a year to focus on the business of the state. Past executive board minutes can be referenced. Traditionally, apart from the leadership retreat, these meetings were held after attending each of the four district conferences.

### **8.5.3. Conference Calendar**

The venue for the Northern District Conference has been cancelled due to the Coronavirus pandemic. Historian Susan Raffo suggested that Peralta Council may be willing to hold a ZOOM conference with guidance from the executive board.

### **8.5.4. Conventions and Conferences**

Dates for future regional conferences and State and International conventions were presented. Sara advised that Google calendar can sync with the International calendar.

### **8.5.5. Dates And Schedule For Executive Board Meetings (Zoom)**

July 7 First session	10:00-12:00
Lunch	12:00- 2:00
Second session	2:00- 5:00 (4:00-5:00 social hour)
July 8 First session	10:00-12:00
Lunch	12:00- 1:00
Second session:	1:00- 4:00; (3:00-4:00 social hour)

All members must prepare for this meeting by reviewing the CA State Officer Training Manual and studying the duties of her specific position and reviewing the duties of all other offices. The focus on officer training will be carried out in this fashion: Each member will determine the most important points to highlight for the others about her position. Following that, each officer will have a break out session with her mentor(s).

## **9. Other**

### **9.1. Teacher Recognition Fundraiser- Stay at Home Tea**

There was a discussion about the possibility and cost of reaching out to all California sisters and the possibility of using the Stay-at-Home Tea as a fundraiser.

### **9.2. Thank You Notes- see 6.1.**

## **10. Questions and Answers**

Susan requested permission to look into using Shutterfly to create the CA 2020-2022 Scrapbook. Permission was granted.

## **11. Closing Thought**

Donna's closing thought encouraged us to take the small steps required to be successful in reaching our larger goals.

## **12. Adjournment**

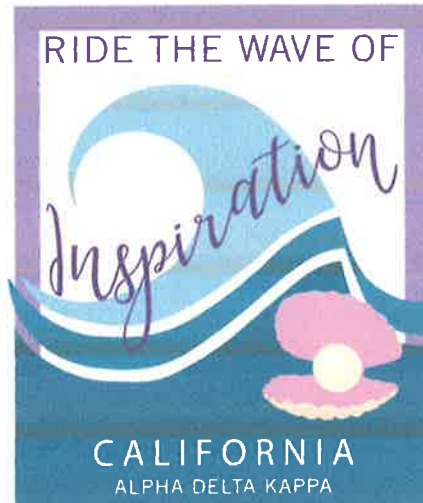
Sara adjourned the meeting at 1:16 p.m.

Respectfully submitted by:

Grete Lima

California Alpha Delta Kappa State Secretary  
2020-2022

**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**4.0**

**Reports**

**State Executive Board Members**



## REPORT OF THE 2018 – 2020 CALIFORNIA STATE PRESIDENT

Members of the Executive Board and Alpha Delta Kappa sisters,

I was honored to be installed as your California State President at the 32<sup>nd</sup> California State Convention in Santa Ana, California in May, 2018. I chose the theme ***“Ride the Wave of Inspiration”*** for the 2018 – 2020 biennium as both a nod to my childhood spent by the sea and to my special Marina District sisters. As I wrote my goals for the new biennium, I looked for inspiration from those state presidents who came before me, the founders of our organization, and my talented and generous California sisters.

As president, I selected the State Committee Chairmen and State Committee members. I designated all board members to be liaisons to the eleven Presidents’ Councils.

In August, 2018, I conducted the new State Executive Board’s leadership training in my home in Mission Viejo. I developed a series of norms for the board members to follow during meetings. Board members were trained to conduct online training to all chapter officers, using the chapter officer training materials on the International website. By the end of September, all chapter officers were contacted and trained by a state officer.

Due to unforeseen circumstances, I assumed the responsibility of revising and printing the Presidents’ Council Handbook.

I attended seven district conferences during the biennium where I led and participated in leadership and fraternity education sessions. The eighth conference was cancelled due to COVID-19 concerns. I conducted the State Executive Board meetings in conjunction with the seven district conferences. The eighth executive board meeting was conducted virtually. I planned each of the executive board meetings and prepared the agenda for each one.

I designed and ordered the badge patches that the Board sold at the district conferences. Money from the sales of the badges went to the State Scholarship Fund.

One of my goals was to increase membership by one new member in each of our chapters each year of the biennium. Therefore, my focus at the district conferences was membership. For the first year of the biennium, my president’s speech covered my goals with an accompanying Power Point slide presentation. The speech for the second year was on ways to retain members, also presented with an accompanying Power Point presentation.

I have communicated with sisters both here in California and at International Headquarters through email, phone calls and letters. The State Executive Board implemented a Communication Log that documented important communication. I wrote eight newsletters, *Pearls of Wisdom*, that were distributed electronically to every California sister with an email address on file in the Directory on the International website. I wrote eight President’s Liaison Reports that Executive Board Liaisons reviewed at the Presidents’ Council meetings.

In July, 2018, I represented California at the Northwest/Southwest Regional Conference in Anchorage, Alaska where I met with the state presidents of the Southwest Region. I attended the leadership training for state presidents and the membership sessions. Immediate Past State President Diana Galvan and I presented a workshop on how to create a Power Point slide presentation.

In July, 2019, I represented California at the International Convention in Minneapolis, Minnesota. Diana Galvan and I again presented a workshop on creating a Power Point slide presentation at the 2019 Educational Symposium. I planned and hosted a dinner for the California sisters who attended the convention.

Another goal was to continue to use technology as an effective method of communication. I worked closely with Webmaster Diana Galvan to update the California website throughout the biennium. I organized and standardized the job descriptions of the state officers, state committee

chairmen and convention chairmen and compiled the job descriptions into a manual. The manual was digitized and is now on the California website. I thank Diana Galvan for updating, digitizing and hyperlinking the California State Policy and Procedures Manual which is now on the California website.

The 33<sup>rd</sup> State Convention was cancelled twice due to COVID-19. Consequently, I organized a virtual convention and wrote a convention script that fit the virtual format. The 33<sup>rd</sup> California State Convention was conducted through a Zoom Webinar on August 27, 2020. I thank Diana Galvan for investigating the process of a webinar and setting up the webinar. I thank Janet Armstrong for providing the technical support during the webinar. I thank the State Executive Board, the State Committee Chairmen, and State Convention Chairmen for committing to the virtual format and for rehearsing to make sure the process was conducted in a professional manner. I thank Susan Raffo for her guidance and assistance both in planning the original convention and the virtual one.

It was an honor and a privilege to serve as the California State President. I appreciate and value the wonderful women who served with me on the State Executive Board. We rode that wave together and were inspired by each other to make California Alpha Delta Kappa the best it could be.

Respectfully submitted,  
Karen Kirby, *Gamma Mu*  
California State President 2018 - 2020

## REPORT OF THE IMMEDIATE PAST PRESIDENT

Madam President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters:

*“Riding the Wave of Inspiration”* during the 2018-2020 biennium as Immediate Past President, it was my honor to have:

1. Served as parliamentarian at state executive board meetings
2. Served as mentor to the state president and executive board members as needed
3. Served on the executive board committee to proofread minutes of executive board meetings
4. Reformatted and updated the digital CA Policy & Procedures manual and published it on the CA website following each change
5. Created a Google doc to record incoming and outgoing correspondence processed by members of the state executive board
6. Represented CA Alpha Delta Kappa at the SW/NW Regional Conference in Anchorage, Alaska
  - a. Presented a workshop on becoming State President
  - b. Co-presented a workshop on creating a PowerPoint with Karen Kirby
7. Represented CA Alpha Delta Kappa at the International Convention in Minneapolis, Minnesota
  - a. Co-presented a workshop on creating a PowerPoint with Karen Kirby
8. Attended six district conferences
9. Served as liaison to Sierra Council
10. Researched and established the Go To Meeting video conferencing site in the wake of the Covid-19 pandemic in order to accomplish the business of the state executive board
11. Overseen the preparation of the 2020 Convention Proceedings

My interest in harnessing the power of technology also led to my appointment as the CA State Webmaster for this biennium.

In support of Alpha Delta Kappa’s altruistic endeavors, I served for the fourth year as the California team captain for “The Longest Day” Alzheimer’s Association fundraiser.

### RECOMMENDATIONS:

1. Continue to mentor and train members of the California State Executive Board
2. Continue to encourage the use of technology to streamline the activities and ease responsibilities of the CA state executive board
3. Continue to encourage and train members to take advantage of the information available on the California and International Alpha Delta Kappa websites
4. Continue to support all activities to increase membership in Alpha Delta Kappa

During my ten years of service on the CA state executive board, I have had the joy of meeting and working with women of exceptional talent and commitment to the purposes of Alpha Delta Kappa. It has been a remarkable and enriching experience of learning, sharing, and personal growth. Thank you for your support, encouragement, and treasured gift of friendship throughout the years.

Respectfully submitted,  
*Diana Galvan, Beta Eta*  
California Immediate Past President

## Report of the President-Elect 2018-2020

Madame President, State Executive Board, and Alpha Delta Kappa Sisters,

It has been an honor to serve as your President-Elect these past two years. During this 2018- 2020 biennium, I worked with Council Presidents to plan eight District Conferences, although the Southern District Conference was cancelled due to the Corona Virus pandemic. Researching various sites for the most economical ones, I booked hotel reservations and meeting rooms well in advance so the board could make travel arrangements on the newly-created form. At each conference, councils brought members' talents and passions together to produce events showcasing State President Karen Kirby's theme, *Ride the Wave of Inspiration*. The programs, several altruistic activities, and the fraternal education gained by participating in the *Jeopardy* game built and reaffirmed relationships and Alpha Delta Kappa knowledge with one another.

Attending the 2018 Southwest Regional Conference in Anchorage, Alaska was one of the highlights of the biennium. The new Southwest Presidents-Elect attended numerous meetings, which proved vital in creating a support group that worked with our mentor, Barbara Stanfield. Ideas were shared, calendars analyzed, and it was here that the training began. Alpha Delta Kappa makes it a point to always have others from whom help may be asked. As presidents-elect, we bonded and began friendships that will continue through the years.

While in Anchorage, voting for the next International World Understanding Project transpired. As the Southwest World Understanding Chair from 2017-2019, the elections were created, an informational video was presented, then with Marie Hurst, and under the watchful eye of Ann Marie Brown, the ballots were counted, recounted, then sent to International to be totalled with the other ballots. It was after the process of reading the submitted proposals, scoring them using a rubric, then handing the top five proposals over for the International Board to select the top three to be voted on by the membership that the culminating election took place.

Throughout the biennium, I also served as the State Board Liaison to the Inland Cities Council, attended chapter meetings in the Southern District, and helped plan and conduct numerous new member initiations and officer installations. Questions brought up at the council meetings were reported to the CA Executive Board, then responses were sent back to the Council Presidents.

As communication was one of Karen's goals, technological advancement incorporated the ability to send the newsletter, *Pearls of Wisdom*, to each California member independently. The President and webmaster (our Immediate Past President) took care of all the electronics. The *Presidents Council Handbook* was updated and placed on the CA website when needed. At the end of the biennium, when the COVID-19 pandemic forced California, the United States, and the World to stay indoors, the introduction of online conferencing became experimental, and then essential in all aspects of life

My recommendations related to the President-Elect position are:

1. Begin working on the *Presidents' Council Handbook* as soon as possible.
  - A. Send the *Presidents' Council Handbook* templates to the outgoing chapter presidents before the end of April to secure the names of the newly-elected officer (International's due date is 5/1).
  - B. Communicate with the new District Council Presidents individually:
    - Secure the dates of all proposed council meetings and the chapters in charge.
    - Contact the upcoming council president several months before the conference date.
    - Lead her to use the conference reference in the *Presidents Council Handbook*.
    - Encourage each to incorporate the State President's theme and goals into the conference plans.
  - C. Utilize the previously designed templates.
  - D. After entering all the information, align the spacing, double-check font use, and edit thoroughly, so the document is consistent throughout.
2. Continue to research the use of group reservation services to secure the most economical sources for the executive board accommodations.
3. Consistently ask to be trained and included in all of the State Presidents' duties as events occur, then continue to utilize the same websites and all electronic resources.
4. Continue and increase the use of online conferencing to stay connected to the Executive Board, Chapter, and Council Presidents.
5. While attending district conferences, regional and international conventions, keep an ongoing list of women you might want to encourage to step up into a State officer, or State Standing Committee or Chair position during the upcoming biennium.

Respectfully submitted,

*Sara Cooper*

Sara Cooper, Beta Iota  
California President-Elect

## REPORT OF THE CALIFORNIA VICE PRESIDENT FOR MEMBERSHIP 2018-2020

Madame President, Members of the California Executive Board and Alpha Delta Kappa Sisters,

During the 2018-2020 biennium your vice president of membership fulfilled the following:

1. Attended both the 2018 Northwest - Southwest Regional Conference in Anchorage, Alaska and the 2019 International Convention in Minneapolis, Wisconsin.
2. Participated in a three-day leadership workshop, eight state executive board meetings and eight district conferences.
3. Read and highlighted information in the *Membership Development Manual*.
4. Developed membership goals and established a state membership team made up of council presidents reporting to their state liaison about membership issues and concerns.
5. Collected the *Chapter Needs Assessments* each year of the biennium. Compiled then presented the results to the executive board, southwest regional membership consultant and the chapter presidents. Responded to each chapter individually giving suggestions and praise in regards to their specific chapters needs and successes.
6. Received reports from the southwest regional consultant and International on updates to California membership and passed information to the chapters.
7. Wrote monthly memos to the chapter membership chairmen about ways to recruit, initiate and retain membership. Sent positive ecards to recognize individuals and chapters efforts. Gave suggestions to low member chapters on ways to increase membership. Welcome ecards were sent to new members welcoming them.
8. Sent monthly ideas for Fraternity Education to increase interest and knowledge in Alpha Delta Kappa among the membership.
9. Wrote articles for the California State President's newsletter *Pearls of Wisdom* on membership issues.
10. Served as liaison to San Diego Council and Orange Coast Council.
11. Communicated with other state and regional membership consultants about increasing membership due to the decline in membership.
12. Developed an exit form to be used to track the reasons of members resignations.
13. Informed Chapters of the *International Membership Campaign*.
14. Provided chapter presidents the updated allotted number of chapter delegates for the state convention.
15. Awarded the highest net growth chapter with the California Membership Award at the state convention, as well as present certificates to chapters with positive net growth.
16. Compiled, maintained, and systematized digital folders of needed documents for the next vice president of membership.

### Recommendations:

1. Continue to make membership a major focus for the next biennium.
2. Meet with the newly elected vice president for membership to review the duties of the office.
3. Provide training for the chapter membership chairmen and chapter presidents on membership and the state and international websites.

4. Continue to send monthly membership memos to the chapters and state board, write articles for the state newsletter and send ecards.
5. Continue awarding the *California Membership Award* at the end of the biennium.
6. Make personal contact with as many members as possible at council meetings, conferences and conventions. Listen to their concerns and address their issues.

It has been a pleasure to serve the sisters of California Alpha Delta Kappa as a member of the 2018-2020 executive board. I have enjoyed working with the state executive board and meeting so many wonderful sisters in Alpha Delta Kappa.

Respectfully submitted,

**Mari Page**

Mari Page, Gamma Mu  
Vice President for Membership

## Report of California State Treasurer 2018-2020

Madame President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters: During the 2018-2020 Biennium, your treasurer has accomplished the following responsibilities:

1. Attended one leadership training, nine State Executive Board meetings, seven district conferences, California State Convention in San Jose, CA. and SW/NW Regional Conference in Anchorage, Alaska.
2. Served as liaison to the Golden Gate and Peralta Councils.
3. Continued to use Quicken accounting program to track income and expenditures.
  - a. Provided income and expenditure reports at each executive board meeting.
  - b. Monitored state budget.
  - c. Provided report of account balances at each district conference.
4. Corresponded with CA chapter treasurers via email and personal phone calls, also provided technical support when needed.
5. Tracked completing of chapter C-1 Annual Audit Report and filing the required federal and state e-postcards for two fiscal years.
6. Collected California state dues from each chapter.
7. As President of the Sustaining Member Chapter, collected international and state dues from members, also communicated about upcoming events.
8. Received and tracked information about member status changes, and requested treasurers to advise their chapter presidents to go on-line and make changes at international.
9. Provided quarterly transaction reports to Accurate Accounting & Tax Service, formerly Express Financial Services.
10. Reviewed IRS and Franchise Tax returns prepared by Accurate Accounting & Tax Service, formerly Express Financial Services.
11. Collected expense vouchers with substantiating receipts and wrote reimbursement checks to state executive board members and state committee chairmen.
12. Renewed the State Treasurer's bond and Kaspersky Anti-Virus Protection Plan.
13. Disbursed scholarship funds and Noel Leonard Grants.
14. Communicated with state budget committee to develop the 2020-2022 budget.
15. Wrote budget descriptions to be included in the state convention packet.
16. Reconciled and monitored monthly the general checking, savings, reserve and Noel Leonard Accounts
17. Tracked sales of CA state pins, lanyards, shirts and patches.
18. Sent designated contributions to state altruistic project, A New Day for Children.
19. Sent guidelines from the CA State Attorney General's office to all chapter treasurers to assist them in filing and reporting chapter-held raffles.
20. Collected monies for the California Crisis Fund and ADK Foundation--Educators Helping Educators and sent thank you notes to chapter and council donors.
21. Utilized Google Docs to communicate with other executive board members.
22. Maintained and stored financial records as required.

