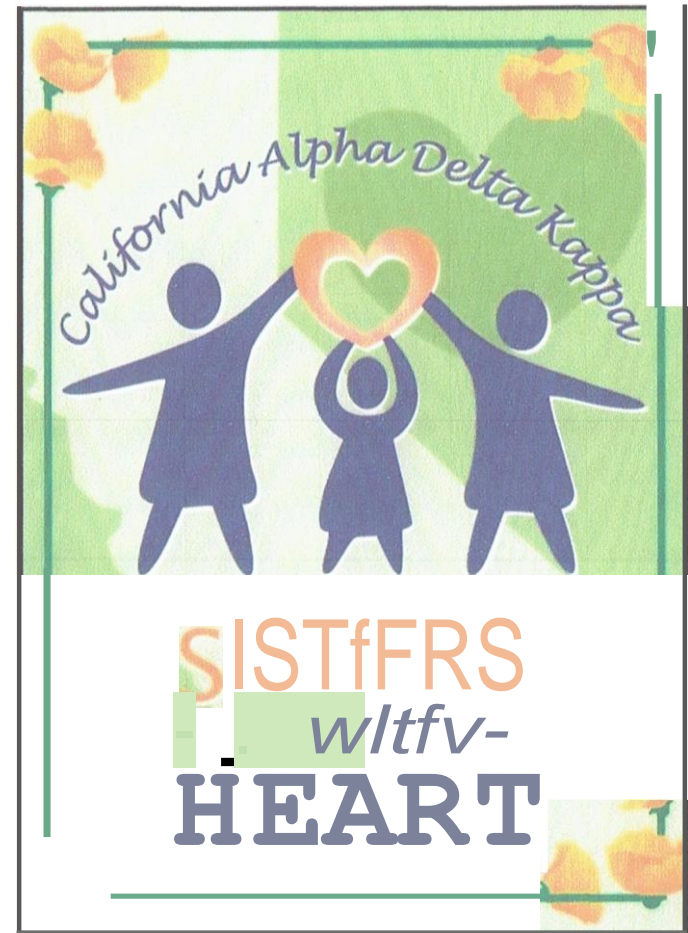


# California Alpha Delta Kappa 31st Annual State Convention 2016

## 7.0 Appendices

- Convention Program
- Greetings from International Representative Ann Marie Brown
- Rules Governing the Convention
- 2016 Candidate Qualification
- Proposed Budget for 2016-2018
  - Budget Item Descriptions
- Proposed Bylaws Amendments
- Proposed Resolutions
- California State Altruistic Project Nominees
- Banquet Program
- Omega Service Program
- Immediate Past President Mary Ann Englehart's Final Remarks
- President Diana Galvan's Acceptance Speech
- State Convention Evaluation Form





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## **State Convention Program**

### **Friday, April 29<sup>th</sup>, 2016**

		<u>Location</u>
2:00-4:00 PM	State Executive Board Meeting	Plaza
3:00-4:00 PM	Expanded Roar.l Meeting	Plaza
	Convention and Standing Committee Chairmen	
3:00-9:00 PM	Registration	Hotel Lobby
5:00-9:00 PM	Meet-and-Greet Social	Oak
	Complimentary hors d'oeuvres; cash bar	
	Dinner on your own; List of restaurants in registration packet	
7:00-9:00 PM	Past State Presidents' Dinner	Sequoia
	Hostess: Mollie Acosta, Immediate Past State President	
7:00-9:00 PM	State Executive Board Dinner	Plaza

### **Saturday, April 30<sup>th</sup>, 2016**

7:15-8:45 AM	Deliver chapter archives	Maple/Laurel
7:30-8:30 AM	Presidents' Council Breakfast Meeting	Oak
7:30-9:00 AM	Registration	outside Maple/Laurel
8:45 AM	Chapter representative(s) with chapter banner line up by council outside Maple/Laurel for the Parade of Presidents	
9:00-11:30 AM	First Business Session - Delegate Seating	Maple/Laurel

- Presiding, Mary Ann Englehart, California State President
  - Call to Order
  - Parade of Presidents/Roll Call: Sara Cooper, State Historian/Sgt-at-Arms
  - Presentation of Colors: Reedley High School NJ ROTC
  - Pledge of Allegiance: Sara Cooper
  - National Anthem: Christel Biase!! and Mary Frances Gomez, Xi
  - Welcome: Mary Ann Englehart
  - Opening Thought: Joanne Grimm, State Chaplain
  - Presentation of the Executive Board and Honored Guests
  - Welcome by Convention Chairman: Mollie Acosta, Xi
  - Greetings from Wyndham Hotel: Erin Van den Broecke
  - Greetings from International Representative: Ann Marie Brown, International Vice President, Southwest Region
    - Introductions and Honors:
      - Silver, Sapphire and Golden Sisters: Xi sisters
      - First-Timers: Gamma sisters
  - Adoption of Rules of Convention: Mollie Acosta
  - Acceptance of Convention Program: Mary Ann Englehart
  - 2014 Convention Minutes Approval Committee Report: Mary Ann Englehart
  - Registration/Credentials Report: Linda Barker, Gamma, Chairman
  - Correspondence: Kathleen O'Malley, State Corresponding Secretary

