



California Alpha Delta Kappa Post-Convention Executive Board Meeting Minutes

May 4th, 2014 Cypress Room
Ontario International Airport Hotel, Ontario, CA

- 1.0 Call to Order:** California State President Mary Ann Englehart called the meeting to order at 11:10 A.M. and welcomed those present to the 2014-16 biennium, “Sisters with Heart.” She introduced guest Harriet Kelly, Gamma Nu, as Altruistic Reports Chairman for Marina and Southern Districts, 2014-16. Mary Ann requested that item 7.1 be moved to 3.1.

MOTION: Diana Galvan moved that item 7.1 be moved to 3.1. The motion was seconded by Susan Raffo. Motion passed.

- 2.0 Silent Roll Call:** Present:

Officers:

Mary Ann Englehart	President
Diana Galvan	President-elect
Mollie Acosta	Immediate Past President
Rebecca Sikes	Vice President, Membership
Karen Kirby	Treasurer
Lynne Keating	Recording Secretary
Kerry Hackman	Corresponding Secretary
Sara Cooper	Historian/Sergeant-at-Arms
Joanne Grimm	Chaplain

Guests:

Pat Trias, International	SW Regional International Vice President
Harriet Kelly, Gamma Nu	Altruistic Reports Chairman, South
Dollie McPartlin, NV Kappa	Parliamentarian
Susan Raffo, Beta Rho	Past State President

- 3.0 Approval of Agenda:** Mary Ann asked for any changes or additions other than 3.1. There were none suggested, so the agenda stood approved as previously amended.

3.1 Approval of Candidate Qualifications Committee Chairman

MOTION: Diana Galvan moved that Susan Blough, Zeta, be appointed Candidate Qualifications Chairman for the 2014-2016 biennium. The motion was seconded by Kerry Hackman. Motion passed.

4.0 **Opening Thought:** Joanne Grimm shared her writing on the unique talents of teachers, especially related to the quality of teachers having a lot of heart. She spoke of how teachers use their whole hearts, have heavy hearts at times, experience heart burn and show warm hearts. Her conclusion was that the outside factors don't make the difference, but the heart of the teacher does. Applause followed the conclusion of her message.

5.0 **Correspondence:** Kerry Hackman had no correspondence to share.

6.0 **Treasurer's Report**

6.1 **Expense Reimbursement Forms/Procedures:** Karen Kirby shared information on the expense report, and provided to each board member a master plus two copies to use for the next two meetings. She reminded board members to check the form to see what needs to be included. Per diem was explained as nights that you are at a meeting location. Mary Ann reminded the group that registration is not paid for State, SW Regional and International Conventions, but is paid for District Conferences. She encouraged members to check the economy of renting a vehicle and carpooling vs. using one's own car.

Kerry reported that she would personally pay the extra \$62.00 that was incurred as the cost for the membership trophy. Discussion followed.

MOTION: Karen Kirby moved that the board increase the amount allocated for the California 2014 membership award from \$100.00 to \$162.00 Mollie Acosta seconded the motion. Motion passed.

7.0 **New Business**

7.1 **Approval of Candidate Qualifications Committee Chairman:** This item was previously addressed as item 3.1.

7.2 **List of 2014-2016 Chairmen/Committees:** Mary Ann read the list of the committee chairmen who have been appointed thus far, as the list would not print.

Committee Chairmen:

Madeleine McCormick, Beta Xi	Scholarship
Wendy Hodash, Lambda	Altruistic Reports, Northern and Valley
Harriet Kelly, Gamma Nu	Altruistic Reports, Marina and Southern
Janet Armstrong, Gamma Kappa	Publicity/Technology and Webmaster
Susan Raffo, Beta Rho	Bylaws
Kathleen O'Malley, Gamma Eta	World Understanding
Barbara Murray, Alpha Iota	Excellence in Education
Linda Barker, Gamma	California State Altruistic Project
Michelle White, Alpha Pi	Resolutions
Susan Blough, Zeta	Candidate Qualification

- 7.3 **August Leadership Training:** Mary Ann reported that an Oakhurst friend will loan the Executive Board his home and guest house August 23rd through 25th. The board will meet all day on the 24th, and members may leave Sunday morning. Dress is casual, and it will be a time to pass on information, to share and to bond. Driving to the location is recommended. Susan will attend, as will Janet Armstrong, who will meet with those who want to learn how to develop a web page.

The calendar of district meetings was distributed. The host council for the district meeting scheduled for October 3, 2015 was changed to Peninsula/South Bay.

7.4 **NW/SWR Conference**

- 7.4.1 **Reimbursement of travel expenses:** Diana Galvan explained that when traveling, members use the reimbursement chits. Travel expenses paid include mileage, parking, bags, but not registration. The treasurer will check the available funds to see what expenses can be paid beyond the Executive Board members specified in Policies and Procedures. Pat Trias reported that registration forms are available on the International website, Regional Link, and that attendees should make room reservations at Little America in Cheyenne as soon as possible.
- 7.4.2 **Shirt Sales:** Sara Cooper, Historian/Sergeant-at-Arms, will store the shirts at her home until the conference. The shirts currently are sold for \$36.00, but the price will be raised to \$40.00 starting at the Joint NW/SW Regional Conference. Mary Ann will make a shirt-sales schedule.
- 7.4.3 **Infamous Women of California:** Mary Ann will provide an introduction to this three-to-five minute skit. There was discussion about which board members will portray which infamous women. The state skits will be scheduled over the course of the convention.

8.0 **From the Floor:**

Karen shared a thank-you for the emotional support by board members during this time of her stepson's illness.

Mollie thanked all for the great things that were accomplished this biennium, the great fun, and all done "with heart."

Diana voiced that she will miss Susan Raffo on the board, but that we will keep inviting her to meetings.

Pat Trias asked the board what was being done with archived minutes. A discussion of present practice regarding the archiving of minutes followed. Susan reported that Janet Armstrong is thinking of how to develop an archives link. Mollie explained that the password to Board Resources on the California website is "mollie." Information for potential postings should be sent to Mary Ann to forward to Janet.

9.0 **Closing Thought:** Joanne provided insight into why holding convention during May was a “serendipitous choice.” Her reasons included May as recommitment month, May 4th as National Renewal Day, and a humorous link to *Star Wars* via the German translation of “May the Force Be with You” to “We Are with You on May 4th.”

10.0 **Adjournment:** The meeting was adjourned at 12:10 P.M.

Submitted by,
Lynne Keating
Recording Secretary
California State Executive Board