### Recommendations:

1. Continue to use Quicken to track and reconcile income and expenses.
2. Provide in depth training to the new state treasurer on using Quicken.

Respectfully submitted,

*Marlene Cordova*

Marlene Cordova, California Phi  
California State Treasurer



**Report of the California State Alpha Delta Kappa Executive Board Secretary  
2018-2020**

Madam President, Sara Cooper, Members of the California State Executive Board and Alpha Delta Kappa sisters,

As the state secretary during the 2018-2020 biennium, I fulfilled the following duties:

- Attended the executive board leadership training in Mission Viejo,
- Attended seven district conferences (Marina District Conference was cancelled),
- Attended seven executive board meetings and recorded the minutes for each meeting,
- Reviewed the draft of all minutes with the assistance of two board members Karen and Diana prior to distributing a final copy to the rest of the executive board members,
- Attended the International Convention in Minneapolis, Minnesota,
- Ad hoc committee member to set up the Correspondence Log; computer work was completed by Diana Galvan, Webmaster,
- Set up a special box to hold correspondence from California sisters which will be passed on to the new State Secretary
- State Budget Committee member,
- Served as the liaison to the Peninsula/South Bay Council in the Northern District and wrote a liaison report from those meetings to the State Executive Board,
- Participant in the Zoom Virtual State Convention June, 2020,
- Recorded the proceedings of the 2020 State Convention including the pre-convention Executive Board meeting, business sections, and Omega Service,
- Will prepare Proceedings of Convention for publishing, arrange for printing, and delivery of hard copies to 2020-2022 State Executive Board members and others who request a pre-paid copy,
- Collected reports from state executive board members, state standing committee chairmen and state convention chairmen,
- Collected programs, speeches, reports, presented at the state convention.

**Recommendations:**

- Each district conference agenda and minutes should have the name of the district the date, and the city where the conference was held. The hotel's name is irrelevant.
- The importance of excellent computer knowledge and skills is imperative for the state secretary.
- The Proceedings of Convention document should have page numbers for ease of use.

It has been a deeply personal joy to serve the sisters of California Alpha Delta Kappa as a member of the 2018-2020 Executive Board. I loved the laughter and the tears as we bonded as an exceptional team with President Karen Kirby. I will always treasure my friendships with these remarkable women and I truly appreciate the heartfelt bond that was made during our biennium. The new board is in exceptionally capable hands and my wish is for their continued success in leading California Alpha Delta Kappa sisters into the future.

Respectfully submitted by Anita Brown, Alpha Lambda  
California State Alpha Delta Kappa Secretary

## Report of the State Historian and Sergeant-at-Arms 2018-2020

Madame President, members of the California State Executive Board, and Alpha Delta Kappa sisters:

During the 2018-2020 biennium, your Historian/Sergeant-at-Arms will have filled the following responsibilities:

1. Attended nine State Executive Board Meetings.
2. Attended seven out of the eight District Conferences. Presented and led the United States *Pledge of Allegiance* and displayed the California State President's banner.
3. During the first year of the biennium created a PowerPoint presentation with the President Elect based on the game Jeopardy for fraternity education.
4. Distributed and collected the surveys at the District Conference to assess the needs and direction suggested by the membership.
5. Served as liaison to the Delta Council and submitted reports to the State President and all members of state board
6. Attended the California State Conventions in Santa Ana and San Jose, serving as Sergeant-at-Arms at the latter.
7. Attended the International Convention 2019 in Minneapolis.
8. Had photos of events available for State Executive Board.
9. Sent training materials for chapter Historians and Sergeant-at-Arms via email in the first year of the biennium. Provided additional assistance as needed, via email, texting and/or phone.
10. Updated instructions on the use of *Snapfish*, the chosen online company to create the 2018-2020 electronic archives. Instructions with a PowerPoint included posted on the Historian's Corner on the CA website.
11. Communicated via e-mail, texting and phone calls with CA Chapter Historians with assisting Chapter Historians, as needed, with step by step directions with troubleshooting problems with *Snapfish*, to create their chapter's two-page photo history of the biennium.
11. Complied the 2018-2020 California Alpha Delta Kappa photo history to be made available for purchase on *Snapfish*, on being presented to Karen Kirby, the retiring State President when she leaves the State Executive Board.
12. Coordinated with the Convention chair to check-in and check-out archival documents as duties of the Historian/Sergeant-at-Arms.
13. Prepared a flash drive and shared hard copy documents for further referencing to the newly elected State Historian/Sergeant-at-Arms.

14. Reviewed the Historian/Sergeant-at-Arms job descriptions with the newly elected sister.
15. Reorganized, boxed and labeled Sergeant-at-Arms materials used at the State Convention.

**Recommendations:**

1. Continue the use of an electronic scrapbook tool. There are many more online electronic scrapbooks tools. Each one has advantages and disadvantages. *Snapfish* has history as its main advantage. California Alpha Delta Kappa has been using *snapfish* for more than one biennium. It's slowly becoming familiar to most chapters. Continuity is the key of getting more and more sisters at a comfort level for using this tool.
2. This is the year of video technology. Create a step by step video to send with training materials to Historian on how to explain from beginning (getting on the website, navigating on the website, pitfalls) on *Snapfish*.
3. Updates on "how to" changes in technology change constantly. Historians who have had the position the last biennium or held the position previously, should always read the newest email to make sure the information that they knew before is still current.

Respectfully submitted,  
Rosena Kruley, Beta Alpha  
California State Historian/Sergeant-at-Arms,  
2018-2020

## Report of the State Chaplain 2018-2020

Madam President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters:

My goal for the 2018-2020 biennium was to inspire California Alpha Delta Kappa sisters with poems, stories, quotations, personal observations, and the like. Being conscious of the varying beliefs of our members, I focused on engaging everyone and setting the tone with thoughts that were educational, timely, and spoke to their lives.

During the biennium, I presented opening and closing thoughts for eight district conferences and ten executive board meetings. Some councils also requested thoughts before conference meals. A copy of my thoughts was given to the state secretary, and they are also posted on the California website under the heading Chaplain's Chatter.

I attended and participated in all executive board meetings for the biennium as well as a week-long training session in August of 2018. I sent chapter chaplains training materials and job descriptions and answered their questions as presented. I served as board liaison to the Fresno-Clovis, Bakersfield, and Modesto councils and attended their meetings as well as their events. I reported council concerns to the executive board. I organized and conducted, with assistance from executive board members, the Omega service at the 2020 state convention. I attended the International Convention in Minneapolis in 2019. I also attended a team-building weekend in Truckee with the executive board in 2019.

Using information from the State President and Treasurer, International Headquarters, the KAPPAN, and various sisters, I compiled a list of members who had joined the Omega Chapter. Condolences were sent via email and US Post to chapters who had losses.

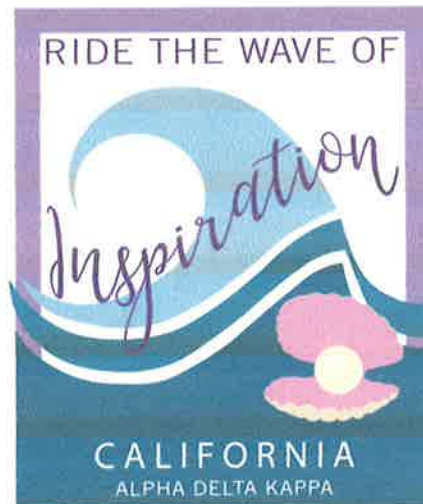
### Recommendations:

- Keep a running list of Omega Chapter members and send condolences promptly.
- Log all communications on the Communication Log.
- If possible, include the themes of the State President and conferences in thoughts.
- Check the internet, newspapers, magazines, posters, etc. for ideas that can be turned into thoughts.
- Visit the International and State websites for ideas.
- Participate during board meetings, and be an ambassador for Alpha Delta Kappa.

I have thoroughly enjoyed my time as state chaplain. Getting to know the members of the executive board and the sisters from around the state was a life-changing experience. I made friends that I cherish and encourage anyone who thinks they might want to become a part of this group to be brave and go for it.

Fraternally,  
Virginia Riding, Gamma  
California State Chaplain

**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**5.0**

**Reports**

**State Standing Committee Chairmen**

## Report of the State Scholarship Chairman 2018-2020

Madam President, Members of the California State Executive Board, and Alpha Delta Kappa sisters,

It has been a privilege to serve as chairman of the scholarship committee this biennium. Thank you to the State Scholarship Committee for your assistance. Nan Caldwell, *Beta Pi*, Northern District. Diane Poettgen, *Gamma Mu*, Marina District. Grete Lima, *Beta Iota*, Southern District.

### Receiving District Mini-Grants for the 2018-2019 years were:

**Kathleen Waffle, *Beta Eta*, Northern District.** She used the grant money to fund STEAM (Science, Technology, Engineering, Arts, and Mathematics) projects at her school.

**Debbie Waltzer, *Iota*, Southern District.** She used the grant money to develop classroom theatre activities.

### Receiving District Mini-Grants for the 2019-2020 year were:

**Christel Biasell, *Xi*, Valley District.** She was going to use grant money to attend a guitar and ukulele workshop so she could teach beginning level classical guitar and ukulele lessons to students. However, the class was canceled. At the request of the Executive Board, Christel submitted a second application. It was adjudicated by the committee, and she was given an alternate mini grant. Christel will use the grant money to produce a Memorial Day or Veterans Day pageant to honor community military members and introduce American patriotic music to her students.

**Ann McCarty, *Alpha Lambda*, Northern District.** She will use grant money to purchase supplemental materials to match special needs students at her school.

**Kim Gerould, *Beta Eta*, Northern District.** She will use grant money to assist her endeavor to obtain her Tier II Administrative Credential.

**Christy Thorson, *Beta Eta*, Northern District.** She will use grant money to offset the cost of a third-grade science-enriched field trip to the Maidu Museum and Historic Site in Roseville, CA.

Unfortunately, we did not receive any applications for the Eleanor Bendell State Scholarship this biennium, so the scholarship was not awarded.

Please consider the following recommendations:

- Due to the abrupt close of school after March 12, 2020 due to Covid 19, the scholarship committee chair should check on the progress of all mini grants issued for projects completed at the end of the 2020 school year.
- Identify an alternate scholarship committee member who can fill in if one of the committee members is unable to fulfill their duties.
- Contact information for each district council president should be available to the scholarship chairman for the purpose of making sure that all four districts are represented on the committee.
- Provide more extensive advance advertisement of Mini-Grants and, especially, the Eleanor Bendell Scholarship with the goal of generating more applicants.

Thank you for your consideration.

Respectfully Submitted,

Rita Prichard, *Beta Eta*

California State Scholarship Chairman 2018-2020

REPORT OF CALIFORNIA CHAPTER ALTRUISTIC REPORTS CHAIRMEN  
2018-2020

Madame President, Members of the California Executive Board, and Alpha Delta Sisters:  
Thank you for giving Colleen Golden and Kathy Raschka, the opportunity to serve as  
Altruistic Chairmen for California.

During the 2018-2020 biennium, the state of California had a total of 45-42 chapters with  
43 - 38 reporting. Within reporting chapters, membership was 1017 -947.

During the 2018-2020 biennium, the Alpha Delta Kappa sisters of California were  
extremely generous and gave many hours of service, and many monetary and non-  
monetary gifts to a variety of worthwhile recipients. Our contributions are as follows:

<b>CONTRIBUTION</b>	<b>2018-2019</b>	<b>2019-2020</b>
Hours of Altruistic Service	39,374 Hours	39,999 Hours
Monetary Gifts	\$165,629	\$176,844
Non-monetary Gifts	\$93849	\$81032
Scholarship	\$56,779	\$51,540
<b>Dollar Totals</b>	<b>\$316,257</b>	<b>\$309,416</b>

**Thus, the 2018 - 2020 biennium Altruism total for California Alpha Delta Kappa sisters is \$625673 with 79,373 hours of service.**

We would like to make the following recommendations:

- One uniformed digital form
- Create a form that will populate a spreadsheet and calculate numbers automatically
- Message out to Chapters early, stating to use the online form
- Having the altruistic chair email of each chapter may be helpful
- Knowing if a President of a chapter changes in the second year and the email for this Sister

Respectfully submitted,  
Colleen Golden – Beta Rho  
Northern and Valley Districts California Altruistic Chairperson

Kathy Raschka – Beta Theta  
Marina and Southern Districts California Altruistic Chairperson

## **REPORT OF WEBMASTER/TECHNOLOGY CHAIRMAN**

Madam President, Members of the CA State Executive Board, and Alpha Delta Kappa Sisters:

### **AS WEBMASTER:**

My primary responsibility as California Alpha Delta Kappa Webmaster was to maintain and update the California website [www.adkcalif.org](http://www.adkcalif.org) created by former Webmaster, Janet Armstrong.

The purpose of the website is to provide easy access to updated information relevant to the membership of California Alpha Delta Kappa regarding Altruism, Scholarships, Grants, and Awards, Bylaws, Chapter Officer Job Descriptions, Chapter Office Training, Chapter Fraternity Education, Executive Board Minutes, President's Newsletters, President's Liaison Reports, President's Council Handbook, CA Policy and Procedures, World Understanding, and communications from the CA State President and the California State Executive Board.

1. Updates to the content on the California website were made as information was made available to the Webmaster.
2. Links were created to the International Alpha Delta Kappa website where appropriate in order for members to have easy access to current information.
3. Menu items were added to the website menu including Chapter Officer Job Descriptions and Chapter Officer Training.
4. The webmail program associated with the California website was used to facilitate emailing of the President's newsletters to each California Alpha Delta Kappa member with a current email address listed in the International Alpha Delta Kappa Directory.
  - a. The Contacts roster was updated from the International Directory prior to each mailing to insure that the most up-to-date information was used.
5. An invitation from the state president to attend the CA State Convention and the convention registration application were emailed to all members.
6. An informational letter advising the membership of the rescheduling of the state convention due to the coronavirus was emailed to all members.

### **AS TECHNOLOGY CHAIRMAN:**

1. Co-hosted a workshop in the creation of PowerPoint presentations with Karen Kirby at Regional Conference in Alaska, 2018, and International Convention in Minnesota, 2019.
2. Offered training to the CA executive board regarding using the Tools available in Microsoft Word to properly space and number documents as they are created and updated.
3. Offered support to the state treasurer in the use of the Quicken accounting software.
4. Recreated the Table of Contents in the updated Manual of State Chairmen Job Descriptions.
5. Researched the use of online video conferencing software and assisted board members to install it in the wake of the coronavirus which forced cancellation of the Southern District Conference and executive board meetings in March, 2020. We successfully used Go To Meeting on a trial basis to conduct the March board meetings and subsequent emergency meetings required as a result of the coronavirus quarantines.
6. Researched and set up Zoom video conferencing and webinar software. Worked with Janet Armstrong, former Webmaster, and Karen Kirby to develop and present a virtual state convention due to the cancellation of the state convention due to coronavirus pandemic.

### **RECOMMENDATIONS:**

1. Continue to urge members to update their contact information on the International Directory.
2. Continue to provide training and support in the use of the CA and International websites.

Respectfully submitted,

*Diana Galvan, Beta Eta*, California Webmaster/Technology Chairman



## Report of Bylaws Chairman 2018-2020

Madame President, Members of the California State Executive Board, and Alpha Delta Kappa sisters. I'm honored to serve as the state Bylaws Chairman since 2014, bringing continuity and digital organization to state and chapter bylaws.

Delegates at the 32<sup>nd</sup> State Convention acknowledged the alignment of state bylaws with the bylaws of Alpha Delta Kappa, Incorporated. (ARTICVLE VIII) They are currently available, along with the International bylaws 2019, on California website. By May 2018, over 90% of chapters had aligned and re-certified bylaws on file digitally. In the first year of the 2018-2020 biennium, I worked to ensure that all chapter bylaws in the state were re-certified and aligned with International, using the new 2019 template required by all chapters world-wide.

At the 2019 International Convention in Minneapolis, delegates amended the International bylaws. I was tasked to amend and align the California state bylaws to reflect these changes, using a new 2019-template. California state bylaws were converted to the new format and submitted to International for recertification by the October 15, 2019, deadline. In February 2020, Jean Kellogg, International Bylaws Committee Chairman (2019-2021) notified Karen Kirby, State President, that the California state bylaws were recertified. Suggestions from the Committee were editorial only. During the fall of 2019, the newly aligned state bylaws were posted on the CA website, along with a copy of the 2019 International bylaws.

In February 2020, the International Bylaws Committee provided a 2019-template, updated to reflect changes at the International convention. The International/State bylaws require each state chapter to align and submit chapter bylaws by March 15<sup>th</sup> in the first year, following the International convention. During the fall of 2019 and the first months of 2020, I tried to secure a user-friendly the 2019-template required by International; received in early February.