- Introduction of Convention Parliamentarian Dollie McPartlin, Nevada Past State President
- Treasurer's Report and Presentation of the 2016-2018 Proposed State Budget: Karen Kirby, State Treasurer
- Bylaws: Susan Raffo, Beta Rho, Chairman
- Resolutions: Michelle White, Alpha Pi, Chairman
- Nominations for State Altruistic Project for 2016-2018: Linda Barker
- Presentation of Candidates for State Executive Board: Pam Burris, Gamma Nu, for Susan Blough, Zeta, Chairman
- Nominations from the Floor: Mary Ann Englehart
- Video of!TE Student, Eli Ugarte from Chile: Joanne Grimm, Alpha Alpha
- Speaker: Kim Gerould, Beta Eta CA Excellence in Education Recipient
- Announcements: Mollie Acosta
  - Directions for Voting: Monica Meade, Balloting Chairman

11:30 AM Recess: Balloting outside Ballroom, Archives in Maple/Laurel  
 12:00-1:00 PM Luncheon Oak  
 1:00-4:00 PM Second Business Session Maple/Laurel

- Open Seating
- Call to Order: Mary Ann Englehart
- Entertainment: Redwood High School Chamber Singers, Visalia accompanied by Choir Director Assistant Hannah Board
- Speakers: A Thank You to St. Jude Catherine and Audra Koelewyn
- Speaker: The Longest Day Rachel Doherty, Alzheimer Association
- Balloting Results: Monica Meade
- Standing Committee Reports
  - Membership : Becky Sikes, State Vice President, Membership Presentation of California Membership Award
  - Altruistic Report in g: Wendy I-lodash, Lambda, Northern and Valley Harriet Kelly/Mari Page, Gamma Mu, Southern and Marina State Altruistic Project: Linda Barker Presentation to School on Wheels, accepted by Natasha Bayus
  - Scholarship: Madeleine McCormick, Chairman
  - Excellence in Education: Barbara Murray, Chairman Presentation by Kim Gerould, California Excellence in Education Recipient
- Presentation of 2016 Betty Rosenberg Golden Chapter Award-Mary Ann
- Invitation to 2016 Northwest/Southwest Regional Conference
- Final Registration Report: Linda Barker
- Announcements: Mollie Acosta
- Closing Thought: Joanne Grimm
- Closing Resolution: Michelle White

5:30-6:30 PM Presidents' Reception Oak  
 -Mary Ann Englehart and Diana Galvan will welcome guests  
 -No-host bar will be available.

6:30-9:30 PM Convention Banquet Oak/ Maple

**Sunday, May 1<sup>st</sup>, 2016**

9:00- 10:00 AM Omega Service: Laurel  
 -Joanne Grimm, State Chaplain, presiding

10:30-12:00 State Executive Board Meeting - Outgoing/Incoming Plaza

**2015- 2017 INTERNATIONAL CHAPTER**

Ruth Ann Griggs International President  
 Ann Marie Brown International Vice President, Southwest Region

**2014 - 2016 CALIFORNIA EXECUTIVE BOARD**

Mary Ann Englehart	<b>Xi</b>	President
Mollie Acosta	<b>Xi</b>	Immediate Past President
Diana Galvan	Beta Eta	President-elect
Rebecca Sikes	<b>Alpha Pi</b>	Vice President, Membership
Karen Kirby	Gamma Mu	Treasurer
Lynne Keating	Gamma Eta	Recording Secretary
Kathleen O'Malley	Gamma Eta	Corresponding Secretary
Sara Cooper	Historian/Sgt.-at-Arms	Beta Iota
Joanne Grimm	Chaplain	Alpha Alpha

**STATE STANDING COMMITTEES**

Scholarship: Madeleine McCormick, Beta Xi, Chairman  
 Northern: Anne Yeghoian, Beta Upsilon Valley: Marcie Fernandes, Beta Delta  
 Marina: Marilyn DelGuidice, Gamma Tau Southern: Judi Nowlin, Tau

Altruistic Reports: Northern and Valley: Wendy Hodas, Lambda, Chairman  
 Marina and Southern: Harriet Kelly/Mari Page, Gamma Mu, Chairman

Technology Chairman and Webmaster: Janet Armstrong, Gamma Kappa

Bylaws: Susan Raffo, Beta Rho, Chairman

Excellence in Education: Barbara Murray, Alpha Iota, Chairman  
 Northern and Valley: Barbara I-lorn, Beta Kappa  
 Marina and Southern: Noreen Miuira, Beta Zeta

California State Altruistic Project: Linda Barker, Gamma, Chairman  
 Northern: Kim Gerould, Beta Eta Valley: Maureen Chase, Xi  
 Southern: Gretchen Nakanishi, Psi Marina: Carol Valcarcel, Gamma Nu

World Understanding: Carole Taylor, Beta

Resolutions: Michelle White, Alpha Pi, Chairman

Candidate Qualification: Susan Blough, Zeta, Chairman  
 Northern: Sara Armstrong, Alpha Alpha Valley: Kathy Layman, Chi  
 Southern: Pam Horton, Gamma Eta Marina: Pam Burris, Gamma Nu