In mid-February, I emailed all chapter presidents a letter explaining the new 2019 bylaws template in WORD-format. Before sending the template, I modified the text so that chapters simply needed to fill in information unique to their chapter, e.g. date installed as a chapter, district location, quorum, etc. Because the user-friendly template was not sent in a timely manner, I extended the March 15<sup>th</sup> submission deadline until the end of March. As a result of the COVID pandemic and to relieve the stress of shelter in place and the cancellation of the 33<sup>rd</sup> State Convention, I extended the submission date to May 31, 2020.

The 33<sup>rd</sup> Virtual State Convention was Saturday, June 27, 2020. All CA chapter bylaws were submitted, re-certified, and filed digitally, eliminating cumbersome binders and paper copies. Thank you for this opportunity to continue to serve my California sisters in Alpha Delta Kappa.

### Recommendation:

1. All chapter bylaws, digitally formatted (pdf) and aligned with CA State bylaws and International bylaws, should be archived on the CA website, Bylaws link.
2. After March 15, in the first year after an International Convention, the newly aligned state and chapter bylaws will replace the bylaws documents from the previous biennium.
3. The approved International template is required for each bylaw realignment – state and chapter.

Submitted by:

*Susan Raffo*

Susan Raffo, Beta Rho  
State Bylaws Chairman

## California Excellence In Education 2018-2020 Biennium Final Report

California Alpha Delta Kappa sisters chose Susan Raffo, Beta Rho, Past State President and State Bylaws Chairperson, to represent our state with this biennium's Excellence In Education Award. California could not have had a more worthy educator to represent our state. Karen Kirby, State President, and the California Selection Committee of Susan Crane, Tamara Chandler, Joanne Grimm, and Lynne Keating were the first to use the new online Kaleidoscope process to review the nomination and score our winner. Congratulations again to the California winner.

The online process was totally new and unexpected, and fraught with some of the same issues as the 2016-2018 biennium process. The state president and Excellence Chairperson need to be notified in a timely manner, not only of the process and changes, but of the timelines and deadlines for each step of completing nominations and voting. Since ADK has decided to pay a third party (Kaleidoscope and Calvin Dretske) to manage our various awards, I would have expected that the entire process would have rolled out with minimal issues- how to access and manage the online process, step by step, deadlines set, minimal last minute changes, etc. Changes are always easier with clear instructions and support. There were several problems, and hopefully the next round of awards will find all the bugs worked out. For example, getting the member name and state correct. That what we pay for, as well as a process with more objectivity and less subjective manipulation.

The nomination forms that a fellow ADK sister completes to nominate a worthy educator are now completed only online, no options for mail in nominations. The vetting of those nominations are done by Kaleidoscope, so for next biennium, those wanting to nominate an ADK member must adhere to strict deadlines, accurately complete forms, and be comfortable with the appropriate technology. The committee chairperson will only see a list of nominees from all the states, those that have passed the online vetting. She will need to check that list for accuracy –this year an ADK sister from an Arizona chapter was in the CA lineup. It is not clear whom does the actual vetting, weeding out late forms, incomplete forms, etc. Obviously, no do-overs, no second chances, and no favoritism. The nominees then must complete their applications online, which are somewhat redundant, and again, these must meet deadlines, be precise and complete, and the voting committee members only see the ones that pass the vetting process. Nominations are due November 1, odd year, and nominees have until January to complete their applications, although this was extended this year, as was the voting deadlines.

Next, to make the process fair, the CA committee scores the nominees online, again using a secret password to access the Kaleidoscope website. Committee members will run into difficulties if they don't have appropriate technology to access the website. This can be very frustrating with looming deadlines. The rubric is similar to past years and the results are tabulated by the vendor, and all the scores are sent to the chairperson. Each applicant must achieve a minimum score of 85% to be considered. Form letters, both acceptance and rejections, are sent out to acknowledge all the nominees after the convention, per ADK rules. The winning name must be kept secret until the convention, also per the rules.

Respectfully Submitted,  
Andrea Street, Excellence in Education Chairperson 2018-2020

REPORT OF CALIFORNIA STATE ALTRUISTIC PROJECT CHAIR 2018-2020  
March 2020

Madame President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters,

The California State Altruistic Project Chair is responsible for encouraging state chapters to nominate projects for consideration as the State Altruistic Project for the 2020-2022 biennium. The 11/1/19 deadline was advertised along with the process for nomination on the CA website, in the State Newsletter and in the President's Liaison's Reports. Six projects were nominated. Four were chosen by the State Altruistic Project Committee for a vote at the 2020 State Convention. The chapter nominating the last State Project, New Day for Children, was asked if they wanted to reapply for the award and they did. They were one of the four selected by the committee.

Since I wanted to do the process completely online this biennium, I replaced the old rubric form that required boxes to be hand checked. I kept everything else on the rubric exactly the same, only changing the rubric format. The new format allowed the rating numbers to be entered into larger boxes by computer. Since the rubric was unchanged, and only the format modified, this did not need to be approved by the State Executive Board. I also contacted my committee via phone and e-mail to welcome them and define their duties. At the end of October, I sent an email packet to each committee member to help train them in how to score a project with the rubric, using past scored rubrics as samples. I received the six project nominations by the November 1, 2019 deadline, wrote a synopsis summary for each nomination and received the committee's scored results by the December 15 deadline. Results were tabulated and sent to our State President, Karen Kirby.

Our finalists for 2020 State Convention vote are as follows:

1. The Youth Hope Foundation builds confidence and promotes self-sufficiency for homeless, runaway, and at-risk youth, ages 14-24, by providing trust, hope, support, and education. Nominated by Beta Iota.
2. New Day for Children operates restorative programs for girls from the ages of 10 to 18 who have been victims of sex trafficking. Nominated by Beta Upsilon.
3. The Wildlands Conservancy is dedicated to preserving the beauty and biodiversity of the earth and to providing programs so that children may know the wonder and joy of nature. Nominated by Lambda.
4. George Mark Children's House focuses on quality of life and continuity of care for children with illnesses that modern healthcare cannot yet cure, or for those who have chronic medical conditions. Nominated by Alpha Nu.

I appreciate the work of my four committee members: Northern - Connie Adams, Beta Tau; Valley - Sandra Fletcher, Lambda; Marina - Sandy Johnson, Gamma Tau; Southern - Maria Bartolotto, Alpha Pi. In addition, in order to make the process completely fair, Ella Anderson, Zeta, a committee member from the 2016 - 2018 biennium, scored the rubrics of several projects in which a committee member had a personal connection.

**Recommendations for improvement:**

1. I suggest that the State Executive Board reconsider the timeline for the State Altruistic Project. The current timeline puts an undue burden on the committee. The deadline of November 1 either needs to be moved into October, into January, or into a different month. Many of the committee members had to work on scoring the rubrics over the Thanksgiving holidays when they should be able to focus on their families. The deadline of December 15 for all of the rubrics to be scored by committee members, caused the committee chair to do the finalizing of the committee work in the weeks before Christmas/Hanukkah, instead of focusing on family.
2. It is important for the committee chair to contact committee members immediately after the State Convention to set up the working relationship for the upcoming 2 years.
3. In order to save trees, postage and follow the example of international, please continue the State Altruistic Project online process started this biennium by doing all of the work entirely through emails.
4. The rubric needs to be reformatted so it is easier to put the numbers in the boxes on the computer. I discovered from committee feedback that the format I created is not ideal and can be improved. I would create it for the new chair, but I don't have the necessary Word skills to do so at this time.

It was an honor serving as California State Altruistic Project Chair!

Respectfully submitted,  
Donna McCartney  
California State Altruistic Project Chair

## Report of the World Understanding Chairman 2018-2020

Madam President, California State Executive Board and sisters of Alpha Delta Kappa.

It has been a privilege for me to serve you as World Understanding Chairman for this biennium. Several California chapters planned activities to include projects and programs in their chapters throughout this biennium. Since there have also been many other catastrophic natural disasters within and outside of California, it is understandable that many chapters may have financially supported those efforts in place of the current World Understanding Project—T.E.A.C.H. TOO! Many have instead incorporated World Understanding events into their program schedule.

In speaking to some of our California sisters, they shared that their chapter(s) did have some trepidation about continuing to support a project in Haiti due to the unstable political situation in that country.

Thankfully, the goal to support T.E.A.C.H. TOO! was met throughout our organization and even though the Miracle Missions Orphanage needed to suspend operations due to the political climate in Haiti, the T.E.A.C.H. TOO! project was continuing as of this report. Working with organizations in other countries is understandably tenuous since some of those countries have issues that arise that are not connected to the WU project. For example, the project in Peru is very successful “now”. However, it did take more money and more time than originally projected since the government added several additional requirements and costs before it was able to open.

All California chapters were contacted both via email and through articles in the CA newsletter, requesting a brief report about how their chapter supported the World Understanding Project. I have also submitted articles for the CA Newsletter published by our president, Karen Kirby.

### Recommendations:

- Request deadline dates for submission of articles to the CA Newsletter from the CA president.
- Periodically, contact chapter presidents asking them about their world understanding programs and to share ideas to be used at chapter events and meetings.
- Request updates from the SW Regional and Int'l World Understanding chairman.
- Continue to contribute World Understanding articles to the CA Newsletter.
- Participate and/or plan World Understanding workshops at the chapter, state and regional levels when able.
- Continue to encourage CA sisters to contribute articles to you to be published in the CA Newsletter sharing their experiences while traveling.
- If there is an opportunity to travel to see a previous or current WU project, take that opportunity.

It has been a privilege and honor to serve as the CA World Understanding chairman 2018-2020.

Respectfully submitted,

Kathleen O'Malley  
California World Understanding Chairman

## REPORT OF THE RESOLUTIONS CHAIR 2018-2020

Madame President, California State Executive Board, and Alpha Delta Kappa Sisters,  
It has been my honor to serve as Resolutions Chairperson during this biennium. I'd like to formally express sincere thanks to Karen Kirby, Anita Brown, and Sandra Roullier for their timely support and excellent guidance to the Resolutions Chairperson. During this biennium, the following resolutions were submitted for action at the 2020 State Convention.

Resolution submitted by California Xi chapter:

**WHEREAS**, the Mission Statement of Alpha Delta Kappa states that "Membership.... provides a wealth of opportunities for leadership development...",

**WHEREAS**, serving as a Committee Chair or member or being on the State Executive Board is an opportunity to develop leadership,

**WHEREAS**, many chapters in California Alpha Delta Kappa suffer because members do not wish to take on leadership roles with some chapters even folding because of it, and some chapters having the same leadership for more than one biennium,

**WHEREAS**, on many occasions, no member has offered to run for a State Executive Board office, leaving the office to be filled at convention by nominations from the floor,

**WHEREAS**, other states with strong leadership such as Hawaii and Virginia include an expanded board at each Executive Board meeting, with the expanded board including committee chairs and members as well as past Executive Board members,

**WHEREAS**, this expanded board model:

- a. encourages committee chairs and members to pursue other leadership opportunities
- b. provides up to date committee reports to the Executive Board
- c. allows past State Board members to train and answer questions of current members.
- d. provides continuity as well as a historical perspective that maintains the traditions of the state's Alpha Delta Kappa organization.

**RESOLVED**, that the California State Executive Board study the feasibility of including an expanded Executive Board Meeting at each District Conference.

Resolution submitted by California Xi Chapter:

**WHEREAS**, membership in California Alpha Delta Kappa has significantly declined in the last decade, resulting in less income from dues,

**WHEREAS**, travel expenses have increased significantly in the last decade, resulting in additional costs for the State Executive Board.

**WHEREAS**, electronic communication has improved significantly in the last decade, resulting in the ability of the Board to meet digitally in an on-line platform,

**RESOLVED**, that the California State Executive Board study the feasibility of combining the Northern and Valley Districts and the Southern and Marina Districts into two districts to reduce costs.

Submitted by Teresa Heitmiller Olea, Beta Eta, California Resolutions Chairperson 2018-2020

## AMENDED REPORT OF CANDIDATE QUALIFICATION COMMITTEE, 2018-2020

Madame President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters,

It was an honor to serve as Candidate Qualification Chairman this biennium.

I received five candidates' applications by the deadline of December 10. Applications received were one application for each of the offices of President-Elect, Vice President of Membership, Secretary, Treasurer, Chaplain and but none for Historian/Sgt.-at-Arms. *In March, an application was received for Historian/Sgt.-at-Arms, with everything in order.* All applications were made using the Google response sheet. Two candidates also mailed hard copies of their applications. Pictures were received both by email, which I printed, and regular mail.

To begin, I emailed committee guidelines and eligibility requirements to the committee. They reviewed the applications and certified all of the candidates had met their eligibility requirements. I then notified the candidates they met the requirements, and if elected, they must remain after the convention for the Post-Executive Board meeting. I received responses from all candidates acknowledging this. I created a spreadsheet of all candidates and their information, which was then emailed to all committee members to review, as well as to President Karen Kirby for her perusal and input.

A display board of the candidates' information will be made and displayed at the convention. This year it will also include a brief statement from each candidate as to why each is running for office. I will be presenting the candidates at the state convention.

I thank the committee members, Serena Rojas, Alpha (Northern); Linda Barker, Gamma (Valley); Gail Goodman, Zeta (Marina); and Cindy Acerno, Beta Omicron (Southern) for their review of the candidates' qualifications. They all emailed responses to let me know they had received information as I sent it out. Thank you also to Karen Kirby, President, and Mari Page, VP Membership, for helping me with the process and keeping me informed.

Recommendations:

1. Both digital and hard copy applications should have a place to indicate candidates' intention to attend the convention.
2. Continue to include on the display board the candidates' reasons for running for state office.

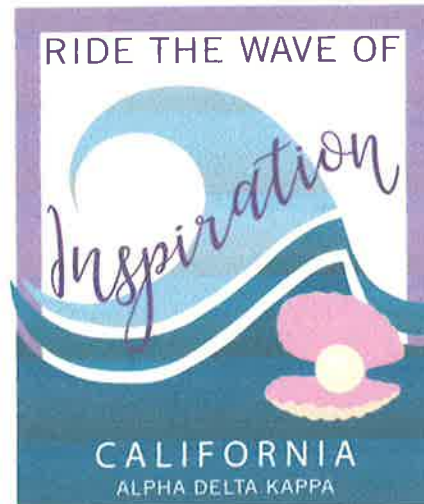
Respectfully submitted,

Barbara Ackelberry, Gamma Mu Chapter

Chairman, Candidate Qualifications Committee



**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**6.0**

**Reports**

**State Convention Committee Chairmen**

### 33<sup>nd</sup> State Convention Chairman's Report 2020

It was my honor to serve as the Chair the 33<sup>nd</sup> State Convention (2020), working closely with State President, Karen Kirby, and the State Executive Board. The original date for the 33<sup>nd</sup> State Convention, April 23, 2020, held in San Jose in the Northern District, was set at the beginning of the biennium. But due to the COVID-19 pandemic, beginning in mid-March, the convention was postponed to late August and was finally canceled. Working with the Doubletree by Hilton in San Jose, the 34<sup>th</sup> State Convention will be held in May 13-15, 2022, Sara Cooper, State President.

Thanks to negotiations by Karen Kirby, State President, the 2020 contract will be honored in 2022. The Doubletree by Hilton San Jose was selected for its location, amenities, and space availability. An airport shuttle was available for attendees coming from a distance. The following items are outlined in the contract: the room reservation block to include parking allowance; all reservations to the room block made online; meeting spaces for the General Business sessions, Executive Board sessions, storage, the Past Presidents and Executive Board dinners, breakfast and lunch gatherings; a welcome event and registration; Presidents reception, the Banquet; and the Omega service, as well as menu and beverage items to be served throughout the Convention.

Holding true to her theme: *Ride the Wave of Inspiration*, President Karen managed the creation, execution and distribution of all programs; agendas; cover art; registration materials, and then switched gears to modify every aspect into a virtual format when the on-site convention was cancelled.

The first virtual CA State Convention was orchestrated by President Kirby on Saturday, June 27, 2020, from our homes. The two-day format was compressed into one very full day using a webinar format on the Zoom platform. Immediate Past-President Diana Galvan researched and managed the Convention webinar and all Zoom planning meetings. On June 27, the Business Sessions ran from 9:00am – 12N and included the installation of officers for the 2020-2022 biennium. The Omega Remembrance followed at 2:00pm. The Pre-Convention Executive Board meeting was held on Friday June 26; the Post-Convention meeting of the new Executive Board on Sunday, June 28, 2020. Along with the Executive Board, State Convention and State Standing committee members were “participants” in the webinar and attended Zoom planning meetings. Janet Armstrong, formerly of Gamma Kappa, coordinated all tech presentations during the webinar. All recommendations from the State Convention Chairman 2018 were implemented virtually, where possible.

The convention script was sent to the Parliamentarian, Dollie McPartlin, for approval. Dollie also participated in the convention on June 27, along with Ann Marie Brown, International Representative and Kitty Nutting, International Vice-President for the Southwest Region. Executive Board members also reached out to members for assistance with various tasks, as needed. State Chaplain, Virginia Riding, presented an inspiring and uplifting Omega Remembrance with the tech help from Janet Armstrong and Diana Galvan, who coordinated photographs from chapters to be included in the program. The various Standing State Committee

Chairmen, representing the four Districts in the state, presented virtual reports throughout the convention.

Evaluations were sent via Survey Monkey at the close of the 33<sup>rd</sup> State Convention. Counting participants and attendees, 106 sisters attended the virtual convention. Overall the feedback regarding the virtual format was positive, spirited, affirming, and supportive. Kudos to the entire convention team, but especially to President Karen Kirby for her inspiration, vision, perseverance, and positivity! We were swept away. With deepest, sincere gratitude to everyone who helped make this first-ever virtual convention a resounding success.

Thank you to chapters in the Peninsula-South Bay Council that were responsible for the many and varied tasks as the Host Council in preparing for the State Convention. Each chapter had specific assignments: Gamma Beta, help with decorations; Alpha Lambda, Omega Remembrance assistance; Beta Rho, registration; Beta Pi, recognition of membership status, and Beta Kappa, courtesy for visiting dignitaries. All chapters and individuals were recognized for their service during the virtual convention. Chapter members from other areas of the state also gladly stepped up to assist with virtual tasks upon request, such as, “readers” and notetakers to assist the State Secretary. Whatever was needed, got done! With sincere gratitude, it was a pleasure to serve my sisters in CA Alpha Delta Kappa as the Chairman of the 33<sup>rd</sup> State Convention.

#### **Recommendations for an on-site convention:**

1. Year 1: Discuss location, special needs, potential theme, colors, general format for meetings
2. Start to formalize the convention at the beginning of Year 2 of the biennium
3. \*The contract with the Doubletree by Hilton San Jose for the 33<sup>rd</sup> State Convention should be reviewed in the first year of the new biennium, and Karen Kirby be appointed as liaison from the State Board to confirm the components of the contract.
4. Confirm contract language that states that all convention items are “inclusionary” and allow for flexibility – changes in number of attendees and locations when final planning begins in the second year of the biennium.
5. IMPORTANT: When determining registration fee, calculate an additional 35% on top of the base cost of food & beverage (F&B) to cover service charge (SVC) and city hotel tax (a hidden expense).
6. Year 2: Review the event contract with the hotel, and revise the registration form to:
  - Clearly define “refund policy” Ex: for consideration  
“Refund are subject to hotel contract policies, and after all convention expenses are paid.”
  - Clearly state how to “designate” a category or item “Which one do I check-off?” ex: food choice, delegate, longevity, service, etc.
7. Whenever the State Convention is not held in the same district as the State President, continue having two “teams”: 1) the convention Registrar and the Treasurer located for easy access to the State President, and 2) if possible, the Convention Chairman located in proximity to the event venue for ease of coordinating the host council.

8. Using the hotel's Banquet Event Form, plan a "walk-through" meeting with the on-site staff the day before the convention is essential. Keep those sheets readily available throughout the convention for reference.
9. Planning a Friday "meet 'n greet" activity to coincide with registration is a good idea, but if food is included, keep it simple - a "reception", NOT a "sit-down dinner".  
Difficult to control.
10. Engage the nearby and/or district councils/chapters for support and materials. Get items or services donated whenever possible. Involve as many chapters and sisters as possible to share in the many tasks and expenses of a convention – buy-in to the event. Solicit donations of materials, and gifts, as well as time.
11. Create certificates to honor special recognitions to present during the convention: Betty Rosenberg "Golden Chapter"; altruistic project for the biennium to accompany the final check; perpetual membership award; recipients of the Eleanor Bendell State Scholarship and the Excellence in Education award; etc.
12. Assign one person to facilitate and manage all technology presentations, i.e. power points; sound/music; officer reports – treasurer, altruistic projects; awards, etc. More visual engagement for participants during the business sessions.
13. Have a sign-up sheet for banquet seating at the registration table. Arrange for reserve seating at the banquet for dignitaries and special guests, i.e. guests and chapter sisters selected by incoming and outgoing State Presidents, International guests, Past-Presidents, etc.
14. Collect "evaluation" forms after the convention via Survey Monkey.
15. Ask Past Presidents to bring and display the Historian's book representing their biennium, as well as, encourage chapters to bring and display chapter archives at the archives table.
16. Encourage chapters to develop a chapter banner for display – fraternity education

#### **Recommendations for a virtual convention:**

1. Assign one person to research and develop the meeting/webinar format and service provider. That person will control and arrange all meetings.
2. Assign one person to facilitate and manage all technology presentations throughout the convention, i.e. power points; sound/music; officer reports – treasurer, altruistic projects; awards, etc. More visual engagement for participants. These two tech people coordinate events on the presentation platform.
3. Assign the Balloting Chairman to research and set up balloting for the convention using a survey platform, i.e. Survey Monkey. Research the possibility of balloting via Survey Monkey for an on-site convention.
4. Create a schedule for virtual events
5. Practice sessions should be arranged with specific goals and include specific participants to address the goals.
6. Collect "evaluation" forms after the convention via a survey platform, i.e. Survey Monkey. Research the possibility of submitting evaluations via Survey Monkey at the close of an on-site convention.
7. Create certificates to honor special recognitions to be mailed after the convention: Betty Rosenberg "Golden Chapter"; altruistic project for the biennium to accompany the final

check; perpetual membership award; recipients of the Eleanor Bendell State Scholarship and the Excellence in Education award; etc.

Submitted by:

*Susan Raffo*

Susan Raffo, Beta Rho Chapter  
33<sup>rd</sup> State Convention Chairman – 2020

## Report of the State Convention Registration Chairman 2020

Madame President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters,

It was my privilege to serve with my fellow Gamma Mu sister Char Takahashi as State Registration Co-Chairmen for our 33<sup>rd</sup> State Convention. Char and I initially met with California State President, Karen Kirby and reviewed the Registration Form, making changes to simplify this form as we saw fit. Karen created the registration spreadsheet and we downloaded it onto my computer. As registration forms and checks were mailed to me, I entered all information onto the spreadsheet and passed the checks on to Convention Treasurer Donna McCartney for deposit. Since I had to mail the checks to Donna, I made certain to mail them in groups of 10-15 and I mailed them from the local post office for purposes of security and timeliness. I then sent Donna an email notification whenever checks were mailed so she would be keeping an eye out for her mail. Also, as I received each form and check, I emailed a confirmation to the attendees (and I cc'd Karen so she could keep tabs as well). Periodically, I would email Karen an updated copy of the spreadsheet. Since the registration form did not include a section for inputting mailing addresses, I kept the envelopes I'd received so I would have a record of return addresses in case I needed to return a check for corrections (i.e. missing signature, incorrect amount, etc.) which did happen in a few instances. Karen had initially set a cutoff date for registration, but as the pandemic grew it became apparent that the convention might be postponed. Once the convention was rescheduled for August 29<sup>th</sup>, everyone was notified. It was noted that all registrations received would be valid for the new date. Unfortunately, the COVID-19 situation grew worse, and the convention was adjusted to a ZOOM virtual convention scheduled for June 27<sup>th</sup>. During the Virtual State Convention, Char Takahashi presented the first credentials report and I read the contents of the final credentials report at the close of this convention. The date for the final report will be collected after analyzing the attendance. It will be included in the Proceedings of the Convention.

### Recommendations for improvement:

I would recommend that the registration form include a line for the sending member's address in case that a check needs to be returned. It would be much easier than saving all the envelopes.

Respectfully submitted,

Diane Poettgen & Char Takahashi, Gamma Mu  
State Registration Co-Chairs 2020

## **Report of the California State Convention Treasurer 2020**

The convention account was established at a Mission Viejo branch of Wells Fargo Bank, the same bank as the California Alpha Delta Kappa Organization. Initially the bank charged a monthly service fee in error, but the money was returned to the account when discovered. The \$7,500.00 seed money from the state was deposited when the account was opened on April 25, 2019. A check for \$1,500 was sent to the DoubleTree by Hilton in San Jose, CA as a deposit for convention expenses on June 1, 2019. A second deposit for \$5,000.00 was sent to the DoubleTree on January 9, 2020. Members sent in registration fees from January to April. Five deposits were made to the account between February and April.

President Karen Kirby and the Executive Board made the decision to postpone the April convention date to August due to the covid-19 pandemic. When it became clear that the state convention in August would also need to be cancelled, the Executive Board decided to hold a virtual state convention which took place on June 27, 2020. All of the members' registration fees were refunded. Expenses for the convention this year were minimal since it was held virtually. The deposit monies paid to the DoubleTree, \$6,500.00 in total, are being held in reserve for the 2022 CA State Convention.

### **Concerns, Observations, and Recommendations:**

1. Since this year's convention was held virtually, I recommend that the 2020 - 2022 Convention Treasurer refer to the 2018 State Convention Treasurer Report as well as this one as you plan for the 2020 - 2022 biennium. The 2016 - 2018 Convention Treasurer, Rita Prichard, has excellent recommendations on her 2018 report.
2. A convention done on zoom is quite different than a normal convention. Hopefully we will be able to return to a normal convention in 2022.

Respectfully submitted,

Donna McCartney, California State Convention Treasurer

## 2020 State Convention Report of Balloting Chairman

Madam President, Members of the California State Executive Board, and Alpha Delta Kappa Sisters,

This ballot report is prepared by Patrice Mallory McCarley, Beta Rho, Northern District, Chairman of Balloting Committee at the Online California State Convention, June 27, 2020. I was responsible for the voting process, without a committee, with support from leadership.

Background Information regarding the develop of this process is as follows:

Preliminary discussion of the possibility of voting online began in late April. I conducted research for resources for voting and selected the platform of *Survey Monkey* and established a free account. The California State Convention was officially cancelled on May 5<sup>th</sup> 2020. A rough draft of the survey was created. An electronic letter was sent to all delegates by the leadership on May 11<sup>th</sup> 2020 previewing items on the upcoming ballot. On May 12<sup>th</sup> 2020 a Zoom Meeting was held with myself, Sue Raffo, and Karen Kirby to preview, discuss, and adjust the ballot prototype. On May 13<sup>th</sup> 2020 a Beta Test of the ballot survey was sent to both Sue and Karen. Because of the constraints of the Free *Survey Monkey* account (the free account only allows 40 responses per survey to be calculated and evaluated) it was necessary to, on May 18<sup>th</sup> 2020, send out 4 separate batches of the balloting survey to fully evaluate the responses of the 104 delegates. The balloting survey closed on May 20<sup>th</sup> 2020. I compiled and analyzed the results and created a Power Point presentation. It was necessary to send a Run-Off Survey for the Altruistic Project (since there was no simple majority) that began on May 26<sup>th</sup> 2020 and was closed on May 29<sup>th</sup> 2020. The Power Point was adjusted to include the Run-Off results. In the first balloting we had an 83% completion rate. In the Run-Off balloting for the Altruistic Project we had a 79% completion rate. Results were as follows:

<b>Historian</b>	Susan Raffo	<b>Yes Votes: 81</b>	<b>No Votes: 1</b>	<b>Abstain: 4</b>
<b>Chaplain</b>	Donna McCartney	<b>Yes Votes: 85</b>	<b>No Votes: 0</b>	<b>Abstain: 1</b>
<b>Treasurer</b>	Virginia Riding	<b>Yes Votes: 84</b>	<b>No Votes: 0</b>	<b>Abstain: 2</b>
<b>Secretary</b>	Greta Lima	<b>Yes Votes: 84</b>	<b>No Votes: 0</b>	<b>Abstain: 2</b>
<b>VP Membership</b>	Mari Page	<b>Yes Votes: 83</b>	<b>No Votes: 1</b>	<b>Abstain: 2</b>
<b>President Elect</b>	Rosena Kruley	<b>Yes Votes: 86</b>	<b>No Votes: 0</b>	<b>Abstain: 0</b>

Altruistic Project Results: (First Round)

<b>New Day for Children</b>	<b>Yes Votes: 30*</b>
<b>Wildlands Conservancy</b>	<b>Yes Votes: 24*</b>
<b>Youth Hope Foundation</b>	<b>Yes Votes: 19</b>
<b>George Mark Children's House</b>	<b>Yes Votes: 13</b>

\*These two projects went to the second-round voting:

<b>New Day for Children</b>	<b>Yes Votes: 46**</b>
<b>Wildlands Conservancy</b>	<b>Yes Votes: 36</b>

Karen Kirby, State President, declared the election valid at the Virtual Convention, June 27, 2020.

**Recommendations: None**

Respectfully submitted by: Patrice Mallory-McCarley, Beta Rho, Burlingame, Convention Balloting Chairman.



2020 CALIFORNIA STATE CONVENTION REPORT  
DECORATIONS CHAIRMAN- SUE ELLEN BENSON -- ETA

The Southern District Council met in San Diego on March 9, 2019 and ETA was in charge of the decorations. Karen Kirby liked them so much that she asked me to become the Decorations Chairman for the up coming State Convention in 2020. I was honored to be asked to do this. I have been in this position 3 other times for Linda Futterer, Judy Welsh and Rosemary Heenan. I was also privileged to be the local convention committee Art Chair for the 25<sup>th</sup> International Convention held in San Diego.

Thanks to Karen Kirby, my job was very easy. Karen did the decorations for the breakfast and lunch leaving me to worry only about the banquet. My duties were to design and make 15 centerpieces for the banquet and oversee the setting up of the three meals. All designs for the various programs were done by someone else.

The State Convention was disrupted by the Corona Virus early March 2020 and became a virtual event via Zoom. The virtual meeting went very well, but obviously, there was no need for table decorations.

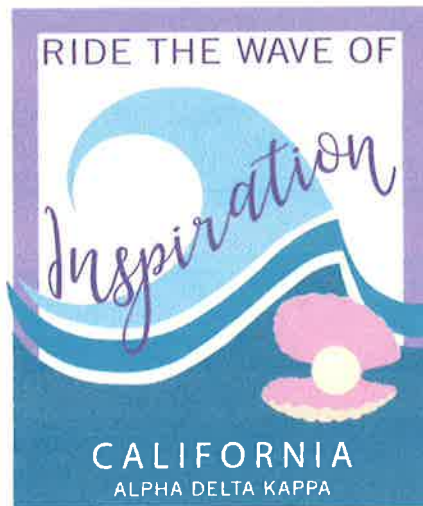
I did not submit an expense account as it was too minimal to fool with, and it was too much fun to charge you for it.

I have no recommendations.

Respectfully submitted,

Sue Ellen Benson, ETA  
2020 California State Convention Decorations Chair

**Alpha Delta Kappa  
33<sup>rd</sup> California State Convention  
June 27, 2020**



**Appendices  
7.0**

**Convention Program**

**Greetings from International Representative Ann Marie Brown**

**Modified Rules Governing the Virtual State Convention**

**California Membership Report, Convention Credentials Report, Altruism Totals**

**Proposed Budget for 2020-2022, Bank Balances, & Budget Item Descriptions**

**Final Registration Report**

**Proposed Resolutions**

**California State Altruistic Project Nominees**

**2020 Candidate Qualifications**

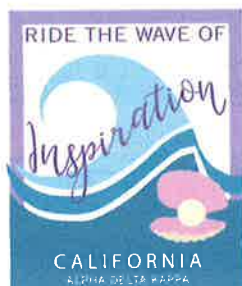
**Survey Monkey Voting Results**

**Omega Service Program and Omega Chapter Names**

**Immediate Past President Karen Kirby's Final Remarks**

**State President Sara Cooper's Acceptance Speech**

**State Convention Evaluation Results**



**California Alpha Delta Kappa  
Virtual 33<sup>rd</sup> State Convention  
June 27, 2020  
9:00 AM**

**Convention Program**

- |  |                          |
|--|--------------------------|
| 1. Welcome                                   | Karen Kirby              |
| 2. Parade of Presidents                      | Rosena Kruley            |
| 3. Pledge of Allegiance                      | Rosena Kruley            |
| 4. Opening thought                           | Virginia Riding          |
| 5. Introduction of Executive Board, Guests   | Karen Kirby              |
| 6. International Greeting                    | Ann Marie Brown          |
| 7. Special Recognition of Sisters Who Served | Karen Kirby              |
| 8. Welcome from Convention Chairman          | Susan Raffo              |
| 9. Convention Parliamentarian                | Karen Kirby              |
| 9. Registration and credentials              | Charlotte Takahashi      |
| 10. Rules of Convention, Convention Program  | Susan Raffo              |
| 11. 2018 Convention Minutes                  | Karen Kirby              |
| 12. Correspondence                           | Diana Galvan             |
| 13. Balloting Report                         | Patrice Mallory McCarley |
| 14. Treasurer's Report                       | Marlene Cordova          |
| 15. Bylaws Report                            | Susan Raffo              |
| 16. Resolutions Report                       | Teresa Hietmiller Olea   |
| 17. Altruistic Project Nominations           | Donna McCartney          |
| 18. Candidate Qualifications                 | Barb Ackelberry          |
| <b>BREAK</b>                                 |                          |
| 19. Strategic Conversation                   | Ann Marie Brown          |
| 20. Standing Committee Reports               |                          |
| a. Membership                                | Mari Page                |
| b. Altruistic Report                         | Colleen Golden           |
| c. Altruistic Project Report                 | Kathy Raschka            |
| d. Scholarship                               | Donna McCartney          |
| e. Excellence in Education                   | Rita Prichard            |
| 21. Betty Rosenberg Golden Chapter Award     | Andrea Street            |
| 22. Final Registration Report                | Karen Kirby              |
|  | Diane Poettgen           |

23. Outgoing President's Message	Karen Kirby
24. Special Presentations	Sara Cooper
25. Installation	Ann Marie Brown
26. Incoming President's Message	Sara Cooper
27. Message from Past State Presidents	Diana Galvan
28. Announcements	Susan Raffo
29. Closing Thought	Virginia Riding
30. Closing Resolution	Teresa Heitmiller Olea
31. Lamp of AΔK	Mollie Acosta
32. Adjournment	Karen Kirby

Omega service will begin at 2:00 on the same meeting link.