## CALI FOR NIA PAST STATE PRESIDENTS

1954 - 1956	Elizabeth " Betty" Rosenberg	6 "
1956 - 1958	Johanna Haight	"
1958 - 1960	Jean Merse reau	6 "
1960 - 1962	Dorothy Vaio	+
1962 - 1964	Reba Redwine	"
1964 - 1966	Jessie Bender Cordura	"
1966 - 1968	Barbara Stein	+
1968 - 1970	Florence Hendrickson	"
1970 - 1972	Doris Homme	"
1972 - 1974	May me Chinn	6.. +
1974 - 1976	Eleanor " Bendy" Bendell	"
1976 - 1978	Verna Simm ons	"
1978 - 1980	Betsy Furth	"
1980 - 1982	Pauline Ilunter	"
1982 - 1984	Cecilia Brown	
1984 - 1986	Margaret Flam	"
1986 - 1988	Joan Taber	"
1988 - 1990	Barbara Hill	
1990 - 1992	Belle Goldstein	
1992 - 1994	Noel Leonard	¥
1994 - 1996	Susan Goto	+
1996 - 1998	Alice Bullard	
1998 - 2000	Barbara Murray	
2000 - 2002	Donna Ray	
2002 - 2004	Anna Konstantopoulos	"
2004 - 2006	Linda Futterer	
2006 - 2008	Judy Welch	
2008 - 2010	Rosemary Heenan	
2010 - 2012	Susan Raffo	
2012 - 2014	Mollie Acosta	

6 Past International President +Past International V.P. " Omega

## STATE CONVENTION COMMITTEES

Convention Chairman: Mollie Acosta, Xi

Registration Chairman: Linda Barker, Gamma

Convention Treasurer: Barbara Stein, Xi

Decorations Chairman: Trina Schneider, Beta Zeta

Music Chairman: Christel Biasell, Xi

Balloting Chairman: Monica Meade, Zeta

Assistance with Registration: Gamma

Longevity Recognition: Linda Barker and Leanne Miura, Gamma

Arrange for Color Guard & Luncheon Entertainment: Mary Ann Dews, Gamma

First-Timers Recognition: Gamma

Gifts for International Representative and Parliamentary: Lambda

## A LPH A DELTA K A P P A

Agnes Shipman Robertson, Marie Neal, Marion Southall and Hattie Poppino founded Alpha Delta Kappa, an international honorary organization of women in 1947. Headquartered in Kansas City, Missouri, Alpha Delta Kappa has more than 1400 chapters in towns and cities in every state in the United States, and around the world in Australia, Canada, Jamaica, Mexico and Puerto Rico.

Membership, which is honorary and based on peer recognition, provides a wealth of opportunities for leadership development and networking through workshops, training, conferences and conventions. One of the highest priorities of Alpha Delta Kappa sisters is making a difference locally and throughout the world through projects related to educational excellence, altruism and world understanding.

My heart is full of love and appreciation for the many people who have worked so hard to put this 31st California Alpha Delta Kappa convention together. First and foremost, I want to thank my family: my daughters, Meghan and Cami, and their families, for their support and willingness to help, and my brother for letting me drag him into this. Thank you to Erin Van Den Broecke and the staff of the Wyndham Versailles for their exceptional cooperation and commitment to the success of our convention. A huge thank you to Linda Barker for being willing to wear so many purple hats - Registration Chairman, Altruistic Projects Chairman, creative and tireless worker bee! Thank you to Leanne Miura and the Gamma sisters for all of their assistance. Trina Schneider's decorations are perfect! Thank you! And then, there are my very own Xi sisters: Barbara Stein, Convention Treasurer (I wouldn't be here if you hadn't been my guide); Christel Biasell, Music Director (so much talent); Maureen, Victoria, Mary Frances, Becky, Kathy, and Anne for their infinite support and help; and, of course, the sister of my heart, Past State President Mollie Acosta, Convention Chairman extraordinaire, the wind beneath my wings. Being California State President has been an incredibly wonderful experience. It has been an honor to serve sisters with so much heart!

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GREETINGS FOR 2016 CALIFORNIA CONVENTION  
Ann Marie Brown, Southwest International Vice President

Good morning sisters of California Alpha Delta Kappa. It is my pleasure to bring greetings to you on behalf of International Chapter. Our International theme is INSPIRE... EMBRACE ... ACHIEVE THROUGH EXCELLENCE. As members we need to inspire one another, embrace our membership, and work to achieve through excellence in all we do for Alpha Delta Kappa. I am excited to be able to spend this time with you here in Visalia in the heart of California. Congratulations to State President, Mary Ann Englehart and your leadership team during the 2014-16 biennium, as you led California.

Mary Ann's theme, "Sisters with Heart" is 'in beat' with the current International theme. Thank you to the California Executive Board and Committee Chairmen for the service to your state organization. Serving along with me this biennium at the international level from California, Please stand as I call your name, and audience hold your applause: we have, International Resolutions Committee member, Susan Raffo, and the Innovation Grant Chairman, Mollie Acosta with her committee members, Mary Ann Englehart, Lynne Keating, and Virginia Riding. Also, on the Southwest Region Leadership Team and already standing, Susan Raffo, Regional Secretary and Mollie Acosta, Technology chairman. Please now, give these sisters a well-deserved round of applause. Thank you for your service, you may be seated.

It was great that many of us were together in Salt Lake City last summer! I do hope you will spread the word to others about the good times and great opportunities for networking and meeting other sisters when you attend these meetings, conferences, and conventions.

This coming summer I hope you are making plans to join your Southwest and Northwest sisters in Santa Ana Pueblo, NM for your joint regional conference being held August 1- August 3. The Hyatt Regency Tamaya Resort & Spa is just 26 miles from Albuquerque and has much to offer. The joint theme of the conference is "Stories of our Shining Sisterhood," and lots of great plans for fun and learning will be available to all in attendance! The Leadership Celebration is open to the first 200 sisters who sign up, and transportation will take you to the County Line, Bar-B-Que and a spectacular view of the Albuquerque skyline. Registration packets are available on the Alpha Delta Kappa website and I have a few with me today.