## **Greetings from the International Chapter: Ann Marie Brown**

**Ann Marie:** Good morning sisters of CALIFORNIA Alpha Delta Kappa. It is my pleasure to be with you today and to bring you greetings on behalf of International President Judy, International Executive Board Chairman Sandy, and the entire International Chapter. Our International theme is *infinite possibilities*. As members we need to find time to dream, time to imagine and time to believe in infinite possibilities and, lastly to celebrate our achievements through excellence in all we do for Alpha Delta Kappa. I am excited to be able to spend this time with you here in this ZOOM Convention. Congratulations to Karen Kirby and your leadership team during the 2018-2020 biennium as you successfully led CALIFORNIA and arranged this solution to our 'shelter-in-place' COVID-19 pandemic and cancellations of in-person group meetings. We all would have preferred to be in San Jose this weekend!

California's 2018-2020 theme of "Ride the Wave of Inspiration" was carried out through the leadership of State President Karen Kirby. California has had a long legacy of great Alpha Delta Kappa leaders. I know some past leaders will be honored at this convention. I have had the privilege of working with Mollie Acosta two biennia now. I pronounced to her at the 2018 AZ State Convention, that she would be the International President someday. Foretelling the future was never so accurate! Other California sisters are serving as International appointees by President Judy. Mary Ann Englehart is serving on the International Candidate Qualifications Committee; Greta Lima is Southwest Regional World Understanding Committee Chairman. Susan Raffo is on the Future Educator Grants Committee for the 2019—2021 Biennium. Thank you all for your contributions in service of Alpha Delta Kappa.

There are still opportunities for any of you to serve on one of our International Convention Committees in Austin. You will find a volunteer form on our website, or you may simply send an email to President Judy.

It was great that many of us could be together in Minneapolis last summer! I do hope you will spread the word to others about the good times and great opportunities for networking and meeting other sisters when you attend these meetings, conferences and conventions. This summer I hope you are making plans to join all our sisters across all seven regions, for the first ever Virtual Regional Conference, August 29<sup>th</sup>. Its theme is "All for One and One for All!" Keep watching on the website or in upcoming Eblasts for more information to come!

Our International Convention will be in Austin, Texas, July 8-11, 2021. This great city has much to offer a visitor, and the business of Alpha Delta Kappa will proceed in our usual friendly and precise way under the leadership of President Judy Ganzert. As the live Music Capital of the World, and with a city logo of "Keep Austin Weird" you know you are in for fun times. Check out our website for more about the convention and about Austin. I hope I will see you and there next year.

In closing, thank you for your warm greetings and welcome. I look forward to the events today and I am very glad to be with you!

## **RULES GOVERNING THE CONVENTION**

### **California Alpha Delta Kappa State Convention Modified Rules Governing the Convention for use at the Virtual State Convention**

All members shall receive information regarding their delegate status.

Each state executive board member	1 vote
Each past state president	1 vote
Each chairman of a state committee	1 vote
Each chairman of a state convention	1 vote
Each president of a chapter presidents' council or her alternate	1 vote
One delegate (or alternate) for every ten (10) active members in a chapter, with a minimum of one delegate per chapter	1 vote
One delegate for every ten (10) sustaining members or major fraction thereof registered and attending the convention, delegate(s) to be determined by the sustaining members	1 vote

These rules will become effective for this convention, if adopted, at the opening of the convention.

No delegate shall be entitled to more than one vote. No voting proxy shall be allowed. The delegate shall cast the vote. In her absence, the alternate shall vote, but in no case may both vote.

All delegates and alternates shall be active members of California Alpha Delta Kappa.

Items requiring discussion or motions will not be presented at the convention. Therefore, there will be no discussion or motions made.

A quorum shall consist of a majority of the registered delegates. A quorum, once established, shall be considered as established for the entire convention.

All sessions will begin promptly at the hour announced.

The state president shall appoint a committee of three to approve and correct the convention minutes.

The report of the program chairman, when adopted, shall become the order of business of the convention.

An officer-elect will take possession of her office at the post-convention expanded executive board meeting.

Committee or officer reports will be presented orally, if directed by the state president. Oral reports will be limited to three (3) minutes. Officer reports are limited to three (3) minutes. A delegate may make a motion for officer reports to be filed after the presentation of the reports from the president, president-elect, and vice president.

All matters of procedure shall be decided by:

1. The Constitution of Alpha Delta Kappa
2. The California State Bylaws as aligned with International Bylaws
3. The Convention Rules
4. Robert's Rules of Order, Newly Revised

## California Membership June 27, 2020

Figures compiled from Alpha Delta Kappa International Headquarters as of June 2, 2020.

Active Membership	1035
New Members	26
Reinstated	6
Transferred	3
Pending Members	3
Resignations	42
Omega	16
Number of Chapters	44



## Convention Credentials Report

Registration ended Wednesday, June 25, at 9:00 pm

**Chapter delegates (one for every 10 active chapter members): 32**

**State Executive Board Members: 8**

**Past State Presidents: 7**

**Chairmen of State Standing Committees : 6**

**Chairmen of the State Convention: 4**

**President of Council (or designee): 7**

**Sustaining (one for every 10 registered and attending) 0**

**Total delegates: 64 registered**

During the 2018-2020 biennium, the Alpha Delta Kappa sisters of California were extremely generous and gave many hours of service, and many monetary and non-monetary gifts to a variety of worthwhile recipients. Our contributions are as follows:

MEMBERSHIP	2018-2019	2019-2020
# of Chapters	<b>45</b>	<b>44</b>
# of Chapters Reporting	<b>43</b>	<b>38</b>
Total Members	<b>1017</b>	<b>947</b>
<b>CONTRIBUTIONS</b>		
Hours of Altruistic Service	<b>39,374 Hours</b>	<b>39,999 Hours</b>
Monetary Gifts	<b>\$165,629</b>	<b>\$176,844</b>
Non-monetary Gifts	<b>\$93,849</b>	<b>\$81,032</b>
Scholarship	<b>\$56,779</b>	<b>\$51,540</b>
<b>Other TOTALS</b>	<b>\$316,257</b>	<b>\$309,416</b>

**2018 - 2020 Biennium Altruism Total for California Alpha Delta Kappa sisters is \$625,673 with 79,373 hours of service.**



**CA Alpha Delta Kappa**  
**Revised Proposed Budget 2020-2022**

<b>2020-2022 Proposed Budget</b>	<b>2020-2021</b>	<b>2020-2021</b>	<b>2020-2021</b>		<b>2021-2022</b>	<b>2021-2022</b>	<b>2021-2022</b>
	<b>Proposed</b>	<b>Revised</b>	<b>Actual</b>		<b>Proposed</b>	<b>Revised</b>	<b>Actual</b>
<b>Income</b>							
<b>990@\$25</b>	\$ 24,750.00			<b>1025@\$25</b>	\$ 25,625.00		
Donations to Altruistic	\$ -				\$ -		
Donations to Leadership/Scholarship/Memorial	\$ -				\$ -		
From Noel Leonard Account	\$ 2,200.00				\$ 1,100.00		
From Scholarship Savings Account	\$ 4,700.00				\$ 4,700.00		
Interest from Bank Accounts	\$ -				\$ -		
Carryover from Prior Year	\$ 5,251.00						
<b>Total Income</b>	<b>\$ 36,901.00</b>				<b>\$ 31,425.00</b>		
<b>Expenditures</b>							
<b>International Convention/Austin, Texas</b>							
Travel (Pres, Pres-Elect, IPP, VP, Treasurer)					\$ 1,500.00		
Hotel (Pres, Pres-Elect, IPP, VP, Treasurer)					\$ 2,000.00		
Travel (R Sec/C Sec, Historian, Chaplain)					\$ 900.00		
Hotel (R Sec/C Sec, Historian, Chaplain)					\$ 1,200.00		
<b>Subtotal:</b>	<b>\$ -</b>				<b>\$ 5,600.00</b>		
<b>Regional Conference/Honolulu</b>							
Travel (Pres, Pres-Elect, IPP, VP, Treasurer)	\$ 1,125.00						
Hotel (Pres, Pres-Elect, IPP, VP, Treasurer)	\$ 1,500.00						
Travel (R Sec/C Sec, Historian, Chaplain)	\$ 675.00						
Hotel (R Sec/C Sec, Historian, Chaplain)	\$ 900.00						
Leadership: 9 Committee Chrm	\$ 900.00						
Noel Leonard Grants for Council Presidents	\$ 1,100.00						
<b>Subtotal:</b>	<b>\$ 6,200.00</b>						
<b>Executive Board Meetings/State Convention</b>							
Executive Board Rooms/Hotels	\$ 7,372.00				\$ 6,700.00		
Per diem - \$25/night	\$ 2,000.00				\$ 2,000.00		
Transportation	\$ 6,774.00				\$ 5,125.00		
Noel Leonard Grants for First Timers	\$ 1,100.00				\$ 1,100.00		
<b>Subtotal:</b>	<b>\$ 17,246.00</b>			<b>\$ -</b>	<b>\$ 14,925.00</b>		
<b>ADMINISTRATION</b>							
Bookkeeping Fees/Bank Fees	\$ 900.00				\$ 1,000.00		
Office Equipment / Maintenance / Website	\$ 300.00				\$ 400.00		
Postage	\$ 150.00				\$ 250.00		
Printing	\$ 200.00				\$ 500.00		
Supplies	\$ 150.00				\$ 200.00		
Tax Preparation (IRS) & Tax Amount	\$ 450.00				\$ 450.00		
Treasurer Surety Bond	\$ 100.00				\$ 100.00		
<b>Subtotal:</b>	<b>\$ 2,250.00</b>				<b>\$ 2,900.00</b>		

**CA Alpha Delta Kappa  
Revised Proposed Budget 2020-2022**

<b>OFFICIAL BUSINESS</b>						
Courtesy	\$ 120.00				\$ 200.00	
District Conferences - Registration	\$ 950.00				\$ 1,000.00	
Liaison Visits	\$ 425.00				\$ 1,000.00	
Leadership Development	\$ 3,500.00				\$ 100.00	
Membership Development	\$ 300.00				\$ 325.00	
Miscellaneous, Fees	\$ 50.00				\$ 100.00	
Recognition	\$ 100.00				\$ 145.00	
State Publicity, Technology, Archives Chairperson, Webmaster	\$ 160.00				\$ 80.00	
State Scholarship Chairperson	\$ 120.00				\$ 60.00	
State Excellence in Education Chairperson	\$ 60.00				\$ 30.00	
State Altruistic Northern Chairperson	\$ 60.00				\$ 30.00	
State Altruistic Southern Chairperson	\$ 60.00				\$ 30.00	
State Altruistic Project Chairperson	\$ 60.00				\$ 30.00	
State Candidate Qualifications Chairperson	\$ 60.00				\$ 30.00	
State Communications Chair	\$ 60.00				\$ 30.00	
State Resolutions Chairperson	\$ 60.00				\$ 30.00	
State By-laws Chairperson	\$ 60.00				\$ 30.00	
State Historian	\$ 300.00				\$ 50.00	
<b>Subtotal:</b>	<b>\$ 6,505.00</b>				<b>\$ 3,300.00</b>	
<b>STATE SCHOLARSHIPS</b>						
District Mini-Scholarships	\$ 2,000.00				\$ 2,000.00	
State Scholarship	\$ 2,500.00				\$ 2,500.00	
Excellence in Education Award	\$ 200.00				\$ 200.00	
<b>Subtotal:</b>	<b>\$ 4,700.00</b>				<b>\$ 4,700.00</b>	
<b>STATE ALTRUISTIC PROJECT</b>	\$ -				\$ -	
<b>Total Expenditures</b>	<b>\$ 36,901.00</b>				<b>\$ 31,425.00</b>	
<b>SUMMARY</b>						
<b>Total Income</b>	<b>\$ 36,901.00</b>				<b>\$ 31,425.00</b>	
<b>Total Expenditures</b>	<b>\$ 36,901.00</b>				<b>\$ 31,425.00</b>	
<b>Difference</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

**Bank Balances as of May 31, 2020**

<b>Bank Accounts</b>	
<b>Wells Fargo Bank</b>	
WF Checking	\$13,056.26
WF Reserve	\$46,038.07
WF Scholarship	\$10,490.33
<b>TOTAL Bank Accounts</b>	<b>\$69,584.66</b>
<b>Investment Accounts</b>	
<b>ADK Foundation</b>	
Noel Leonard ADK Foundation	\$57,585.87
<b>TOTAL Investment Accounts</b>	<b>\$57,585.87</b>
<b>OVERALL TOTAL</b>	<b>\$127,170.53</b>

**Other Important Information:**

CA Crisis Fund	<b>Balances:</b>	<b>Given:</b>	
ADK Foundation	\$4,449.25	(\$8,400.00)	Given to 28 teachers
New Day for Children	\$2,796.21	(\$300.00)	Given to 1 teacher
	\$0.00	(\$1,075)	Check given in 2019
		(\$5,509.00)	Check given in 2020
<b>Awarded in 2018-2019:</b>			
Noel Leonard Scholarships	\$500.00		
District Mini-Scholarships	\$1,000		
<b>Awarded in 2019-2020:</b>			
Excellence in Education	\$200.00		
District Mini-Scholarships	\$2,000.00		
<b>*Altruistic Sales - \$1,998</b>	<b>\$0.00</b>	\$999	Given to New Day .....
		\$999	Given to Scholarship

**CALIFORNIA ALPHA DELTA KAPPA**  
**BUDGET ITEM DESCRIPTIONS**  
**2020-2022**

California Alpha Delta Kappa's adopted "Policy and Procedures Manual" provides direction to the California Executive Board regarding the disbursement of each item in the adopted budget.

Budget Development - The proposed budget for the biennium was prepared by the state treasurer and budget committee under the direction of the California State Executive Board.

**INCOME**

Income shall consist of:

1. **State Dues** collected from each dues-paying member in the state each year of the biennium (Life Members, Limited Members, and Honorary Members do not pay state dues.)
2. **Donations** to altruistic, leadership, scholarship and Educators Helping Educators accounts.
3. **Profit** from sales of state shirts, lanyards, pins, and patches
4. **Noel Leonard Legacy** invested in the Alpha Delta Kappa Foundation
5. **Interest** from bank accounts

**EXPENDITURES**

**International Convention (odd year):** Travel and hotel expenses of the state president, president-elect, immediate past president, vice president for membership and treasurer shall be reimbursed up to the budgeted amount. Additional specified Board members may be assisted with travel/hotel expenses as approved by the California State Executive Board.

**Hotel/Hospitality Suite:** Accommodations for the attending executive board shall include a suite, if financially feasible, during the time of the convention. If a suite is available, it shall also provide a place for hospitality and informational meetings for California members, receptions, and for any other state function. The suite must provide sleeping accommodations for at least three (3) people.

**Regional Southwest/Northwest Conference (even year):** Travel and hotel expenses of the state president, president-elect, immediate past president, vice president for membership and treasurer shall be reimbursed up to the budgeted amount. Additional specified Board members may be assisted with travel/hotel expenses as approved by the California State Executive Board.

**State Committee Chairmen Leadership Training:** The budget shall allow for attending state committee chairmen to each receive up to one hundred dollars (\$100) to assist with travel expenses.

**Noel Leonard Scholarship/Grant:** Interest from this account will be used to support a one hundred dollar (\$100) grant to the president or her designee from each of the 11 councils to pursue leadership training at the Northwest/Southwest Regional Conference. If funding from this account falls below \$35,000 a loan from the state may fund these grants.

### **State Board Meetings**

1. **Hotel:** Accommodations for the state executive board shall be paid for each night's stay required.
2. **Executive Board Room:** The fee will be paid for the meeting room of the state executive board held the night before and the afternoon/evening following the four annual district conferences and Sunday morning if needed.
3. **Per diem:** Per diem shall be paid state executive board members at the rate of twenty-five dollars (\$25) for each overnight stay required while attending to state business. This is not a line item expense for International Convention or Northwest/Southwest Regional Conference. The International Convention and Northwest/Southwest Regional Conference are not intended to conduct official California Alpha Delta Kappa business. Therefore, the executive board members are not to be paid per diem for attending these two events.
4. **Transportation:** Costs for state executive board members shall include airfare at the lowest available economy rate plus necessary ground transportation, parking, tolls, baggage and tips. Automobile travel shall be reimbursed at the current mileage rate, or a commercial car rental cost and fuel, whichever is the lesser expense. However, transportation costs shall not exceed the lowest airfare(s) for the same trip.

**Administration Expenses:** Expenditures shall include those items necessary to conduct state business, such as printing (district conference materials, etc.), office equipment and supplies, treasurer's surety bond, income tax preparation, tax and banking fees, website costs, and audit expenses. All bills are to be approved by the California Executive Board.

### **Official Business**

1. **Courtesy:** Purchase of the past president's guard and the traditional state gifts of appreciation shall be made and presented to the state president and retiring board members as they leave office. Courtesies may also be extended to international dignitaries, southwest dignitaries, and other guests of the state. To honor a California member elected to the International Board, a twenty-five dollar (\$25) donation will be made to the Honor a Sister Program at International Headquarters.
2. **District Conference:** Expenses incurred by the state executive board in providing materials for workshops at these meetings are to be reimbursed by the state. The published registration/luncheon costs shall be paid for each attending state executive board member.

3. **Liaison:** Travel expenses of state officers shall be paid when they are required to attend a council meeting to aid in solving problems, to assist in the formation of new or colonizing chapters, and to fulfill other duties as directed by the state president. The officer will be reimbursed for mileage or alternative transportation costs which shall not exceed mileage costs.
4. **Leadership Development (even year):** Expenses will be reimbursed for travel, hotel and per diem expenses for the newly elected executive board to convene, plan and train in the summer prior to the first district conference.
5. **Membership Development:** Money will be provided to support chapters, develop new chapters and to expand membership.
6. **Miscellaneous:** Approved expenses will be reimbursed to cover items not specifically line budgeted.
7. **Fees:** Fees related to banking or investment expenses, tax-exempt status, or federal or state tax reporting will be paid.
8. **Recognition:** Expenses related to acknowledgment of our members' achievements and contributions to the sorority will be covered upon approval by the California State Executive Board.
9. **State Committee Chairmen:** Chairmen are allowed up to thirty dollars (\$30) each for supplies, postage, and printing. The scholarship chairman may receive sixty dollars (\$60). The Publicity/Technology/Archives webmaster may receive up to eighty dollars (\$80). When the duties of the above chairmen require travel, hotel, or other expenses, reimbursement may be given with prior approval by the California State Executive Board.
10. **Historian:** The state historian/sergeant-at-arms will be reimbursed for expenses relative to maintaining the state archives and creating an archive for the current biennium.

**State Convention:** The California State Convention is funded with \$7500 seed money and is financed exclusive of the state budget. To align with International Bylaws the convention operational (seed) money is to be returned to the state treasurer by June 30 following the close of the state convention.

**Noel Leonard Leadership Grants for First-timers:** The interest from the Noel Leonard Scholarship/Grant, which has been established with the International Alpha Delta Kappa Foundation, will be used to fund one or more grants of one hundred dollars (\$100) to first-time attendees to State Convention. Grants will be given to each of the eleven councils based on the number of chapters in the council. For every four (4) chapters, the council will qualify for one \$100 award. If the account balance falls under \$35,000, monies from the leadership funding account may be used as a loan to fund these grants.

### **Scholarships**

**The District Mini-Scholarship** is given once every year for personal and professional growth to one member in each of the four districts when there is a qualified candidate. If there are no applicants from a district, monies for these scholarships will go to the next qualified candidate.

**The Eleanor Bendell California State Scholarship** is to be awarded once per biennium to a California Alpha Delta Kappa member for professional growth or to fund a worthy project when there is a qualified candidate. It shall be given to a member who is currently in good standing and has been in good standing for at least two (2) previous years. The recipient shall remain in good standing for at least two (2) years after the scholarship is received. Otherwise, the amount is to be repaid without interest. The scholarship award shall be paid from the state scholarship account, donations, and monies from the general budget.

**The Excellence in Education** monetary award is given to the state recipient.

**Altruistic:** An amount approved by the California State Executive Board will be awarded annually to the state altruistic project selected by a vote of the delegates at the state convention. Monies for the state project will be donated by chapters and other contributors to the altruistic fund.

**Reserve Account:** This amount must be equal to at least one year's operating budget.

**Line Items in Budget:** Monies from one line item from the general operating budget may be transferred to another line item at the discretion of the California State Executive Board.

**Budget Committee:**

Marlene Cordova, Phi, State Treasurer, Budget Chairman, Northern District  
Diana Galvan, Beta Eta, State Immediate Past President, Northern District  
Karen Kirby, Gamma Mu, State President, Marina District  
Mari Page, Gamma Mu, State Vice President for Membership, Marina District  
Carole Taylor, Beta, Chapter Treasurer, Northern District  
Anita Brown, Alpha Lambda, State Secretary, Northern District  
Virginia Riding, Gamma, State Chaplain, Valley District  
Lynne Keating, Gamma Eta, Chapter Past President, Southern District

**CALIFORNIA VIRTUAL STATE CONVENTION**  
**June 27, 2020**

**FINAL REGISTRATION REPORT**

**31 Chapters were represented.**

Chapter Delegates/Alternates	30
Chapter Members	34
State Executive Board Members	8
Past State Presidents	5
Chairmen of State Standing Committees	6
Chairmen of the State Convention	5
Presidents of Council (President or Secretary)	6
Sustaining Members	0
International Representative	1
Parliamentarian	1
Guests	7
<b>Grand Total:</b>	<b>103</b>

Note: An additional 26 members were registered but did not attend.

**Guests included:**

Kitty Nutting CO Alpha Lambda – IVP SW Region  
Mary Ey OH Lambda – IVP N Central Region  
Glad Loreen WA Beta Alpha  
Helen Foster AK Alpha  
Susan Rae Long WY Delta – IVP NW Region  
Barbara Stanfield NM Gamma – International Mentor  
Betty Jo Evers AZ Iota – International Membership Chairman

Submitted following the conclusion of the virtual webinar by Diana Galvan, Webmaster.



## **REPORT OF THE RESOLUTIONS CHAIR 2018-2020**

Madame President, California State Executive Board, and Alpha Delta Kappa Sisters,  
It has been my honor to serve as Resolutions Chairperson during this biennium. I'd like to formally express sincere thanks to Karen Kirby, Anita Brown, and Sandra Roullier for their timely support and excellent guidance to the Resolutions Chairperson. During this biennium, the following resolutions were submitted for action at the 2020 State Convention.

Resolution submitted by California Xi chapter:

**WHEREAS**, the Mission Statement of Alpha Delta Kappa states that "Membership.... provides a wealth of opportunities for leadership development...",

**WHEREAS**, serving as a Committee Chair or member or being on the State Executive Board is an opportunity to develop leadership,

**WHEREAS**, many chapters in California Alpha Delta Kappa suffer because members do not wish to take on leadership roles with some chapters even folding because of it, and some chapters having the same leadership for more than one biennium,

**WHEREAS**, on many occasions, no member has offered to run for a State Executive Board office, leaving the office to be filled at convention by nominations from the floor,

**WHEREAS**, other states with strong leadership such as Hawaii and Virginia include an expanded board at each Executive Board meeting, with the expanded board including committee chairs and members as well as past Executive Board members,

**WHEREAS**, this expanded board model:

- a. encourages committee chairs and members to pursue other leadership opportunities
- b. provides up to date committee reports to the Executive Board
- c. allows past State Board members to train and answer questions of current members.
- d. provides continuity as well as a historical perspective that maintains the traditions of the state's Alpha Delta Kappa organization.

**RESOLVED**, that the California State Executive Board study the feasibility of including an expanded Executive Board Meeting at each District Conference.

Resolution submitted by California Xi Chapter:

**WHEREAS**, membership in California Alpha Delta Kappa has significantly declined in the last decade, resulting in less income from dues,

**WHEREAS**, travel expenses have increased significantly in the last decade, resulting in additional costs for the State Executive Board.

**WHEREAS**, electronic communication has improved significantly in the last decade, resulting in the ability of the Board to meet digitally in an on-line platform,

**RESOLVED**, that the California State Executive Board study the feasibility of combining the Northern and Valley Districts and the Southern and Marina Districts into two districts to reduce costs.

Submitted by,

Teresa Heitmiller Olea

Beta Eta

California Resolutions Chairperson 2018-2020

## California Altruistic Project Nominees 2020-2022

- **Wildlands Conservancy**

The (WC) is dedicated to preserving the beauty and biodiversity of the earth and to providing programs so that children may know the wonder and joy of nature. In working to achieve this mission, WC has established the largest nonprofit nature preserve in California, comprised of nineteen preserves encompassing 156,000 acres of diverse mountain, valley, desert, river, and oceanfront landscapes. The outdoor Discovery Program is a nature-based education experience that offers curriculum-based, hands-on learning that incorporates concepts of science, technology, engineering, art, and math (STEAM) related to California Standards. The various programs are free of charge. WC is a statewide program.

- **New Day for Children**

(NDC) operates restorative programs for girls from the ages of 10 to 18 who have victims of sex trafficking. Their facilities are located in Northern California and support a statewide population with partner locations in the Western United States. The project provides the girls with school as they work toward their high school diplomas and transitioning to college and careers. NDC provides education, safe housing, therapy and emotional healing for girls in an attempt to lift them out of their desperate situations. This project receives no government funding but is supported by voluntary donations. NDC serves children across California with about 1/3 from Northern California, 1/3 from Southern California, and 1/3 from other California locations. NDC was our State Altruistic Project for the 2018-2020 biennium.

- **Youth Hope Foundation**

(YHF) builds confidence and promotes self-sufficiency for homeless, runaway, and at-risk youth, ages 14-24, by providing trust, hope, support, and education. YHF was established to provide a support system for children and young adults in a safe and caring environment so they may grow to be healthy, self-sustaining adults. YHF started out handing out food but has developed into a group that serves through four core programs: continued education and job training, medical and counseling services, food and clothing closet, and housing. In the last four years they have added a skills class which teaches youth basic skills that they were not taught due to insufficient living circumstances or lack of communication with parents. YHF is located in Redlands, California and provides services to youth residing in the City of Redlands and from the surrounding areas of the Inland Empire.

- **George Mark Children's House**

(GMCH) focuses on quality of life and continuity of care for children with illnesses that modern healthcare cannot yet cure, or, for those who have chronic medical conditions. It can be overwhelming and isolating to have a child with complex medical conditions. GMCH partners with families to bring an element of normalcy and joy into their lives. In addition to their around-the-clock skilled pediatric nursing, they offer everyday activities including play, art, music, movement and hydrotherapy. GMCH serves children who are no longer benefitting from an acute care hospital yet are not able to be cared for at home. A patient's family can stay in its own family suite and surround their child with love and support. GMCH is located in San Leandro, California and serves children and families from all over the state.

**CALIFORNIA ALPHA DELTA KAPPA  
STATE OFFICER CANDIDATES' STATEMENTS**



*President-Elect: **Rosena Kruley***

"I have had the honor to serve on the 2018-2020 CA ADK Executive Board. I have learned a great deal surrounding the responsibilities of being a board member. There is a great deal more to learn and I feel confident I have grown from what I have experienced and will take it to the next level."



*Vice-President Membership: **Mari Page***

"During the past two years, I have worked diligently to increase the membership in California...I have worked with our California State Chapters giving them methods and ideas to help retain, increase, and reinstate membership...In the 16 years that I have been a member, I have enjoyed working and meeting women who share our goals. I enjoy being part of an organization that provides an opportunity to make a difference locally and around the world."



*Secretary: **Grete Lima***

"I have nurtured and supported by training and example as I have volunteered for duties in my Alpha Delta Kappa chapter, council and state organizations. I want to stay involved in promoting excellence in education and I want to continue to support my community, state, nation and world understanding projects. I also want to contribute to the future of Alpha Delta Kappa by working as an officer...I want to offer our State President-Elect Sara Cooper, who is also my CA Beta Iota sister, my whole-hearted support."



*Treasurer: **Virginia Riding***

"I have been the current State Chaplain and have thoroughly enjoyed my time as a member of the State Executive Board. I have learned so much about ADK and have made lasting friendships. I want to continue that process by trying another position."



*Chaplain: **Donna McCartney***

"I have served in a variety of leadership positions at the chapter and state level over the years, but I have always wanted to be a Chaplain. ...I have observed many ADK Chaplains ...I believe I have the requisite skills to be a competent Chaplain. I can provide meaningful thoughts for the day, organize and conduct a respectful and comforting Omega ceremony, and perform any other duties required of a Chaplain..."



*Historian: **Susan Raffo***

"While attending my first International Convention in Boston, I realized that I had an entire 'family of sisters' all over the world in Alpha Delta Kappa., sisters who have supported me, cared about me in good times and sad times, and loved me unconditionally. Being State Historian allows me to give back...by archiving the activities of my sisters, who give unselfishly through their altruism, their service to others, as well as their love for our California 'family of sisters.' "

## Results for State Executive Board

▶ <b>President Elect:</b> Rosena Kruley	<b>Yes</b> Votes: 86	<b>No</b> Votes: 0	<b>Skip:</b> 0
▶ <b>VP of Membership:</b> Mari Page	<b>Yes</b> Votes: 83	<b>No</b> Votes: 1	<b>Skip:</b> 2
▶ <b>Secretary:</b> Grete Lima	<b>Yes</b> Votes: 84	<b>No</b> Votes: 0	<b>Skip:</b> 2
▶ <b>Treasurer:</b> Virginia Riding	<b>Yes</b> Votes: 84	<b>No</b> Votes: 0	<b>Skip:</b> 2
▶ <b>Historian:</b> Susan Raffa	<b>Yes</b> Votes: 81	<b>No</b> Votes: 1	<b>Skip:</b> 4
▶ <b>Chaplain:</b> Donna McCartney	<b>Yes</b> Votes: 85	<b>No</b> Votes: 0	<b>Skip:</b> 1

## Background Information

- ▶ Preliminary discussion of the possibility of voting online late April
- ▶ Research for resources for voting- free Survey Monkey account selected & established
- ▶ California State Convention officially cancelled: 5/5/20
- ▶ Rough draft of survey created
- ▶ Letter sent to delegates: 5/11/20 previewing items on the upcoming ballot
- ▶ Zoom Meeting with Susan Raffo and Karen Kirby to discuss ballot prototype: 5/12/20
- ▶ Beta Test of survey sent to Susan & Karen: 5/13/20
- ▶ 4 Separate batches of the Survey released to 104 delegates on: 5/18/20
- ▶ Survey closed: 5/20/20 and Survey results compiled, analyzed, & power point created
- ▶ Run-Off Survey sent for Altruistic Project 5/26/20 Closed 5/29/20


## Survey Returns

- ▶ The Ballot was sent out in 4 batches (reason: The free Survey Monkey allowed us to send unlimited surveys, but would only accept 40 for analysis).
- ▶ We sent out surveys to 104 delegates total and received 86 responses.
- ▶ The Survey closed on Wednesday, May 20<sup>th</sup> at 10 pm
- ▶ We had an 83% completion rate.
- ▶ Run-Off Ballot for Altruistic Project sent May 27<sup>th</sup> and Closed on May 29<sup>th</sup>
- ▶ The ballot was sent to 104 delegates total. We received 82 responses.
- ▶ We had an 79% completion rate.