Our International Convention will be in NOLA, (that's New Orleans, Louisiana) July 12-15, 2017. This great city has much to offer a visitor, and the business of Alpha Delta Kappa will proceed in our usual friendly and precise way under the leadership of International President Ruth Ann Griggs. To quote a favorite phrase from that wonderful state and city: "Laissez les bons temps rouler!" Let the good times roll!

The Southwest Regional theme is "Let Sisterhood Shine." What the seventeenth century essayist, Joseph Addison said, is still prophetic today.

"What sunshine is to flowers, smiles are to humanity. These are but trifles, to be sure; but scattered along life's pathway, the good they do is inconceivable."

I invite you to introduce yourself to me and share any thoughts or suggestions during our time together. Your convention is one of the traditions that make our organization so special. Thank you for your warm greetings and hospitality. I look forward to the events of this weekend, and I am very glad to be with you! Thank you!

## **California Alpha Delta Kappa Rules Governing the Convention**

All members shall receive credentials and badges from the registration desk as follows:

Each state executive board member	1 vote
Each past state president	1 vote
Each chairman of a state committee	1 vote
Each chairman of a state convention	1 vote
Each president of a chapter presidents' council or her alternate	1 vote
One delegate (or alternate) for every ten (10) active members in a chapter, with a minimum of one delegate per chapter	1 vote
One delegate for every ten (10) sustaining members or major fraction thereof registered and attending the convention, the delegate(s) to be determined by the sustaining members who shall meet and select their delegate the first day of the convention	1 vote

These rules will become effective for this convention, if adopted, at the opening of the convention.

No delegate shall be entitled to more than one vote. No voting proxy shall be allowed. The delegate shall cast the vote. In her absence, the alternate shall vote, but in no case may both vote.

All delegates and alternates shall be active members of California Alpha Delta Kappa.

Any member may speak, but only delegates may make motions or vote.

All members are required to wear the convention status badge to attend business meetings.

All delegates shall be seated in the delegate section.

A quorum shall consist of a majority of the registered delegates. A quorum, once established, shall be considered as established for the entire convention.

All sessions will begin promptly at the hour announced. Doors will be closed during speeches, musical numbers, and reports.

The state president shall appoint a committee of three to approve and correct the convention minutes.

The report of the program chairman, when adopted, shall become the order of business of the convention.



The procedure for making a motion shall be as follows:

1. When the presiding officer shall call for the presentation of the motion, it shall be presented by the sponsoring delegate as follows: "Madam President, I (name and name of chapter), move ... "
2. The president shall then call for a second. If seconded, the motion shall be written and signed by the mover and shall be handed to the convention secretary.
3. The president shall then call for discussion. Each motion may be discussed for ten (10) minutes unless two-thirds vote consent is obtained to extend the time, with no members speaking for more than three (3) minutes.
4. At the conclusion of the discussion of the motion, the vote shall be taken.

Amendments to the bylaws shall become effective at the close of the convention unless otherwise specified before their adoption.

An officer-elect will take possession of her office at the post-convention expanded executive board meeting.

Committee reports must be presented in triplicate and signed by the officers. Officer reports are limited to three (3) minutes. A delegate may make a motion for officer reports to be filed after the presentation of the reports from the president, president-elect, and vice president.

Any member may rise to a point of order any time she feels that the argument is contrary to law, the Constitution of Alpha Delta Kappa, or the Rules of Convention.

The convention timer will be the official timekeeper and shall give the signal for stopping the reading or discussion.

All matters of procedure shall be decided by:

1. The Constitution of Alpha Delta Kappa
2. The California State Bylaws
3. The Convention Rules
4. Robert's Rules of Order, Newly Revised

## California Alpha Delta Kappa State Officer Candidate Qualifications 2016

Name	Chapter	Position	Date Initiated	Chapter Offices Held	State Committees	State Offices Held	Int'l Committee	State Conventions Attended	Regional Conferences Attended	International Conventions Attended	Ed'l Backgr'd
Karen Kirby	Gamma Mu	President Elect	2003	Vice-Pres President (2 terms) Historian	Excellence In Education	Rec. Secretary Treasurer	None	2010, 2012 2014	2014	2013 2015	BA, MA
Sara Cooper	Beta Iota	Vice-Pres. Membership	1998	Chaplain (3 times) President	None	Historian/ Sgt.-at-Arms	None	2012 2014	2014	2015	2 BAs MA
Marlene Cordova  Nomination will be accepted from the floor	Phi	Treasurer	2001	President Vice-Pres. Secretary Co-treasurer	None	None	None	2010 2012 2014	None	2015	B.A. M.A.
Lynne Keating	Gamma Eta	Recording Secretary	1990	Pres. Co-Pres. Co-Rec.-Sec. Rec. Sec. Treasurer	None	Corr. Secretary	None	1994 2002 2006 2012 2014	2012	2007, 2013	BA MA