## State Budget 2020-2022

- ▶ **Yes, I approve: 84**
- ▶ **No, I do not approve: 2**
- ▶ **No Response: 0**



## Resolution Feasibility Study #1

- ▶ **The California State Executive Board should study the feasibility of combining the *Northern and Valley Districts* with the *Southern and Marina Districts* into two districts to reduce costs.**

- ▶ **Yes Votes: 68**
- ▶ **No Votes: 17**
- ▶ **No Response: 1**

## Resolution Feasibility Study #2

- ▶ **The California State Executive Board should study the feasibility of including an expanded Executive Board Meeting at each District Conference.**

- ▶ **Yes Votes: 64**
- ▶ **No Votes: 21**
- ▶ **No Response: 1**

## Results California State Altruistic Project 2020-2022

- ▶ **New Day for Children – Yes Votes: 30**
- ▶ **Wildlands Conservancy – Yes Votes: 24**
- ▶ **Youth Hope Foundation – Yes Votes: 19**
- ▶ **George Mark Children's House – Yes Votes: 13**
  
- ▶ **\*Simple Majority Round 2 Voting:**
  - ▶ **New Day for Children- Yes Votes: 46**
  - ▶ **Wildlands Conservancy- Yes votes: 36**



*Alpha Delta Kappa  
Omega Remembrance Ceremony  
2018-2020*

*“For Good” from Wicked*

*Opening Thought (Virginia Riding)*

*Reading- “Remember Me” by Margaret Mead (Karen Kirby)*

*Memories of Barbara Stein and Mayme Chinn (Mollie Acosta)*

*Reading- “I’m Free” (Sara Cooper)*

*Presentation of Omega sisters accompanied by “There’s a Light” sung by Beth Nielsen Chapman, Emmy Lou Harris, Sheryl Crow, and Pat Benatar*

*Closing Thought (Virginia Riding)*

*Photo montage accompanied by “Goodbye” sung by Lionel Ritchie*

# *Alpha Delta Kappa Omega Chapter*

## *2018-2020*

<i>Annette Ammer</i>	<i>Beta Xi</i>
<i>Verna G. Bain</i>	<i>Sustaining</i>
<i>Naomi Bergmann</i>	<i>Gamma Nu</i>
<i>Cathryn Brash</i>	<i>Beta Xi</i>
<i>Mayme Chinn</i>	<i>Alpha Psi</i>
<i>Beverly M. Cooney</i>	<i>Eta</i>
<i>Barbara J. DeNicolai</i>	<i>Fidelis Iota</i>
<i>Phyllis Didriksen</i>	<i>Pi</i>
<i>Margaret Eichman</i>	<i>Fidelis Delta</i>
<i>Marilyn D. Fore</i>	<i>Sustaining</i>
<i>Ellen N. Garretson</i>	<i>Beta Iota</i>
<i>Betty Getz</i>	<i>Alpha Lambda</i>
<i>Mary Ann Gilliam</i>	<i>Fidelis Iota</i>
<i>Patricia H. Guardado</i>	<i>Alpha Nu</i>
<i>Helen M. "Sandy" Hansen</i>	<i>Beta Alpha</i>
<i>Amy C. Horiuchi</i>	<i>Beta Pi</i>
<i>Ruthann Hunt</i>	<i>Beta Kappa</i>
<i>Delores Kellaway</i>	<i>Beta Pi</i>
<i>Diane Kiefer</i>	<i>Gamma Zeta</i>
<i>Sue Kelson</i>	<i>Beta Alpha</i>
<i>Beverly Knobloch</i>	<i>Gamma</i>
<i>Sylvia L. Kotecki</i>	<i>Beta Alpha</i>
<i>Sandra M. La Framboise</i>	<i>Beta Alpha</i>
<i>Gwen L. Marino</i>	<i>Beta Iota</i>

<i>Winifred J. Martin</i>	<i>Pi</i>
<i>Phyllis McAfee</i>	<i>Beta Alpha</i>
<i>Lorraine G. McCloud</i>	<i>Alpha Psi</i>
<i>Mildred "Millie" McKim</i>	<i>Fidelis Iota</i>
<i>Beverly D. McMillin</i>	<i>Gamma Tau</i>
<i>Eleanor L. Mitchell</i>	<i>Fidelis Iota</i>
<i>Susan H. Morgan</i>	<i>Beta Iota</i>
<i>Ernestine Rice</i>	<i>Sustaining</i>
<i>Myra L. Riseling</i>	<i>Sustaining</i>
<i>Shirley M. Robertson</i>	<i>Beta Rho</i>
<i>Eleanor "Ellie" Robertson</i>	<i>Gamma Lambda</i>
<i>Mozelle C. Rogers</i>	<i>Alpha Alpha</i>
<i>Shirley Ross</i>	<i>Sustaining</i>
<i>Mary Ann Ruiz</i>	<i>Gamma Kappa</i>
<i>Elizabeth Stankov</i>	<i>Pi</i>
<i>Barbara Stein</i>	<i>Xi</i>
<i>Priscilla Storms</i>	<i>Beta Rho</i>
<i>Betty Sullivan</i>	<i>Beta Alpha</i>
<i>Carole Taylor</i>	<i>Beta</i>
<i>Martha Thomson</i>	<i>Sustaining</i>
<i>Jett Watson</i>	<i>Eta</i>
<i>Rose M. Whitbeck</i>	<i>Sustaining</i>
<i>Rosalie Yerby</i>	<i>Gamma Beta</i>
<i>Cynthia G. Zielenski</i>	<i>Upsilon</i>

## Farewell Speech Outgoing State President Karen Kirby

Two years ago I stood before the 2018 convention banquet attendees to deliver my acceptance speech after being installed as your state president. I encouraged everyone to attend the 2020 state convention. A voice called out, "When will that be?" I responded that I had only had the job for about ten minutes, so I did not know the answer yet. Little did I know how portentous that comment would be. This state convention has been batted around like a ping pong ball. First we had the date of May 29, but I changed that to April 25 to accommodate our teaching sisters who would be finishing the school year at the end of May. Then we had to cancel April 25 due to the COVID19 virus, and we rescheduled to August 28. After concerns over the health of our sisters and a lengthy discussion, we cancelled the August date. But, not one to be deterred, I posed to the Executive Board the possibility of holding this virtual convention. Just as we have worked together this entire biennium to resolve issues, the members of the Board embraced the virtual idea. And so, here we are charting new territory, learning a new format and carrying it off quite well, I should say. It is said that teachers are life long learners, and we have all proven that is true. How many of us had even heard of Zoom a few months ago? Now that word has become a staple in our vocabulary. We use it as a noun, a verb and an adjective. The fact that we were able to construct and conduct this virtual convention just shows how resilient and adaptable educators can be.

I have been very fortunate to be your state president and I thank all of you for the opportunity to do so. There have been so many highlights this biennium. I loved all the district conferences. They were a chance to meet and reconnect with sisters from all over our state. Each conference was a unique, creative reflection of the sisters of that district. I loved standing in front of the group and looking out at so many of you who have become friends. It is said that teachers are among the most caring and supportive people. I can tell you that is definitely true of the educators who are my Alpha Delta Kappa sisters.

Another highlight has been working with the most positive, cohesive and hard working executive board a state president could ever hope for. Virginia, Rosena, Marlene, Anita, Mary, Sara and Diana, you were the epitome of sisterhood. I thank you for your enthusiasm, your willingness to work those long hours to make California Alpha Delta Kappa the best it could be, but most of all just for being you. What a fantastic team we were!

I feel the same way about the 2018 – 2020 state committee and convention chairmen. I was so impressed with the professionalism that each chairman showed as they carried out their duties and accomplished the tasks assigned to them. Andrea, Barb, Charlotte, Colleen, Diane, Donna, Janet, Kathleen, Kathy, Patrice, Rita, Sue Ellen, Susan and Teresa, I appreciate your enthusiasm and leadership as you guided your committee members (some of you were a committee of one) and completed the tasks you set out to do.

There are two sisters I must thank who helped me immeasurably. The first is Susan Raffo. Who knew when you recruited me to be your Excellence in Education Chairman that we would become such dear friends? Your advice and guidance throughout this biennium and throughout the years have been measured and true. Thank you for being you.

The second sister is Diana Galvan. Diana, you were the mentor I needed. Your guidance, your technology acumen, and your friendship were exactly what I needed to navigate through the

responsibilities of this job. Most of all, I treasure our friendship. If I hadn't come on the board when I did, I would never have had the remarkable experience of being your friend. Thank you for being you.

Sara, I am excited for you as you begin your presidential journey. There are so many things to learn and so many tasks to accomplish. Remember to have fun with it and enjoy its many special moments. I will be there for you all the way.

I commend all of you who attended today. I am sorry I cannot look out see all of you, but I plan on going through the list of attendees. I am excited to see who was here today. To use one of my favorite phrases of these past two years, you all are true pieces of California Gold. Together, whether you were a speaker or an audience member, we conducted an historic, ground-breaking success for California Alpha Delta Kappa. There are infinite possibilities, indeed.

Thanks for riding this last wave with me. It's time to paddle to shore.



## CA State President Sara Cooper's 2020-2022 Acceptance Speech

Good morning, Immediate Past State President Karen, members of the past and newly-elected State Executive Board, International dignitaries, Guests, and Members (yes, Ann Marie, that was the "Protocol Order for State Conventions" taken from p. 41 in the *International Handbook*),

I am sure that you would agree that our first virtual convention has been a success. This convention was somewhat like a *Zoom* slumber party where you are with your best friends in your pajamas! Thanks go to Karen, Diana, and Janet for planning and putting it all together, and because they saved you money on registration fees! Now, let's go shopping!

My husband, Bill, needs an award for being the most patient person on the planet. I am the luckiest wife to have such a wonderful and understanding husband. Thank you for all those little things you do.

I am grateful for those of you who have particularly supportive of my Alpha Delta Kappa journey. As model sisters, you reached out and inspired, cajoled, consoled, and encouraged me to continue on the path of leadership. You sacrificed your precious time to drive, visit, call, email, or text me exactly when I needed to hear from you. Your affection humbles me.

To the executive board, your ability to meld into a cohesive group while maintaining your individuality will guide me with leading the new group of state leaders.

My gratitude goes to my Beta Iota sisters, who have been full of constant enthusiasm and support. A caravan of chapter members even was planned to drive up to San Jose for the convention from SoCal.

And of course, to you, my California sisters, I thank you for selecting me to lead Alpha Delta Kappa for the next biennium. It is an honor to join the group of women mentioned in the parade.

I have met many of you over the years, but for those who do not know me, here is a quick introduction: I was raised in Claremont and then attended the University of Redlands. I have been married for 40 years to Bill, whom I met when I began teaching in Riverside. We have two sons, James, a civil engineer, and Michael, a brand-new dentist who is married to Shayna, a teacher. Together they (just Michael and Shayna) are making us grandparents to a Mini Cooper, gender unknown, in December! Many of you can share our excitement in this new phase of parenting. It will be grand! Bill and I love traveling, ballroom dancing, camping, birdwatching (I raise parakeets), as well as all types of music! I am outgoing, love to walk in the early mornings (30 minutes before daybreak), and I talk a lot (as many can attest)!

Back in 1998, two women honored me by inviting me to join Beta Iota. I held the office of Chaplain a few times, and then during a garage sale, I received the, "It's your turn to be Chapter President" announcement. Attending my first State Convention up in Burlingame was the kicker. The love, fun, hugs, giggles, pomp, and circumstance shown by so many women blew me away. I even walked up to the State Executive Board's table at a restaurant and said, "I want to be one of you!" And here I am!

According to our mission statement, Alpha Delta Kappa is an international honorary organization of women educators dedicated to altruism, educational excellence, and world understanding. We have altruism covered. Did you hear those numbers? Wow! Now I want to fully explore what we mean by excellence in education and world understanding. These two statements will be incorporated into 2020-22 through enriched dialoguing with all of you.

**"California Proud"** became my slogan as I watched our organization respond to the fires, torrential rains, and even a 7.1 earthquake at the beginning of the last biennium. Mother Nature,

an honorary AΔK member as she is always teaching, drove home the facts that we need to **honor**, **support**, and **nurture** our planet for it to **flourish**. Janet, please show the banner slide now.

My banner, made by a dear, artistic sister, Lori Gifford, depicts just nature, which, by definition, does not include human or human creations. (Pause) I envisioned each district conference decorating by highlighting the specific natural beauty from their geographical location in the state.

The sheltering in place due to Covid-19, the divisive political situation, and the social unrest of the Black Lives Matter, has given the three verbs new meanings. These new definitions are of equal, if not higher, need for consideration and conversation. It is vital that we:

**Honor** our past and those leading us today: Those members who have “been there, done that” provide wisdom in laying the foundation and enhancing it as we proceed forward.

**Nurture** our educators for revamping the entire educational system overnight. Excellence in education never left their minds, and they made our profession appreciated in society. They deserve extra care and attention.

**Support** all people as unique and special individuals, not stereotype them according to heritage, wealth, political views, religion, or color. We need to look at truly understanding our world by looking inward at how we view its people.

By focusing on these three keywords and honestly discussing how we can incorporate them, we should then **flourish** as caring, altruistic, educated, and world understanding women. Naturally, our chapters will grow in numbers. How will these be addressed? At least for now, the answer is ZOOM, ZOOM, ZOOM; maybe **that** should have been on my banner! My goals are to:

1. Increase (online) communication with more members - we can include more members by using the online platform to communicate because we can reach out to everyone, even those in isolation to talk about our organization, its purpose, mission, and future. We can have those difficult conversations about issues in understanding the world around us like social unrest, age, diversity, and environmental concerns,
2. Focus on and support educational excellence further by helping our working educators nurture their souls and relieve the stress being placed on them, and to highlight the work they are doing. Hence, society sees them as essential workers.
3. Increase Alpha Delta Kappa's public image and awareness. We are a fantastic organization, and by publicizing and showcasing Alpha Delta Kappa, we can become a recognized group that cares for its students, educators, and its community so others might gravitate to us with support.
4. Focus on increasing our membership through Collegiate Clubs and considering the untouched locations that do not have chapters, then creating them increasing our diversity by looking at the individuals, and by bringing in young, working educators.

It is through: **honoring** our foundations, visions, individuality, traditions, and sisters with their wisdom; **nurturing** and caring for the needs of others, particularly our isolated sisters and educators; **supporting** our communities and the work happening in our shifting world, by educating ourselves on the lives of other people; that we **flourish** as a group of caring human beings amidst all the conflicts life throws us.

I am humbled and proud to be from California, where we have the best our planet has to offer. I hope to serve as your president to help Alpha Delta Kappa stay united as we support altruistic endeavors, excellence in education, and understanding our world.

Thank you, I am "**California Proud**" with plans to honor, nurture, and support all people so Alpha Delta Kappa may flourish.

**ALPHA DELTA KAPPA  
CALIFORNIA STATE VIRTUAL CONVENTION 2020  
FINAL EVALUATION REPORT**

The survey was created and conducted by Diana Galvan using Survey Monkey. It was automatically available immediately following the Webinar. A reminder email with a link to the survey was sent out several days later.

**Q1 Was viewing the CA State Convention Webinar a positive experience for you?**

Answered: 83 Skipped: 0 Total Respondents: 83

**YES: 96.18% 79** NO: 4.82% 4

**Q2 Was this your first CA State Convention?**

Answered: 82 Skipped: 1 Total Respondents: 82

YES: 19.51% 16 **NO: 80.49% 66**

**Q5 How organized was the event?**

Answered: 82 Skipped: 1 Total Respondents: 82

**EXTREMELY ORGANIZED: 63.41% 52**  
 VERY ORGANIZED: 35.37% 29  
 SOMEWHAT ORGANIZED: 1.22% 1  
 NOT SO ORGANIZED: 0% 0  
 NOT AT ALL ORGANIZED: 0% 0

**Q6 Was the event length too long, too short, or about right?**

Answered: 81 Skipped: 2 Total Respondents: 81

MUCH TOO LONG: 2.47% 2  
 TOO LONG: 8.64% 7  
**ABOUT RIGHT: 86.42% 70**  
 TOO SHORT: 2.47% 2  
 MUCH TOO SHORT: 0% 0

**Q7 Overall, how would you rate the event?**

Answered: 82 Skipped: 1 Total Respondents: 82

**EXCELLENT: 64.63% 53**  
 VERY GOOD: 24.39% 20  
 GOOD: 6.10% 5  
 FAIR: 4.88% 4  
 POOR: 0% 0

**Q9 Did you have any trouble logging in to the Webinar?**

Answered: 81 Skipped: 2 Total Respondents: 81

YES: 19.75% 16 **NO: 80.25% 65**



*The following questions invited comments.*

**Q3 What did you like best about the event?**

Answered: 78      Skipped: 5

1. The Omega service. I am a member of Mayme Chinn's chapter. I feel she was honored in a lovely way. Given the obvious limitations of a virtual environment, it was still lovely and respectfully executed.
2. Even though it was in a virtual format, there were many aspects of a regular convention.
3. Learning about the new officers. Having a memorial service. Seeing the person that I worked with on a committee.
4. Under the circumstances, it was good to hear reports and see newly elected officers.
5. Everything was well planned and orchestrated so that all attendees were engaged in the convention events.
6. Hearing from the state officers.
7. Organized
8. I was happy we were able to meet at all because we couldn't be together physically!
9. I learned so much about the importance of this event for our ADK members.
10. I enjoyed all of it: the video about California, the votes revealed for elections, altruistic project, bylaws, etc., the reports made, Susan receiving the Excellence in Education Award, Ann Marie's greetings and direction to finding the membership conversation, Karen's and Sara's addresses and even Mollie leading The Lamp of Alpha Delta Kappa.
11. Everything
12. All of the important things were covered and it didn't take two days.
13. The informality- getting to know the Board members better.
14. It was obvious a LOT of time went into planning. It was obvious a lot of time went into finetuning it, so there were no glitches. I was overwhelmed with emotion at the end, to realize you all pulled it off! I've since heard very positive feedback from my local chapter sisters about their take on it.
15. That you were all able to master the zooming and kudos to the person doing the online posting of agendas, etc.
16. I was glad there was a method to have our convention since the virus kept us from meeting in person.
17. Everything - we met the challenge of this pandemic by meeting as sisters united. A Wave of Inspiration - nothing could keep us from celebrating our sisterhood.
18. You did it. Virtual meeting!!
19. Although it was online, the human spirit really came through with the presentations given.
20. The business of the Convention was carried out efficiently and thoroughly.
21. The fact that all of us had the opportunity to attend, not just the delegates, as in previous years. It was always cost prohibitive to send more than two members. I also enjoyed seeing the Board in their home environments, something you rarely get to see if you aren't a member of the board.
22. I like seeing people who I knew and getting updated on California ADK activities.
23. Very low key but also very enjoyable. I've since heard very positive feedback from my local chapter sisters about their take on it.
24. This was much faster than sitting for 8 hours.
25. Fellowship
26. It was well run and provided the information that we needed. Thanks executive board for your diligence in preparing for our virtual convention.
27. I enjoyed seeing the sisters who have been the leaders for ADK. I especially liked being able to see two of my friends and sisters be installed as state representatives.