# California Alpha Delta Kappa State Officer Candidate Qualifications 2016

Name	Chapter	Position	Date Initiated	Chapter Offices Held	State Committees	State Offices Held	Int'I Committee	State Conventions Attended	Regional Conferences Attended	International Conventions Attended	Ed'I Backgr'd
Joanne Grimm	Alpha Alpha	Corr. Secretary	1991	President, Recording Secretary	None	Chaplain	None	2014	2012 2014	2013 2015	BA <b>MA</b>
Mary Krause  Nomination will be accepted from the floor	Beta Tau	Historian/ Sgt.-at-Arms	1992	President (2 terms) Treasurer (2 terms) Corr. Sec. (2 terms) Rec.Sec. Historian	None	None	None	2004 2006 2014	2004 <b>2014</b>	2001 2009 2015	BA M.Ed
Kathleen O'Malley	Gamma Eta	Chaplain	1995	Corr. Secretary (AZ-Alpha Kappa) Rec. Secretary (AZ-Alpha Kappa) President CA Gamma Eta	Scholarship  Excellence in Education	Corr. Secretary <b>2015</b>	<b>None</b>	AZ 1998 CA2006 2010 2014	2008	2013 2015	<b>BA</b> Teacher Librarian Credential

## 2016-2018 Proposed Budget

	2016-2017 Proposed	2016-2017 Revised	2016-2017 Actual		2017-2018 Proposed	2017-2018 Revised	2017-2018 Actual
<b>Income</b>							
Dues 1250 @ \$20	\$ 25,000.00			1300 @ \$20	\$ 26,000.00		
Donations to Altruistic	\$ -				\$ -		
Donations to Leadership/Scholarship/Memorail	\$ -				\$ -		
From Noel Leonard Account	\$ 1,200.00				\$ 1,200.00		
From Scholarship Savings Account	\$ 2,000.00				\$ 4,500.00		
Interest from Bank Accounts	\$ -				\$ -		
Carryover from Prior Year	\$ 1,500.00						
<b>Total Income</b>	<b>\$ 29,700.00</b>	<b>\$ -</b>	<b>\$ .</b>		<b>\$ 31,700.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
<b>Expenditures</b>							
<b>International Con vention/New Orleans, LA</b>							
Travel (Pres, Pres-Elect, IPP, VP, Treasurer)					\$ 2,200.00		
Hotel (Pres, Pres-Elect, IPP, VP, Treasurer)					\$ 2,000.00		
Travel (R Sec, C Sec, Historian, Chaplain)					\$ 1,800.00		
Hotel (R Sec, C Sec, Historian, Chaplain)					\$ 1,800.00		
<b>Subtotal:</b>	\$	\$	\$		<b>\$ 7,800.00</b>	<b>\$ 0.00</b>	<b>0.00</b>
<b>Regional Conference/Albuquerque, NM</b>							
Travel (Pres, Pres-Elect, IPP, VP, Treasurer)	\$ 2,000.00						
Hotel (Pres, Pres-Elect, IPP, VP, Treasurer)	\$ 1,800.00						
Travel (R Sec, C Sec, Historian, Chaplain)	\$ 1,800.00						
Hotel (R Sec, C Sec, Historian, Chaplain)	\$ 1,200.00						
Leadership: 9 Committee Chrm	\$ 900.00						
Noel Leonard Grants for Council Presidents	\$ 1,200.00						
<b>Subtotal:</b>	<b>\$ 8,900.00</b>	<b>\$</b>	<b>\$</b>				
<b>Executive Board Meetings/State Convention</b>							
Executive Board Rooms/Hotels	\$ 4,500.00				\$ 5,000.00		
Per diem - \$25/night	\$ 1,800.00				\$ 1,800.00		
Transportation	\$ 5,750.00				\$ 6,000.00		
Noel Leonard Grants for First Timers					\$ 1,200.00		

<b>Subtotal:</b>	\$ 12,050.00	\$	\$	\$ 14,000.00	\$0.00	0.00
<b>ADMINISTRATION</b>						
Bookkeeping Fees/Bank Fees	\$ 1,000.00			\$ 1,000.00		
Office Equipment/ Maintenance/ Website	\$ 300.00			\$ 400.00		
Postage	\$ 150.00			\$ 250.00		
Printing	\$ 200.00			\$ 500.00		
Supplies	\$ 150.00			\$ 200.00		
Tax Preparation (IRS) & Tax Amount	\$ 450.00			\$ 450.00		
Treasurer Surety Bond	\$ 100.00			\$ 100.00		
<b>Subtotal:</b>	<b>\$ 2,350.00</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,900.00</b>	<b>\$0.00</b>	<b>0.00</b>
<b>OFFICIAL BUSINESS</b>						
Courtesy	\$ 120.00			\$ 150.00		
District Conferences - Registration	\$ 1,200.00			\$ 1,200.00		
Liaison Visits	\$ 200.00			\$ 200.00		
Leadership Development	\$ 2,000.00			\$ 100.00		
Membership Development	\$ 200.00			\$ 170.00		
Miscellaneous, Fees	\$ 100.00			\$ 200.00		
Recognition	\$ 50.00			\$ 5000		
State Publicity, Technology, Archives Chairperson. Webmaster	\$ 80.00			\$ 80.00		
State Scholarship Chairperson	\$ 60.00			\$ 60.00		
State Excellence in Education Chairperson	\$ 30.00			\$ 30.00		
State Altruistic Northern Chairperson	\$ 30.00			\$ 30.00		
State Altruistic Southern Chairperson	\$ 30.00			\$ 30.00		
State Altruistic Project Chairperson	\$ 30.00			\$ 30.00		
State Candidate Qualifications Chairperson	\$ 30.00			\$ 30.00		
State Communications Chair	\$ 30.00			\$ 30.00		
State Resolutions Chairperson	\$ 30.00			\$ 30.00		
State By-laws Chairperson	\$ 30.00			\$ 30.00		
State Historian	\$ 150.00			\$ 50.00		
<b>Subtotal:</b>	<b>\$ 4,400.00</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,500.00</b>	<b>\$0.00</b>	<b>0.00</b>
<b>STATE SCHOLARSHIPS</b>						
District Mini-Scholarships	\$ 2,000.00			\$ 2,000.00		
State Scholarship				\$ 2,500.00		