28. Well organized and efficient. Transitions were smooth and all speakers were well prepared! Omega ceremony was beautiful!
29. It was very focused and efficient!
30. I enjoyed seeing all the faces of our wonderful sisters! I loved hearing Karen's parting and Sara's incoming thoughts.
31. The flow and organization
32. Being able to associate faces with names and become familiar with who is in leadership.
33. That it took place at all.
34. It moved along very smoothly, everything was done in a timely manner, the audio was good. There was nothing that I didn't enjoy.
35. It was well organized.
36. Learning to zoom
37. Well organized
38. Everything was easy to see and hear. All business was accomplished. It cost participants no additional expense. Loved the Omega service
39. Seeing all the officers up close and comfortable. Our new chapter president said to me, "They are just like us." Of course, and it is good to hear them.
40. Both Karen's outgoing president's speech and Sara's incoming presidents speech were very touching. I also found the Omega ceremony quite lovely.
41. I could tell many hours had been spent to make it a great convention, and it was.
42. The fact that it happened at all after so much adversity. It was a boost to the membership to see that we can still move forward in this challenging reality.
43. Installation
44. It stayed close to the convention format. but allowed everyone who presented to be seen.
45. I liked seeing the officers and hearing updates.
46. The fact that I was safe.
47. Ability to attend virtually since I was unable to attend in person.
48. See how well everything came together.
49. I liked the comfort in which I could attend. It was great the way in which the Convention could accommodate so many members. I appreciated the ease in attending without the necessity of traveling or arranging for accommodations.
50. The ability to have the opportunity to hold this event. It was short and concise.
51. The Omega ceremony.
52. Ease of logging in, information delivered, and the Omega Service.
53. The Omega Ceremony was very beautiful. The meeting was all business as it needed to be. Well done.
54. I liked the how the agenda flowed smoothly and the enthusiasm all the speakers showed. Very organized.
55. You did a great job providing us with the connection to our sisterhood and our belief in ADK that was missing in this difficult time.
56. Getting the information was nice but in person is even better. REALLY missed seeing and meeting friends old and new.
57. The Omega ceremony was beautiful, and very inspiring.
58. So well organized...I felt like I was there.
59. The Omega Ceremony!
60. People could attend who do not normally attend state conventions. It was well organized and thoughtful.
61. Omega
62. It was well organized and went smoothly.

63. It was so human. I know initially there were concerns that that would be missed in a virtual meeting. Not at all. You got it! Thank you for all the work, and for venturing out into this new frontier.
64. Seeing so many familiar faces and reflecting on all of the ;positive things ADK does.
65. That I was safe but I got to attend
66. How the challenge of doing this virtually resulted in a nearly flawless new reality. It felt like the real thing. Congratulations. Side note: Loved the slide for the "Break"!
67. How smoothly it went when there are so many ways it could have gone wrong.
68. It was well organized and covered a lot of ground in a relatively short period of time.
69. Seeing our sisters and the wonderful work you are all accomplishing through fellowship.
70. The informality and feeling of really getting to know the officers.
71. Seeing everyone on the board.
72. The virtual convention was amazingly clear. I especially appreciated the information we received. Thank you to all!
73. I could focus on what was being presented. I actually got a lot out of the process.
74. The banner and message!!
75. The warmth and knowledge shared by our sisters, as well as the well deserved recognition of the board.
76. It was to the point. :)
77. Seeing as well as hearing the participants.
78. Not very interesting unless you were a delegate.

#### **Q4 What did you dislike about the event?**

Answered: 76

Skipped: 7

1. N/A
2. More of a miss I guess, the social aspect of the convention.
3. Talking to sisters
4. We were not permitted to share ideas at the convention. There were no opportunities to interact by Zoom chat.
5. The only regret that I have is that the CA sisters were not able to meet live.
6. Lack of personal involvement
7. Wish we could be together
8. Only being able to see the executive board and not being able to see the other sisters who were zooming.
9. Just wish it could have been done as normal, but thought it was well done under the circumstances.
10. While there were a few technical issues, there was nothing I disliked.
11. Nothing
12. Not getting to be with my sisters, but that isn't the fault of the event.
13. No real opportunity to participate.
14. I didn't get to dress up for Friday and Saturday night. (If we have to do Zoom again, I may just put on my long dress, fake jewels, do my hair and a lot of make-up, tee hee. :-) ) I also missed the amazing energy from being in a room full of powerful, brilliant, engaging women. And the fun overnight experience-- "hoteling it" with my chapter sisters--it is such a wonderful opportunity to get to know each other much, much better.
15. Nothing to dislike, but I'm not a big fan of conventions.
16. I missed seeing my fellow sisters in person.
17. Difficulty for some sisters to not be able to login.

18. Eyes don't follow properly. PRACTICE NEEDED
19. That we couldn't do it in person!
20. Obviously I prefer in person, but under the circumstances it was successful. However, the hiccups in Zoom transmission, was somewhat annoying. Also miss interesting outside speaker and entertainment of the banquet. (That doesn't mean our member speakers were not interesting.)
21. It was all good...
22. Not being able to be physically present
23. In person would be great.
24. Social interactions with other members.
25. Nothing-all great!
26. Nothing.
27. Not being there
28. I missed the interaction with sisters but this was an extremely well orchestrated event.
29. N/A
30. All good:))
31. Not being able to see everyone could only see those speaking
32. Not having "real" social time with my sisters.
33. Having documents online read to us. Anything that we could read ourselves should have been sent to us and the time online spent for questions. It was not easy getting in, either. The password I was given didn't work. I only got in by contacting another person in my chapter who had a different access.
34. Too much of a business meeting; not enough to draw in audience that were not delegates
35. Nothing.....except that we couldn't be there in person.
36. Attendees were not able to participate.
37. Not seeing everyone in attendance
38. n/a
39. Not dislike, expected were the technology glitches
40. Under the circumstances I think it was extremely well executed
41. Of course, I missed the personal contact with other members and the new officers because of the virtual format.
42. Computer glitches, but that is to be expected.
43. Nothing. I was impressed by how smoothly it all worked out.
44. Too much like a talk show with the talk one sided.
45. The few technology glitches, but those things happen
46. I was shut down after the first 45 minutes and couldn't get back in.
47. That I couldn't see and chat with my friends, and that people's audio was off
48. Sitting and just listening without time to interact with everyone
49. I was happy with the event
50. A virtual event makes it difficult to interact with other members. I think the positives outweighed the negatives.
51. The presentation of the resolutions. The resolutions came from Xi chapter and should have been read in full. I also think the voting should have happened at the convention. It would have boosted attendance.
52. It was a good first attempt at a virtual conference.
53. As a delegate I found some of the business tedious. I liked seeing and meeting the new board, & seeing the "old" board. I know thank you's are important but the thanks seemed to go on a bit long.
54. Nothing.
55. Nothing...great job!
56. I thought it was great! I have no complaints.
57. Not being able to see all of my sisters and catching up with them.

58. Nothing
59. I have no negatives.. It is always nice to see each other, but under the circumstances this worked well.
60. Not being able to physically see and hug old friends.
61. I had trouble getting to the meeting--took awhile but I persevered!
62. Nothing
63. Would have liked to hear some presentations, guest speakers
64. That there were times that I couldn't hear.
65. Just the disappointment of not having it actually in our fair city of San Jose as originally planned. C'est la vie....
66. I have nothing to complain about.
67. It all went well – no complaints
68. Wish we could have met in person.
69. Had difficulty at first getting on.
70. Getting on the webinar was not easy even though I have done zoom many times.
71. None!
72. Nothing
73. I dislike being on the computer for so long. But that's me. The event was good!
74. I have nothing I disliked.
75. Zoom is so "jerky" which is why I prefer live if possible.
76. Rattling off facts and figures on Zoom is not very interesting.

**Q8 Is there anything else you'd like to share about the event?**

Answered: 63 Skipped: 20

1. The organization was incredible! What a new and different task!
2. I think it was very well done, especially for being the first go around. I appreciated all the personal touches.
3. No
4. No
5. Thank you for letting me attend the CA State Convention. It was excellent.
6. Thank you
7. No
8. Kudos to everyone who participated in the planning and production of this convention!
9. No
10. Overall, very pleased with this event.
11. Well done on short notice
12. For me, I was in a sister's home--we kept our distance---but that made it a really special experience--sharing it with her. So, if we have to do this sort of event again via Zoom, I'd encourage others, if they feel safe, to mask up, wash their hands, keep their distance, and meet in a sister's home for the computer event.
13. Think of all the time and expense we'd save by doing these virtually- especially if we're not "into" these types of meetings.
14. I can't wait till we are able to get together as a large group of sisters. It's always fun meeting members of other chapters
15. Not at this time.
16. Thanks for adjusting
17. Loved the Omega ceremony. Very nicely done.
18. Everyone did an outstanding job. The preparation and practice showed throughout the day.

19. Not boring!
20. Appreciated board leadership
21. No
22. Thank you to State Board for all your hard work!
23. Thank you for organizing and presenting the convention in a safe format for more of us to attend.
24. Thank you to all who invested their time to make this a success.
25. No
26. I know that much of the prep time for the convention was devoted to technology and script writing that was done VERY WELL! Thank you Karen (who was exactly the right sister to have at the helm), but I sure wish more time could have been devoted to getting chapters to attend. 115 attended (?) and 1/5 of those were presenters. I talked to some of my chapter sisters saying, "Wasn't that cool? How did you like it?" They said, "Wow! I missed it!" So next year we need to promote.
27. Some interaction should have been planned.
28. Not at this time.
29. No
30. It was a really good first. Looking forward to the next one.
31. Kudos for all the people who made this event possible. It was a monumental job
32. I'm curious as to how you know who actually tuned in?
33. I was really impressed by those involved learning the technology necessary for a virtual format and also in handling unexpected glitches as they came up.
34. I thought it was great
35. No
36. I liked how much the organizers had worked to put it on.
37. No
38. I hope to have the opportunity to participate in the future. The memorial part of the convention was very moving.
39. Very moving speech from outgoing President. New logo and banner was very appropriate for today's environment.
40. The installation of officers was very well done. Thank you, Anne Marie! I liked Sara's and Karen's speeches as well.
41. Allow folks to have control of their cameras during the break time, it would be nice to see folks.
42. Given this as a first time out it was very successful. The glitches were small and overcome. There were some registration issues that I'm sure you will fix. The practice session was a good idea.
43. Thank you for the State Convention committee's dedication, time, effort, and commitment for a marvelous convention! kudos to all the participants!
44. The Omega Service was beautifully done and important in allowing us to pay tribute to those most recently lost.
45. No
46. The whole board did an amazing job, and had to plan twice for the convention. Having planned a convention twenty years ago, I know the work that goes into one and they had to plan twice !!!
47. Just kudos to all sisters who made this fantastic virtual convention available to all sisters.
48. Thank you to all who were involved in making this work. This was no easy task.
49. No
50. Once things settled at the start ALL went well
51. It was OK in light of the pandemic. It was good to see our officers and here from them.
52. No
53. I fear that too many of our older members are not able to connect via Zoom. I felt quite bad about their missing, in particular, the Omega service. All of this will appear on the state website, right?
54. A reminder this morning would've be good.
55. A huge congratulations to all who met this challenge of navigating the logistics of the virtual event.

56. Thank you for all the effort you put forth to make this happen. It truly shows the creativity and collegiality of Alpha Delta Kappa.
57. Congratulations to your new state board and thank you to the retiring state board.
58. Wish I could have seen participants.
59. No, thank you!
60. Thank you for all the hard work and dedication to bring this event to the screen.
61. No
62. Given the circumstances it was wonderful that it came off so well.
63. Could they have a motivational speaker to energize us during these Shelter in Place times?

**Q10 If you had trouble (logging in), briefly describe the problem if you can.**

Answered: 36 Skipped: 47

1. 1 N/A
2. No trouble.
3. No trouble
4. Even though Diana said in her email that we had to join Zoom, I thought having the Zoom app on my computer was enough. Once I realized it wasn't, I joined and was able to get on.
5. OK
6. I had trouble after the break. I did not expect to have to re-enter the webinar. (But I am a novice at this.)
7. I didn't know what I was doing. My granddaughter got me on very quickly
8. No
9. No concerns
10. No problem
11. No
12. No problem
13. I had "Night before jitters", but Diana graciously helped walk me through it. She's one of my most valued friends.
14. I got a message saying I had a wrong password. After trying several times, I was shut out of Zoom for half an hour because I had tried too many times.
15. N/A
16. My video was locked as I entered, but opened early enough. I thought it was me
17. n/a
18. NA
19. NOT FAMILIAR WITH WEBINAR, BUT I KEPT WORKING AT IT AND FINALLY WAS ABLE TO LOG IN.
20. At some point, I lost the connection. Wondered if it was my individual problem or the site. I decided to log out and start over again. It worked.
21. Link sent did not work, had to find a different path. Only help offered was a resending of the link.
22. Trouble getting on and staying on
23. I had to get a zoom account to access the webinar but I thought I would be able to join just with the webinar #and password. It took me 30 minutes before I figured it out!
24. NO problem and very timely in implementation
25. I didn't but I know of several others who did.
26. N/A
27. Missed the registration link in the invitation letter. That letter was too long, most important info at the bottom was easy to miss. I registered on the State web site and didn't get a confirmation. Our other delegate didn't get a invitation letter.

28. Getting into the Zoom was a challenge. it was confusing accessing the right code. I was extremely happy to finally get in.
29. I didn't know I needed to have a zoom account and zoom password to get to the webinar.
30. I think it helped that I had a new Mac.
31. My own connection went out 2/3's of the way and it took me a moment to decide whether it was the convention problem or my own. I dared to log out and then log in and voila, resolved the momentary glitch.
32. I logged in early and got bumped off before the convention started. It took a few minutes but I was eventually able to get back in successfully.
33. Computer issues
34. I had the Zoom app on my computer, but didn't realize I had to "join" Zoom in order to participate.
35. Kept getting a screen that said internal meeting n with sso,google or Facebook
36. I had help from Susan Raffo. The sign in process was a little more than I expected, but doable.



***Event Budget for California Alpha Delta Kappa State Convention***

**Convention Dates: April 24 - 26, 2020**

**Site: Doubletree, San Jose, CA**

Total Budget	\$20,150
Estimated Expenses	\$20,150
Actual Expenses To-Date	\$1,500
Available Budget	\$18,650

The Convention was rescheduled for May, 2022. All registration fees were refunded. \$6,500 of the seed money is being held by the hotel for 2022. The remaining seed money remains in the convention bank account.

Site				
Description	Estimated Cost	Actual Cost	Difference	Notes
Meeting Room Rental	\$500.00	\$500.00	\$0.00	
AV site staff	\$700.00	\$700.00	\$0.00	
AV equipment	\$950.00	\$950.00	\$0.00	
<b>Total</b>	<b>\$2,150.00</b>	<b>\$2,150.00</b>	<b>\$0.00</b>	

Decorations				
Description	Estimated Cost	Actual Cost	Difference	Notes
Omega	\$50.00	\$0.00	▲ \$50.00	
Paper supplies	\$100.00	\$0.00	▲ \$100.00	
Other supplies	\$50.00	\$0.00	▲ \$50.00	
<b>Total</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	

Refreshments				
Description	Estimated Cost	Actual Cost	Difference	Notes
Lunch/Dinner 130 x \$110	\$14,300.00		▲ \$14,300.00	
Subsidized breakfast 60 x \$12	\$720.00		▲ \$720.00	
Breakfast Fruit 60 x \$3	\$180.00		▲ \$180.00	
Sat. Banquet Bar set-up	\$150.00		▲ \$150.00	
Subsidized Lunch 10@ \$14	\$140.00		▲ \$140.00	
Subsidized Dinner 10 @ \$14	\$140.00		▲ \$140.00	
			\$0.00	
<b>Total</b>	<b>\$15,630.00</b>	<b>\$0.00</b>	<b>\$15,630.00</b>	

Publicity				
Description	Estimated Cost	Actual Cost	Difference	Notes
Programs	\$300.00	\$0.00	▲ \$300.00	
Registration Materials/Bags	\$400.00		▲ \$400.00	
Publish Minutes	\$300.00	\$0.00	▲ \$300.00	
Photocopying/Printing	\$50.00	\$0.00	▲ \$50.00	
Postage	\$130.00		▲ \$130.00	
			\$0.00	
			\$0.00	
<b>Total</b>	<b>\$1,180.00</b>	<b>\$0.00</b>	<b>\$1,180.00</b>	

Other				
Description	Estimated Cost	Actual Cost	Difference	Notes
Hotel - IVP Room 1/2 2 nights	\$150.00		▲ \$150.00	
Parliamentarian	\$650.00		▲ \$650.00	
Plaques/Trophies	\$35.00		▲ \$35.00	
Registration IVP	\$155.00		▲ \$155.00	
			\$0.00	
			\$0.00	
			\$0.00	
<b>Total</b>	<b>\$990.00</b>	<b>\$0.00</b>	<b>\$990.00</b>	