Subtotal:	\$ 2,000.00	\$ .	\$ .	\$ 4,500.00	\$0.00	0.00
STATE ALTRUISTIC PROJECT						

	\$ .			\$ .	\$0.00	
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Total Expenditures	\$ 29,700.00	\$ .	\$ .	\$ 31,700.00	\$0.00	0.00
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**SUMMARY**

Total Income	\$ 29,700.00		\$ .	\$ 31,700.00		0.00
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Total Expenditures	\$ 29,700.00		\$ .	\$ 31,700.00		0.00
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Difference	\$ .		\$ .	\$ .		0.00
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**CALIFORNIA ALPHA DELTA KAPPA**  
**BUDGET ITEM DESCRIPTIONS**  
2016-2018

California Alpha Delta Kappa's adopted "Policies and Procedures Manual" provides direction to the California Executive Board regarding the disbursement of each item in the adopted budget.

Budget Development: The proposed budget for the biennium was prepared by the state treasurer and budget committee under the direction of the California State Executive Board.

**INCOME**

Income shall consist of:

1. **State Dues** collected from each dues-paying member in the state each year of the biennium (Life Members, Limited Members, and Honorary Members do not pay state dues.)
2. **Donations** to altruistic, leadership, and scholarship accounts.
3. **Profit** from sales of state shirts and pins.
4. **Noel Leonard Legacy** invested in the Alpha Delta Kappa Foundation.
5. **Interest** from bank accounts.

**EXPENDITURES**

**International Convention (odd year):** Travel and hotel expenses of the state president, president-elect, immediate past president, vice president for membership and treasurer shall be reimbursed up to the budgeted amount. Additional specified Board members may be assisted with travel/hotel expenses as approved by the California State Executive Board.

**Hotel/Hospitality Suite:** Accommodations for the attending executive board shall include a suite, if financially feasible, during the time of the convention. If a suite is available, it shall also provide a place for hospitality and informational meetings for California members, receptions, and for other state functions. The suite must provide sleeping accommodations for at least three (3) people.

**Regional Northwest/Southwest Conference (even year):** Travel and hotel expenses of the state president, president-elect, immediate past president, vice president for membership and treasurer shall be reimbursed up to the budgeted amount. Additional specified Board members may be assisted with travel/hotel expenses as approved by the California State Executive Board.

**State Committee Chairmen Leadership Training:** The budget shall allow for attending state committee chairmen to each received up to one hundred dollars (\$100) to assist with travel expenses.

**Noel Leonard Scholarship/Grant:** Interest from this account will be used to support a one hundred dollar (\$100) grant to the president, or her designee, from each of the 12

councils to pursue leadership training at the Northwest/Southwest Regional Conference. If funding from this account falls below \$35,000 a loan from the state may fund these grants.

### **State Board Meetings:**

1. **Hotel:** Accommodations for the state executive board shall be paid for each night's stay required.
2. **Executive Board Room:** The fee will be paid for the meeting room of the state executive board held the night before and the afternoon/evening following the four annual district conferences and Sunday morning if needed.
3. **Per Diem:** Per diem shall be paid to state executive board members at the rate of twenty-five dollars (\$25) for each overnight stay required while attending to state business. This is not a line item expense for International Convention or Northwest/Southwest Regional Conference. The International Convention and Northwest/Southwest Regional Conference are not intended to conduct official California Alpha Delta Kappa business. Therefore, the executive board members are not to be paid per diem for attending these two events.
4. **Transportation:** Costs for state executive board members shall include airfare at the lowest available economy rate plus necessary ground transportation, parking, tolls, baggage and tips. Automobile travel shall be reimbursed at the current mileage rate, or a commercial care rental cost and fuel, whichever is the lesser expense. However, automobile costs shall not exceed the lowest airfare(s) for the same trip.

**Administration Expenses:** Expenditures shall include those items necessary to conduct state business, such as printing (the State President's Newsletter, by-laws, district conference materials, etc.), office equipment and supplies, treasurer's surety bond, income tax preparation, tax and banking fees, website costs, and audit expenses. All bills are to be approved by the California State Executive Board.

### **Official Business:**

1. **Courtesy:** Purchase of the past president's pin and the traditional state gifts of appreciation shall be made and presented to the state president and retiring board members as they leave office. Courtesies may also be extended to international dignitaries, southwest dignitaries, and other guests of the state. A memorial contribution of one hundred dollars (\$100) recognizing the past state president is made to the International living Memorial Scholarship Fund to be funded through the courtesy account. A memorial contribution of one hundred dollars (\$100) recognizing a past president who also served on the International Executive Board to be funded through the courtesy account and is made to the Alpha Delta Kappa Foundation.
2. **District Conference:** Expenses incurred by the state executive board in providing materials for workshops at these meetings are to be reimbursed by the state. The published registration/luncheon costs shall be paid for each attending state executive board member.



3. **Liaison:** Travel expenses of state officers shall be paid when they are required to attend a council meeting to aid in solving problems, to assist in the formation of new or colonizing chapters, and to fulfill other duties as directed by the state president. The officer will be reimbursed for mileage only.
4. **Leadership Development (even year):** Expenses will be reimbursed for travel, hotel and per diem expenses for the newly elected executive board to convene, plan, and train in the summer prior to the first district conference.
5. **Membership Development:** Money will be provided to develop new chapters and to expand membership.
6. **Miscellaneous:** Approved expenses will be reimbursed to cover items not specifically line budgeted.
7. **Fees:** Fees related to banking or investment expenses, tax-exempt status, or federal or state tax reporting will be paid.
8. **Recognition:** Expenses related to acknowledgment of our members' achievements and contributions to the sorority will be covered upon approval by the California State Executive Board.
9. **State Committee Chairmen:** Chairmen are allowed up to thirty dollars (\$30) each for supplies, postage, and printing. The scholarship chairman may receive sixty dollars (\$60) due to the increase in scholarships: Excellence in Education, eight district mini-scholarships, Eleanor Bendell California State Scholarship, and the Noel Leonard Memorial Scholarship grants. The Publicity/Technology/Archives webmaster may receive up to eighty dollars (\$80). When the duties of the above chairmen require travel, hotel, or other expenses, reimbursement may be given with prior approval by the California State Executive Board.
10. **Historian:** The state historian/sergeant-at-arms will be reimbursed for expenses relative to maintaining the state archives and creating an archive for the current biennium.

**State Convention:** The California State Convention is funded with \$7500 seed money and is financed exclusive of the state budget. To align with International Bylaws, the convention operational (seed) money is to be returned to the state treasurer by June 30 following the close of the state convention.

**Noel Leonard Leadership Grants for First-timers:** The interest from the Noel Leonard Scholarship/Grant, which has been established with the International Alpha Delta Kappa Foundation, will be used to fund one or more grants of one hundred dollars (\$100) to first time attendees to State Convention. Grants will be given to each of the twelve councils based on the number of chapters in the council. For every four (4) chapters, the council will qualify for one \$100 award. If the account balance falls under \$35,000, monies from the leadership funding account may be used as a loan to fund these grants.

### **Scholarships:**

**The Eleanor Bendell California State Scholarship** is to be awarded once per biennium to a California Alpha Delta Kappa member for professional growth or to fund a worthy project when there is a qualified candidate. It shall be given to a member who is currently in good standing and has been *in* good standing for at least two (2) previous

years. The recipient shall remain in good standing for at least two (2) years after the scholarship is received. Otherwise, the amount is to be repaid without interest. The scholarship award shall be paid from the state scholarship account, *donations*, and monies from the general budget.

**The District Mini-Scholarship** is given once every year for personal and professional growth to one member in each of the four districts when there is a qualified candidate. If there are no applicants from a district, monies for these scholarships will go to the next qualified candidate.

**Altruistic:** An amount approved by the California State Executive Board will be awarded annually to the state altruistic project selected by a vote of the delegates at the state convention. Monies for the state altruistic project will be donated by chapters and by other contributors to the altruistic fund.

**Reserve Account:** This amount must be equal to at least one year's operating budget.

**Line items in Budget:** Monies from one line item from the general operating budget may be transferred to another line item at the direction of the California State Executive Board.

**Budget Committee:**

Karen Kirby, State Treasurer, Budget Chairman, Marina District

Mary Ann Englehart, State President, Valley District

Diana Galvan, President-Elect and Immediate Past State Treasurer, Northern District

Pam Mallory, Beta Pi Treasurer, Northern District

Hilary White, Gamma Tau Treasurer, Marina District

Ann Rendon, Iota Treasurer, Valley District

Karen Evans, Lambda Treasurer, Southern District



# California Alpha Delta Kappa

Mary Ann Englehart, State President

April 2016

To: California Alpha Delta Kappa membership  
Re: Bylaws Amendments- State Convention

In preparation for California State Convention, all California chapters recently received notification of amendments to the International Bylaws approved at the 2015 International Convention. (ARTICLE XXI - Amending Bylaws, Section 1) The International Bylaws document was approved as the governance document for both the state of California and for individual chapters. (ARTICLE XVII, Sections 1 & 2, approved at 2013 International Convention)

The International Bylaws, ARTICLE XXI - Amending Bylaws (Section 2), stipulates that *an amendment to these bylaws shall become the law of Alpha Delta Kappa at the close of the International Convention at which it shall have been adopted. (Section 3) State executive boards shall determine the time limits for processing amendments to their bylaws. ... national bylaws amendments shall be sent to all chapters at least thirty (30) days and not more than ninety (90) days prior to the respective convention.*

As stipulated in the International Bylaws, the delegates to the state convention will acknowledge the receipt of the amendments approved at the 2015 International Convention by approving the alignment of the California state bylaws to be in compliance with the language of the International bylaws and with the current Bylaws of the Alpha Delta Kappa Sorority, Incorporated. (ARTICLE XVII, Section 1)

After delegates approve this motion, the State Bylaws Chairman will align the state bylaws at the close of the 2016 State Convention. In Fall 2016, the State Bylaws Chairman will contact chapters, re: aligning chapter bylaws in preparation for re-certification in the new biennium, 2016-2018. (ARTICLE XVII, Section 2)

## **MOTION:**

As Chairman of the Bylaws Committee, I move that the California State Bylaws be aligned with the International Bylaws as amended at the 2015 International Convention, including the incorporation of editorial changes suggested by the International Bylaws Committee.

Susan Raffo, State Bylaws Chairman  
1309 Castillo Avenue  
Burlingame 94010  
[adkraffo@gmail.com](mailto:adkraffo@gmail.com)  
650-343-7358

**Resolution Submitted by California Alpha Delta Kappa State Board:**

**Whereas**, Alpha Delta Kappa is an international honorary organization of women educators dedicated to educational excellence, altruism and world understanding, and

**Whereas**, its purpose is to promote educational and charitable projects and activities, to sponsor scholarships, to further and maintain worthy standards in the field of education and to cooperate with worthy community programs relating to education and charities, and

**Whereas:** Supporting educators, even those who are not Alpha Delta Kappa sisters, who have suffered losses through natural disasters is consistent with the purposes of our organization,

**Whereas**, the recent "Teachers Helping Teachers" project initiated by Past State President and Past International President Mayme Chinn and Past State President Dorothy Vaio received outstanding support by California Alpha Delta Kappa sisters, therefore be it

**Resolved**, That the California Executive Board explore establishing a permanent fund to support educators who have suffered losses through natural disasters to be funded by volunteer contributions of California Alpha Delta Kappa sisters. Monies from this fund would be given directly to those who experienced loss.

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**Whereas**, its purpose is to promote educational and charitable projects and activities, to sponsor scholarships, to further and maintain worthy standards in the field of education and to cooperate with worthy community programs relating to education and charities, and

**Whereas**, California chapters may wish to support altruism by selling items for the purpose of contributing to educational and charitable projects and activities, and/or to sponsor scholarships, therefore be it

**Resolved**, That the California Executive Board amend its Policies and Procedures to allow California chapters to conduct sales of items at District Conferences, with proceeds dedicated to designated altruistic projects and/or scholarship funds.

## California State Altruistic Finalists for 2016-18

### **Break the Barriers - Secret Pocket Scholarship Fund**

(8TB) is a non-profit organization helping to meet the challenges and growing needs of children and adults in the San Joaquin Valley and beyond. Break the Barriers brings Inclusion Awareness and Education into the classroom, the workplace, after school programs, and social settings. It started in the garage and backyard of Steve and Deby Hergenrader. Inspired by Deby's special needs sister in 1983, the Hergenrader's began a journey that led to the incorporation of Break the Barriers as a non-profit, 501 (c) (3) corporation in 1985. Break the Barriers now greets over 3000 children and adults every week in a 39,000 square foot "International Ability Center". 8TB International Outreach has taken a Travel Team to seven foreign countries where they perform and are true ambassadors for inclusion. BTB evolves because of the needs of the communities in which it has a presence. They've developed and nurtured partnerships with schools on 145 campuses and in 32 school districts. Programs include: gymnastics, health and fitness, music/theater arts, dance, martial arts, archery, sign language, and aquatics for all ages and abilities. Their H.O.P .E. program focuses on restoring, developing, and maintaining the health and abilities of people who have experienced a stroke, spinal cord or other physical injuries or who were born with cerebral palsy, spina bifida, or other physical needs. Break the Barriers developed after school and year-round mentoring programs for inner-city youth. The Buddy Program is a free program and very popular with schools during the school year. It is designed to forge friendships between children in General Education and Special Education. BTB provides health and fitness training, PTSD counseling, aquatics, archery, track and field, shot put, power lifting, and table tennis for Disabled American Veterans. BTB's Secret Pocket Scholarship Fund is to help students who need financial help to reach their goals by attending various classes. This is what ADK members will support. <http://www.breakthebarriers.org>

### **Nothing But Nets**

Nothing But Nets provides life saving malaria bed nets for families, particularly in Sub-Saharan Africa. In addition to distributing the nets, the campaign offers education on how to use them. The population served is families with a focus on children because they are the most vulnerable, with a death rate at one every sixty-seconds from malaria. Nothing But Nets works with a diverse group of partners including the Bill and Melinda Gates Foundations, the National Basketball Association, United Methodist Church, Major League Soccer's MLS Works, Union for Reform Judaism, Junior Chamber International, along with several United Nations partners such as UNICEF, UN Refugee Agency, and the World Health Organization. The sources of current funding are everyone from students to CEOs, bishops to basketball players who join the fight against malaria by giving \$10 to send a net and save a life . [nothingbutnets.net](http://nothingbutnets.net)

### **KidSingers**

KidSingers is an inner-city after school, chorus program in Orange County serving at risk youth in grades 3-12. It is an award winning program and serves as a beacon of hope and inspiration to low income families. KidSingers has directly impacted more than 1,200 kids increasing their self-esteem and helping them have a more hope-filled life by learning to sing and perform on stage. KidSingers provides a safe haven by keeping its members off the streets, and away from gangs, drugs, and destructive behavior. The tuition is 100% covered through the Adopt-A-KidSinger Program. Program revenue is raised through private donations grants and fundraisers. The revenues cover all cost for the kids as well as college scholarships for worthy students. Some of the venues KidSingers have performed in concert at are : Good Morning America, Angel Stadium, Disneyland and the Nixon Library. [www.kidsingers.org](http://www.kidsingers.org)